

Crawford County Board of Commissioners

Regular Board Meeting of September 29, 2016

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman Dave Stephenson, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 29th day of September, 2016.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Lewis, McClain, Pinkelman, Priebe and Jamison.

Absent – None.

Sandra Moore, County Clerk - Absent.

Michele Miller, Deputy Clerk – Present.

Paul Compo, County Controller – Present.

Others present at various times: Doug Pratt and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Lewis, second by McClain, to approve the Minutes for the August 25, 2016 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Lewis, second by Anderson, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Conflict of Interest – None.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by McClain, to authorize payment of the following prepaid bills and claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	\$23,289.55	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$186,083.25	Prepaid Invoices	\$481.82
Gross Payroll	<u>\$284,328.27</u>	Gross Payroll	<u>\$6,554.35</u>
Total General Fund	\$493,701.07	Total Building & Zoning Fund	\$7,036.17
Millage/Road Patrol Fund		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$12.09	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$0.00	Prepaid Invoices	\$0.00
Gross Payroll	<u>\$34,118.15</u>	Gross Payroll	<u>\$444.88</u>
Total Road Patrol fund	\$34,130.24	Total MSU fund	\$444.88
Sobriety Court		Central Dispatch Fund	
Prepaid Invoices	\$10,047.73	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	<u>\$11,320.23</u>	Prepaid Invoices	\$705.77
Total Sobriety Court Fund	\$21,367.96	Gross Payroll	<u>\$25,082.96</u>
Tri-County 46th Trial Court		Total Central Dispatch Fund	
Prepaid Invoices	<u>\$2,545.00</u>		\$25,788.73
Total Tri-County Court	\$2,545.00	Law Library Fund	
Friend of the Court		Balance from "Open Invoice Report"	
Balance from "Open Invoice Report"	\$108.63	Prepaid Invoices	
Prepaid Invoices	\$557.35	<u>\$306.00</u>	
Gross Payroll	<u>\$23,888.61</u>	Total Law Library Fund	
Total Friend of the Court	\$24,554.59	\$306.00	
Social Services Fund		Family/Probate Court	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	<u>\$35.00</u>	\$0.00	
Total Social Services Fund	\$35.00	Prepaid Invoices	
Airport Fund		Gross Payroll	
		<u>\$15,302.49</u>	
		Total Family/Probate Court	
		\$26,828.19	
		Sports Complex Fund	
		Balance from "Open Invoice Report"	
		\$0.00	
		Prepaid Invoices	
		<u>\$736.70</u>	
		Total Sports Complex fund	
		\$736.70	

Balance from "Open Invoice Report"			
Prepaid Invoices	\$674.77	2014 Homeland Security Grant Fund	
Gross Payroll	<u>\$60.50</u>	Balance from "Open Invoice Report"	
Total Airport Fund	\$735.27	Prepaid Invoices	<u>\$84,243.99</u>
		Total 2013 HSGP Fund	\$84,243.99
DHD#10 Fund			
Balance from "Open Invoice Report"	\$166.54	Veterans Service Fund	
Prepaid Invoices	<u>\$0.00</u>	Balance from "Open Invoice Report"	\$601.38
Total DHD#10 Fund	\$166.54	Prepaid Invoices	\$2,023.67
		Gross Payroll	<u>\$2,852.00</u>
		Total Veterans Service Fund	\$5,477.05
Recycling Fund			
Balance from "Open Invoice Report"	\$0.00	Remonumentation Fund	
Prepaid Invoices	\$268.64	Balance from "Open Invoice Report"	
Gross Payroll	<u>\$287.18</u>	Prepaid Invoices	<u>\$13,604.00</u>
Total Recycling Fund	\$555.82	Total Remonumentation Fund	\$13,604.00
Landfill/Maintenance Fund			
Balance from "Open Invoice Report"	\$1,416.05	Bankhead Jones Fund	
Prepaid Invoices	\$95.73	Balance from "Open Invoice Report"	\$17.60
Gross Payroll	<u>\$3,985.37</u>	Prepaid Invoices	<u>\$0.00</u>
Total Landfill/Maintenance fund	\$5,497.15	Total Bankhead Jones Fund	\$17.60

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe - aye, Stephenson - aye, Motion Carried.

Budget Hearing for FY 2016 – 2017

Board Chairman Stephenson requested a motion to open the FY 2016/17 Budget Hearing at 10:00 a.m. for Public Comment.

Motion by Jamison, second by Anderson, to open the public hearing at 10:02 a.m. for the FY 2016/17 Budget. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe - aye, Stephenson - aye, Anderson – aye, Motion Carried.

The Controller reviewed changes within the General and Special Revenue Funds Budgets. Chairman Stephenson offered to close the Public Hearing at 10:05 a.m. with no public comments heard.

