

# Crawford County Board of Commissioners

## Regular Board Meeting of October 27, 2016

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 27th day of October, 2016.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Jamison, McClain, Pinkelman and Priebe.

Absent – Lewis.

Sandra Moore, County Clerk - Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Kirk Wakefield, Ilene Geiss-Wilson, Colin Hunter and Dan Sanderson.

### Approval of the Regular Board Minutes

Motion by Jamison, second by Priebe, to approve the Minutes for the September 29, 2016 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Approval of the Agenda

Motion by McClain, second by Jamison, to accept the agenda as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Brief Public Comment

Colin Hunter briefly introduced himself as a candidate for the 46<sup>th</sup> Circuit Court Judgeship that will be determined on Tuesday, November 8, 2016 at the General Election. Mr. Hunter allowed members to question his qualifications and announced the retirement party for Judge Allen and Judge Morse on Friday December 9<sup>th</sup> at 5:30 p.m. at the Grand Event Center in Gaylord, MI.

### Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Pinkelman, to authorize payment of the following prepaid bills and claims:

	COPS in Schools Fund		
General Fund:			
Balance from "Open Invoice Rep"	\$3,640.80	Gross Payroll	\$3,345.83
Prepaid Invoices	\$275,113.17	Total COPS Fund	\$3,345.83
Gross Payroll	\$290,554.88		
Total General Fund	\$569,308.85	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$1,829.41
Millage/Road Patrol Fund		Prepaid Invoices	\$2,247.36
Balance from "Open Invoice Report"	\$210.96	Gross Payroll	\$6,554.35
Prepaid Invoices	\$7,785.43	Total Building & Zoning Fund	\$10,631.12
Gross Payroll	\$37,645.63		
Total Road Patrol fund	\$45,642.02	MSU Cooperative Extension Fund	
		Prepaid Invoices	\$0.00
Sobriety Court		Gross Payroll	\$444.88
Prepaid Invoices	\$13,981.22	Total MSU fund	\$444.88
Gross Payroll	\$11,310.21		
Total Sobriety Court Fund	\$25,291.43	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$0.00
Tri-County 46th Trial Court		Prepaid Invoices	\$1,871.22
Prepaid Invoices	\$5,993.77	Gross Payroll	\$26,404.36
Total Tri-County Court	\$5,993.77	Total Central Dispatch Fund	\$28,275.58
Friend of the Court		Courthouse Preservation Fund	
Prepaid Invoices	\$2,278.79	Balance from "Open Invoice Report"	\$546.06
Gross Payroll	\$24,672.34	Prepaid Invoices	\$110.48
Total Friend of the Court	\$26,951.13	Total Courthouse Preservation Fund	\$656.54
Social Services Fund		Law Library Fund	
Prepaid Invoices	\$269.75	Balance from "Open Invoice Report"	\$0.00
Total Social Services Fund	\$269.75	Prepaid Invoices	\$306.00
		Total Law Library Fund	\$306.00
Airport Fund			

Prepaid Invoices	\$4,462.71	Family/Probate Court	
Gross Payroll	\$64.06	Balance from "Open Invoice Report"	\$0.00
Total Airport Fund	\$4,526.77	Prepaid Invoices	\$38,128.98
		Gross Payroll	\$14,965.66
DHD#10 Fund		Total Family/Probate Court	\$53,094.64
Prepaid Invoices	\$638.55		
Total DHD#10 Fund	\$638.55	Sports Complex Fund	
		Balance from "Open Invoice Report"	\$0.00
Recycling Fund		Prepaid Invoices	\$799.03
Prepaid Invoices	\$44.13	Total Sports Complex fund	\$799.03
Total Recycling Fund	\$44.13		
		Sheriff's Youth Service Fund	
Landfill/Maintenance Fund		Prepaid Invoices	\$87.32
Balance from "Open Invoice Report"	\$6,366.24	Total Sheriff's YS Fund	\$87.32
Prepaid Invoices	\$1,119.33		
Gross Payroll	\$3,655.90	2015 Homeland Security Grant Fund	
Total Landfill/Maintenance fund	\$11,141.47	Balance from "Open Invoice Report"	\$0.00
		Prepaid Invoices	\$52,424.22
Family Counseling Fund		Total 2015 HSGP Fund	\$52,424.22
Prepaid Invoices	\$3,000.00		
Total Family Counseling Fund	\$3,000.00	Veterans Service Fund	
		Balance from "Open Invoice Report"	\$621.84
Bankhead/Jones Fund		Prepaid Invoices	\$7,546.68
Prepaid Invoices	\$2,277.54	Gross Payroll	\$3,645.75
Total Bankhead/Jones Fund	\$2,277.54	Total Veterans Service Fund	\$11,814.27
Correction Officers Training Fund		Remonumentation Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$234.50	Prepaid Invoices	\$11,545.00
Total COT Fund	\$234.50	Total Remonumentation Fund	\$11,545.00

