

# **Crawford County Board of Commissioners**

## **Special Budget Meeting of September 29, 2011**

Special Budget Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson, at 5:02 p.m. in the Crawford County Building, Grayling, Michigan on the 29th day of September, 2011.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Hanson.

Roll Call: Stephenson, Anderson, Hanson, Pinkelman and Rogers.

Absent – Beardslee and Munsey.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller - Present.

Others present at various times: Kirk Wakefield.

### **Approval of the Agenda**

Motion by Hanson, second by Rogers, to accept the agenda as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

**Brief Public Comment** – None.

### **Public Hearing – FY2011/12 Budget Hearing**

Motion by Hanson, second by Anderson, to offer public comment on the FY2012 Budget Hearing. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Chairman Stephenson opened the Hearing for Public Comment. None given.

Controller Compo advised the budget reflects the adjustment made in the reduction of the one (1) Central Dispatch employee. Ways & Means Chairperson, Rogers thanked the Controller and Treasurer for their efforts in the budget process. Discussion followed regarding the 5% reduction in property values and the Headlee roll backs. A resolution is forthcoming and MAC is collecting data to see what affect this will have on the counties. It was noted this year is tight and next year will be much worse with the General Fund loss of \$320,000, the Sheriff Department reduction of \$47,000 and over a million in loss to the Schools. Chairman Stephenson thanked the Sheriff for working within the budget.

Motion by Anderson, second by Rogers, to close the public hearing and resume the special board meeting at 5:20 p.m. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Chairman Stephenson closed the budget hearing and resumed the Special Meeting at 5:20 p.m.

### **FY2011/12 Salary Schedule**

Motion by Hanson, second by Pinkelman, to accept the FY2011/12 Salary Schedule as presented with no increases in salary for the Board Chairman and Commissioners was withdrawn.

Motion by Hanson, second by Pinkelman, to accept the FY 2011/12 Salary Schedule as presented with no increases in salary for Board Chairman, Commissioners, and Road Commissions. Also the Sheriff through his own request will remain with no increase. Roll Call: Anderson – aye, Beardslee – absent, Hanson - aye, Munsey – absent, Pinkelman – aye, Rogers – aye, Stephenson – aye Motion Carried.

### **FY2011/12 General Fund Budget**

Motion by Hanson, second by Anderson, to adopt the FY 2011/12 General Fund Budget in the amount of \$5,032,906.00. Roll Call: Beardslee – absent, Hanson – aye, Munsey – absent, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Motion Carried.

### **FY2011/12 General Appropriation Act and Budget**

Motion by Hanson, second by Rogers, to adopt the FY 2011/12 General Appropriation Act & Budget Resolution, pursuant to Act 2 PA 1968, as amended.

This document covers the General Fund, Special Revenue Funds and all Debt Service Funds, it also complies with the Department of Treasury "Truth in Taxation" requirements. The adopted millage rates for 2012 are as follows:

County Allocated	6.0925
Public Transit	.7027
Commission on Aging	.7185
Grayling Recreation Authority	.4845
Library (Building Debt)	.2400
Library (Operations)	.4458
Sheriff (Operations)	.8917
Road Commission	1.000

Roll Call: Hanson – aye, Munsey – absent, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – absent, Motion Carried.

**FY2012 Special Revenue Fund Budget**

Motion by Rogers, second by Hanson, to approve the FY 2011/12 Special Revenue Fund Budget as presented. Roll Call: Munsey – absent, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – absent, Hanson – aye, Motion Carried.

**Open Invoice Report**

Motion by Rogers, second by Hanson, to accept payment of the prepaid bills and following claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	27,590.53	Balance from "Open Invoice Report"	306.81
Prepaid Invoices	132,943.01	Prepaid Invoices	307.08
Gross Payroll	232,353.47	Gross Payroll	4,705.82
Total General Fund	<u>392,887.01</u>	Total Building & Zoning Fund	<u>5,319.71</u>
Millage/Road Patrol Fund		Sheriff Youth Services Fund	
Balance from "Open Invoice Report"	739.88	Balance from "Open Invoice Report"	1,344.54
Prepaid Invoices	876.55	Prepaid Invoices	0.00
Gross Payroll	28,381.67	Gross Payroll	0.00
Total Millage Fund	<u>29,998.10</u>	Total Sheriff Youth Services Fund	<u>1,344.54</u>
Title V Planning Grant		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	2,755.61
Prepaid Invoices	734.49	Prepaid Invoices	77.22
Gross Payroll	582.42	Gross Payroll	1,151.44
Total Title V Fund	<u>1,316.91</u>	Total MSU fund	<u>3,984.27</u>
Tri-County 46th Trial Court		Central Dispatch Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	2,745.85	Prepaid Invoices	44.81
Gross Payroll	0.00	Gross Payroll	26,185.16
Total Tri-County Court	<u>2,745.85</u>	Total Central Dispatch Fund	<u>26,229.97</u>
Friend of the Court		2009 Homeland Security Grant Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	1,697.15	Prepaid Invoices	11,704.52
Gross Payroll	14,126.42	Gross Payroll	0.00
Total Friend of the Court	<u>15,823.57</u>	Total 2009 HSGP Fund	<u>11,704.52</u>
Sports Complex Fund		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	310.00
Prepaid Invoices	230.00	Prepaid Invoices	0.00
Gross Payroll	0.00	Gross Payroll	0.00
Total Sports Complex Fund	<u>230.00</u>	Total Courthouse Preservation Fund	<u>310.00</u>
Airport Fund		Law Library Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	510.40
Prepaid Invoices	83.45	Prepaid Invoices	0.00
Gross Payroll	57.29	Gross Payroll	0.00
Total Airport Fund	<u>140.74</u>	Total Library Fund	<u>510.40</u>