Motion by Pinkelman, second by Lewis, to close the FY 2016/17 Budget Hearing at 10:05 p.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

FY 2016/2017 General Appropriation Act & Budget

Motion by Lewis, second by Jamison, to approve the FY 2016/2017 General Appropriation Act and Budget Resolution, pursuant to Act 2 PA 1968 and all Debt Service Funds to comply with the Department of Treasury “Truth in Taxation” requirements and authorize the Chairman to sign. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

Adoption of FY 2016/2017 General Fund Budget

Motion by Pinkelman, second by Lewis, to adopt the FY 2016-2017 in the amount of \$5,511,162 as presented. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

FY 2016/2017 Special Revenue Fund Budget

Motion by Pinkelman, second by McClain, to recommend the county approve the following FY 2016/2017 Special Revenue Fund Budget as presented. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Motion Carried.

FY 2016 / 2017 Elected and Appointed Non-Union Employees Salary Schedule

Motion by Jamison, second by Lewis, to adopt the FY 2016 / 17 Salary Schedule for Elected and Appointed Non-Union Employees. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Motion Carried.

Approval Correspondence

Motion by Lewis, second by Anderson, to accept the correspondence and add correspondence #11 (DNR Letter to Harrietta Hills Trout Farm) to the agenda. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. Crawford-Roscommon Conservation District – Summer 2016 Newsletter.
2. NEMCOG – Memo regarding Community Corrections Grant Denied.

Motion by Pinkelman, second by Anderson, to request the Controller prepare a resolution expressing dismay in the reason the Community Corrections Service Application for 2017 was denied. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

3. MAC - Legislative Updates for August 26 and September 2, 9, & 16, 2016.
4. Munson Healthcare – Inter – Facility Ambulance Transfer Policy.
5. Women’s Resource Center – News Letter.
6. Northern Lakes Community Mental Health – Annual Report for FY 2015.
7. MAC – Legislative Updates for September 23, 2016.
8. Harrietta Hills Trout Farms – New Zealand Mud Snails in East Branch of AuSable River.
9. MEDC – CDBG Program’s Homeowner and Emergency Loan Program.
10. South Branch Township – Property purchase by DNR.
11. DNR – Communication to Harrietta Hills Trout Farm.

Department Reports

Controller Report

The Controller requested authorization for a Deputy to purchase four (4) years of MERS time to be paid 100% by the Deputy.

Motion by Pinkelman, second by McClain, to allow Deputy Ryan Finstrom to purchase four (4) years of MERS time at a cost of \$53,689.00. 100% of the buyout to be paid by the Deputy. Roll Call: Priebe - aye, Stephenson - aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

The Controller advised the Auditors have been present all week working on the county audit. The Controller advised POAM Dispatch Contract is now complete.

Unfinished Business

Inter-Local Government Agreement for EMS/Grayling Twp

Motion by Lewis, second by Priebe, to approve the Inter-Local Government Agreement between Frederic Township and Crawford County for Emergency Management Services. Roll Call: Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

Inter-Local Government Agreement for EMS/Frederic Twp

Motion by Lewis, second by Priebe, to approve the Inter-Local Government Agreement between Frederic Township and Crawford County for Emergency Management Services for a two (2) year period. Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

Commissioner’s Report

Commissioner Jamison – The Commissioner advised the Housing Commission will be laying off the part time employee within the department effective October 1, 2016. The Commissioner remarked on an interesting topic at the MAC Conference.

Commissioner Priebe - The Commissioner advised she also attended the MAC conference and found the 9/11 next generation topic of interest. The Commissioner reported the Library Board has a position available. The Clerk to post in local newspaper.

Commissioner Pinkelman – The Commission advised she has no Law Enforcement Committee recommendations to report and is now retired from the MAC Board.

Commissioner McClain –The Commissioner reported the Commission on Aging is in budget training and looking to increase the wage for a senior advocate.

Commissioner Anderson –The Commissioner advised he has no Personnel & Labor Committee recommendations to report. The Commissioner attended the NEMSCA which are looking to fund young students from Alcona County on restricted expenditures.

Commissioner Lewis – The Commissioner reported his Ways & Means committee recommendations.

Crawford County Recycling Plan

Motion by Lewis, second by McClain, to enter into the Recycling Service Plan for Crawford County for the service period starting July 1, 2016 and ending June 30, 2017. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

FY-2016 General Fund Budget Amendments

Motion by Lewis, second by Pinkelman, to approve the General Fund Budget Amendments for FY 2016 in the amount of \$5,499,128. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

FY 2016/2017 General Fund Budget Synopsis

Motion by Lewis, second by McClain, to approve the FY 2016/2017 General Fund Budget and send the budget to Public Hearing on this date (9-29-16 @ 10:00 a.m.) Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

FY 2016/17 Special Revenue Fund Budget

Motion by Lewis, second by Pinkelman, to submit the FY 2016/2017 Special Revenue Fund Budget to Public Hearing on this date (9-29-16 @ 10:00 a.m.) Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Resolution Supporting Dark Store Legislation

Motion by Lewis, second by Pinkelman, to adopt a Resolution Supporting Dark Store Legislation 9222016-DS as submitted. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

Commissioner Stephenson – The Commissioner placed several pieces of handouts from Northern Lakes Community Mental Health on file.