Roll Call: Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson - aye, Motion Carried.

### **Approval Correspondence**

Motion by Anderson, second by Priebe, to accept the correspondence as submitted. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### **Correspondence**

1. Michelson Memorial United Methodist Church – Thank you for new AED System.
2. ISO – Building Code Effectiveness Grading Schedule.
3. Northern Lakes CMH – 10<sup>th</sup> Annual Art of Recovery on Nov. 4, 3 – 7 p.m. in T.C.
4. Crawford County Road Commission – Letter to Lovell's Township regarding controlled land. Chairman Stephenson indicated legal opinions have been received and the questions whether the public property is either open or closed needs to be determined.
5. CCRC – Public Hearing 11-3-16 @ 4:30 p.m. on proposed projects.
6. Northern Homes CDC – White House Open House and Renovation Celebration Oct 26, 4 – 6 p.m. in Boyne City. Commissioner Anderson advised the reception went well.
7. MAC - Legislative updates for September 30 and October 7, & 14, 2016.

### **Department Reports**

#### **Grayling Charter Township Request**

The Controller inquired whether the transfer of ownership of 3 cardboard trailers and 1 enclosed trailer should go to Grayling Charter Township. Commissioner Pinkelman requested the issue go back to the Recycling Committee prior to allowing Grayling Township to take possession.

Motion by Anderson, second by Priebe, to transfer ownership of the 3 cardboard recycling trailers and 1 enclosed trailer to Grayling Charter Township effective immediately. Commissioner Pinkelman requested the issue go back to the committee prior to action taken. Discussion followed and it was suggested that a lease agreement come from Grayling Township before consideration.

Commissioner Anderson called for the Question. Ayes (2) two, nays (4) four, absent (1) one, Motion Failed.

### **2016 Millage Apportionment Report**

The 2016 Millage Apportionment Report will be heard at the November 10 Committee Meeting.

### **Courthouse Annual Christmas Luncheon**

County Clerk/Register Moore inquired if members would like to establish the annual employee luncheon date and time.

Motion by Anderson, second by McClain, to authorize the board to schedule the annual Christmas employee luncheon and building closure on Thursday, December 15, 2016 from 11:30 a.m. – 1:30 p.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

County Sheriff Wakefield indicated he has received two (2) retirement letters from corrections employees (Sue Wells in December and Jonni Malone in February). The Sheriff remarked that all is well in the department and there are 41 inmates housed at this time. The Sheriff remarked that the new firearms purchased are Gen 4 and the sights have night vision with 15 year warranties.

### **Controller Report**

Three interviews were conducted for the shared Veterans Service Office /Commission on Aging position and are down to a final interview. The Controller advised the Sports Complex met. The County received 4 Website RFQ's which are being reviewed.

**Unfinished Business** – None.

### **Commissioners Reports**

**Commissioner Jamison** – The Commissioner advised the Housing Board is now meeting as needed. UpNorth Group that helps with utilities will provide up to 15 cords of fire wood and or help with propane if applied and approved for.

**Commissioner Priebe** – The Commissioner placed the 2017 ROMA (Results Oriented Management & Accountability) plan for NEMCSA was placed on file with the Clerk. The Commissioner announced that the Rotary Club is looking at funding a pavilion at Hanson Hills (old smokey building). Tickets are now available for the ski film gathering at Hanson Hills for \$20.00.