Enforcement/Recycle Fund		Family/Probate Court	
Balance from "Open Invoice Report"	1,271.56	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	489.88	Prepaid Invoices	9,357.78
Gross Payroll	3,541.29	Gross Payroll	11,386.42
Total Enforcement Fund	<u>5,302.73</u>	Total Family/Probate Court	<u>20,744.20</u>
COPS in Schools Fund		Fish Hatchery Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	0.00	Prepaid Invoices	106.44
Gross Payroll	1,419.57	Gross Payroll	0.00
Total COPS Fund	<u>1,419.57</u>	Total Fish Fund	<u>106.44</u>

Roll Call: Pinkelman – aye, Rogers – aye, Stephenson - aye, Anderson – aye, Beardslee – absent, Hanson – aye, Munsey – absent Motion Carried.

### **Department Reports**

Sheriff Wakefield advised a department officer had a car/deer accident and the car is being repaired. The Sheriff advised the Jail is presently under 50 inmates and Officers are working hard.

Controller Compo advised he will have budget amendments next month.

The Controller requested authorization for the Sheriff to purchase a new patrol car.

Commissioner Hanson inquired if the State bid would be less and the Sheriff advised some vehicles have equipment the county doesn't need. The Sheriff noted if he buys the same cars the equipment is retooled (gear is retro fitted).

Motion by Pinkelman, second by Anderson, to authorize the Sheriff to purchase one vehicle in the current budget year.

Motion Amended by Anderson, second by Pinkelman, to authorize the Sheriff to purchase one (1) vehicle not to exceed \$25,000. Roll Call: Rogers – aye, Stephenson - aye, Anderson – aye, Beardslee – absent, Hanson – aye, Munsey – absent, Pinkelman – aye, Motion Carried.

### **Unfinished Business**

#### **Planning Commission Appointments**

Chairman Stephenson advised he would like to see Commissioner Anderson as a member to the Planning Commission and Commissioner Hanson as an alternate. The school presently has Brian Hulbert as a member and the board reviewed membership options size from 7 – 9 – 11.

Motion by Hanson, second by Anderson, to appoint the following members to the new County Planning Commission:

City of Grayling – Zack Weaver  
 Beaver Creek Township – Gerald Balmes  
 Grayling Charter Township – Terry Wright  
 Frederic Township – Bill Johnson  
 Lovells Township – Tamara Kengel  
 Maple Forest Township – Bernard Feldhauser  
 South Branch Township – Cris Jones  
 School Liaison – Brian Hulbert

County Commissioner – Rick Anderson & Scott Hanson as Alternate

To send a thank you to outgoing members. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Chairman Stephenson requested Commissioner Anderson set the first meeting of the planning commission. Commissioner Anderson accepted the charge.

Motion by Hanson, second by Anderson, to amend the Planning Commission Ordinance membership (102) from 7 to 9 members effective immediately was withdrawn.

Recess at 5:56 p.m. and reconvened by 6:02 p.m.

Motion by Anderson, second by Hanson, to amend the Planning Commission Ordinance membership (102) from 7 to 9 members effective immediately. Roll

Call: Stephenson - aye, Anderson – aye, Beardslee – absent, Hanson – aye,  
Munsey – absent, Pinkelman – aye, Rogers – aye, Motion Carried.

**New Business** – None.

**Any Other Business that May Legally be Conducted** - None.

**Public Comment** – None.

**Announcements**

Chairman Stephenson advised he plans to bring forth a proposal regarding commissioner salary to the next meeting.

**Adjournment**

Motion by Hanson, second by Pinkelman, to adjourn the meeting at 6:06 p.m.  
Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore, County Clerk