New Business

Letter of Support for Purchase of Property on Steckert Bridge Road

Motion by Lewis, second by Priebe, to authorize a letter of support for the purchase of property by the DNR for the proposed parking area on Steckert Bridge Road. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Motion Carried.

General Fund Budget Amendments

Motion by Lewis, second by Pinkelman, to approve the following FY 2015/2016 General Fund Budget Amendments in the amount of \$12,000:

DESCRIPTION: GF AMENDMENTS

GL #	DESCRIPTION	REVENUE	EXPENSE
	BEGINNING BALANCE	\$5,499,128.00	\$5,499,128.00
101-125-	REVENUE SHARING GENL FUND	187,600.00	

699.090			
101-301-627.100	FINGER PRNTNG FEES FROM GUN PERMIT CLERK	5,000.00	
101-351-634.000	INMATE LODGING, OTHER COUNTIES/STATE	2,000.00	
101-426-542.000	STATE REIMBURSEMENTS	5,000.00	
101-999-402.000	FUND BALANCE TRANSFER	(187,600.00)	
101-130-842.000	GUARDIANSHIP EXPENSE		10,000.00
101-147-708.000	PER DIEM		500.00
101-191-901.000	BALLOT PRINTING		1,500.00
101-215-724.000	RETIREMENT		7,000.00
101-230-865.000	TRAVEL EXPENSE		500.00
101-258-823.500	INTERNET ACCESS		(2,500.00)
101-301-728.000	SUPPLIES		7,500.00
101-351-724.000	RETIREMENT		(15,000.00)
101-353-724.000	RETIREMENT		1,500.00
101-430-980.000	LICENSE SALE EXPENSE		1,000.00

	JOURNAL TOTAL:	12,000.00	12,000.00
	NEW BUDGET TOTAL	\$5,511,128.00	\$5,511,128.00

Roll Call: Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Special Revenue Fund Budget Amendments

Motion by Lewis, second by Pinkelman, to approve the following FY 2015/2016 Special Revenue Fund Budget Amendments:

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 214 - 46th JUDICIAL TRAIL COURT			
ORIGINAL BUDGET		\$78,328.00	\$78,328.00
214-143-823.500	INTERNET ACCESS		\$5,000.00
214-160-583.040	REIMBURSEMENT FROM KALKASKA CO	\$1,500.00	
214-160-583.069	REIMBURSEMENT FROM OTSEGO CO	\$2,000.00	
214-160-699.100	TRANSFERS IN FROM OTHER FUNDS	\$1,500.00	
TOTAL		<u>\$83,328.00</u>	<u>\$83,328.00</u>

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 233 - BANKHEAD JONES FUND			
ORIGINAL BUDGET		\$75,000.00	\$75,000.00
233-234-542.000	STATE REIMBURSEMENTS	\$25,000.00	
233-234-800.000	OTHER SERVICES & CHARGES		\$25,000.00
TOTAL		<u>\$100,000.00</u>	<u>\$100,000.00</u>

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 249 - BUILDING DEPARTMENT			
ORIGINAL BUDGET		\$109,325.00	\$109,325.00
249-248-477.000	LICENSES AND PERMITS	\$5,000.00	
249-248-724.000	RETIREMENT		\$5,000.00
TOTAL		<u>\$114,325.00</u>	<u>\$114,325.00</u>

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 269 - LAW LIBRARY FUND			
ORIGINAL BUDGET		\$6,200.00	\$6,200.00
269-269-699.100	TRANSFERS IN FROM OTHER FUNDS	\$4,000.00	
269-269-800.000	OTHER SERVICES & CHARGES		\$4,000.00
TOTAL		\$10,200.00	\$10,200.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
Fund 290 - SOCIAL SERVICES FUND			
ORIGINAL BUDGET		\$5,350.00	\$1,850.00
290-290-800.000	OTHER SERVICES & CHARGES		\$3,500.00
TOTAL		\$5,350.00	\$5,350.00

Roll Call: Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

Citizens to Speak – None.

Announcements

Commissioner Priebe announced that Hanson Hills will be working on a Warren Miller Fundraiser at the Rialto Theater on December 3, 2016.

Commissioner Pinkelman advised the Frederic Park has started to be refurbished and is looking well.

Adjournment

Motion by McClain, second by Jamison, to adjourn meeting at 11:30 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

 Dave Stephenson, Chairman
 Board of Commissioners

 Sandra Moore
 County Clerk/Register of Deeds

 Michele Miller, Deputy Clerk