

Crawford County Special Use Permit-Site Plan Review Application

200 W. Michigan Ave., Grayling, MI 49738
989-344-3233

APPLICATION MUST BE IN FOUR WEEKS PRIOR TO THE NEXT SCHEDULED MEETING

Application Fee :	\$300.00	Permit Number :	
Zoning District :		Application Date :	

Applicant Information

We / I own () , have an option to purchase or lease () are buying on land contract () the following described property and hereby file this application requesting a variance from the Crawford County Zoning Ordinance as amended.

Name :		Telephone # :	
Mailing Address :			
City :		State :	Zip :

Property Information

Property Code #:		T	N	R	W	Section:	
Street Address :							
Legal Description							

If there is insufficient room to include full Legal Description, please attach copy to this document.

Reason For Special Use Request

Describe Special Use Requested :	
Describe Why Requested Use Will Not Be Detrimental :	

Site Plan Requirements

Please attach a legible Site Plan to this application, drawn to scale, showing: A) Property Boundaries; B) Existing and Proposed Driveways, Easements, Streets, Parking Lots, Low Lands, Steep Grades; and C) The Location and Use of all existing and proposed structures. On a separate sheet, also include a statement regarding compliance with criteria required for approval by this ordinance (Section 17.03 and others) for the special use under consideration.

Signature of Applicant (s) :	
Signature of Legal Owner(s):	
Signature of Owner's Agent :	

Acceptance of this permit guarantees zoning access to property for compliance at any time.

PLEASE PLAN ON ATTENDING THE MEETING!

If all of the above information is not included, the application may be returned.

Action of the Board

Signature of Chairman :	Date :
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APPLICATION MUST INCLUDE TWELVE COPIES OF ALL SUPPORTING DOCUMENTATION

AMENDED 4 / 01

NOTE: SEE BEAVER CREEK TOWNSHIP SPECIAL USE APPLICATION PROCEEDURE.

PROJECT SITE LOCATION DIRECTIONS

Please submit this information to assist staff in locating your project site. This will avoid delays in processing your inspections because staff cannot locate your project site. This page is in addition to the site location map.

1. LEGAL DESCRIPTION

Town	Range	Section	Township	Property Code Number
Legal Description				

2. ADDRESS INFORMATION

Property Address									
Where is address visible?	House		Garage		Mailbox		Sign		
Name of Access Road to Project:									
Road Type:	Paved		Gravel		Public		Private		Seasonal
Name of Nearest Crossroad:									
Distance to this Road (in Miles and Tenths):									

3. PHYSICAL DESCRIPTION

Is there a house or other building at the site visible from the road?			Yes		No
What color is this house or building?					
What style of building is visible from the road?		Ranch		Gambrel	Cape Cod
Chalet		Colonial		Garage	Pole Barn
Are all of the corner stakes marked?			Yes		No
If vacant, what is the closest visible address to property?					
If helpful, describe the best and nearest visible landmark to the project site					

Property Owner Signature: _____
Mailing Address: _____
Telephone Number: _____

Contractor's Signature: _____
Mailing Address: _____
Telephone Number: _____

Please add driving directions and/or legible map to the back of this sheet

**PROCEDURE FOR SPECIAL USE APPLICATION
CRAWFORD COUNTY / BEAVER CREEK PLANNING COMMISSIONS**

STEPS TO ASSIST THROUGH PROCESS

1. **OBTAIN APPLICATION FOR SPECIAL USE PERMIT AT THE CRAWFORD CO. BLDG. & ZONING OFFICE, 200 WEST MI., AVENUE, GRAYLING, MI., 49738 [517] 348-2841.**
2. **COMPLETE APPLICATION AND SUBMIT TWELVE (12) COPIES OF DETAILED SITE PLAN WITH PAYMENT.**
3. **REVIEW REQUEST WITH COUNTY ZONING OFFICIAL FOR COMPLIANCE ON SAME.**
4. **UPON ABOVE A SPECIAL USE PERMIT APPLICATION NUMBER (#) WILL BE ISSUED FOR PROCESSING UPON PROVIDING ALL INFORMATION REQUESTED.**
5. **CRAWFORD COUNTY PLANNING COMMISSION HEARING MEETING FOR THE SPECIAL USE SHOULD BE SCHEDULED FOR THE FIRST WEDNESDAY OF THE NEXT MONTH WHEN AND IF ALL INFORMATION IS RECEIVED AT LEAST FOUR (4) WEEKS PRIOR TO THE MEETING FOR NOTIFICATION & PUBLICATION REQUIRED BY ORDINANCE.**
6. **THE BEAVER CREEK PLANNING COMMISSION SHOULD MEET ON THE FIRST WEEK OF EVERY MONTH FOR CASE HEARINGS.**
7. **BEAVER CREEK PLANNING COMMISSION TO BE CONTACTED FOR APPLICATION WITH EIGHT (8) COPIES OF SITE PLAN WITH COPY OF SPECIAL USE APPLICATION PERMIT WITH NUMBER FOR AGENDA APPROVAL.**
8. **UPON BEAVER - CREEKS PLANNING COMMISSION APPROVAL THE APPLICANT MUST PROVIDE A COPY OF THE LETTER PRIOR TO PRESENTATION AT THE C.C.P.C. MEETING.**