**Commissioner Pinkelman** - The Commissioner advised she has no Law Enforcement Committee recommendations to report.

**Commissioner McClain** – The Commissioner reported the Ways & Means Committee recommendations for Commissioner Lewis.

### **Memo of Understanding / AuSable Valley Animal Shelter**

Motion by McClain, second by Pinkelman, to enter into a Memorandum of Understanding between the AuSable Valley Animal Shelter and Crawford County to provide homeless dogs every chance to experience a humane and loving environment through September 30, 2021. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### **Resolution Opposing the Shift in Programming Dollars for Community Corrections Services**

Motion by McClain, second by Pinkelman, to enter into a Resolution opposing the Shift in programing dollars for Community Corrections Services and urge the State of Michigan and Department of Corrections to reconsider their priorities in State Funding for Department of Corrections and submit same to Governor Snyder, Senator Booher, Representative Rendon and MAC. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**Resolution Honoring Jodie M. Sajdak**

Motion by McClain, second by Pinkelman, to enter into a Resolution honoring Jodie M. Sajdak for her selfless dedication and service to the citizens of Crawford County and present this at her luncheon on October 21, 2016. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**General Fund Budget Amendments**

Motion by McClain, second by Priebe to recommend the Board approve the General Fund Budget Amendments:

JE:11693			
	POST DATE: 09/30/2016	ENTERED BY: PAUL	
	ENTRY DATE: 10/11/2016	JOURNAL: BA	
DESCRIPTION: GF AMENDMENTS 10132016			
GL #	BEGINNING BALANCE	REVENUE	EXPENSES
		\$5,511,128.00	\$5,511,128.00
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101-131-542.000	STATE REIMBURSEMENTS	(\$5,000.00)	
101-136-608.950	ATTORNEY FEE REIMBURSEMENT COSTS	(\$5,000.00)	
101-253-699.100	TRANSFERS IN--FROM OTHER FUNDS	\$12,000.00	
101-254-401.000	CURRENT TAX COLLECTIONS	(\$2,000.00)	
101-254-413.000	DELINQUENT TAX COLLECTIONS	(\$2,000.00)	
101-254-437.000	INDUSTRIAL FAC TAX COLLECTIONS	(\$3,000.00)	
101-333-602.000	COURT COSTS - BAILIFF	\$2,000.00	
101-351-543.000	GRANT REIMBURSEMENT - 212	\$500.00	
101-430-608.000	FEES AND SERVICES	\$500.00	
101-896-678.000	REIMBURSEMENTS, OTHER	\$500.00	
101-125-699.090	REVENUE SHARING GENL FUND	(\$9,500.00)	
101-101-865.000	TRAVEL EXPENSE		\$1,000.00
101-130-724.000	RETIREMENT		\$8,000.00
101-137-804.100	ATTORNEY FEES, OTHER		(\$2,000.00)
101-210-818.010	LEGAL COUNSEL		\$500.00
101-215-703.040	WAGES - HOURLY -STAFF		(\$1,000.00)
101-229-865.000	TRAVEL EXPENSE		(\$1,000.00)
101-233-729.000	POSTAGE		(\$5,000.00)
101-253-902.000	PRINTING		\$1,500.00
101-258-823.500	INTERNET ACCESS		(\$2,000.00)
101-265-922.000	FUEL AND HEATING		(\$8,000.00)
101-331-863.000	VEHICLE GAS AND OIL		\$500.00
101-336-703.650	NON-QUALIFIED RETIREMENT		\$1,500.00
101-351-716.900	RETIREE HEALTH INSURANCE		(\$3,000.00)
101-355-703.100	WAGES -- DEPUTIES		(\$1,000.00)
101-430-724.000	RETIREMENT		\$1,000.00
101-850-716.999	STATE CLAIMS TAX EXPENSE		(\$1,000.00)
101-899-969.080	PROPERTY TAX REFUND		(\$1,000.00)
		<hr/>	
	JOURNAL TOTAL:	(\$11,000.00)	(\$11,000.00)

NEW BALANCE \$5,500,128.00 \$5,500,128.00

Roll Call: Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

**Special Revenue Fund Budget Amendments for FY-2016**

Motion by McClain, second by Pinkelman, to approve the Special Revenue Fund Budget Amendments as follows:

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 228 - LANDFILL/MAINTENANCE FUND			
ORIGINAL BUDGET		\$120,000.00	\$120,000.00
		0	0
228-529-608.000	FEES AND SERVICES	\$15,000.00	
228-999-402.000	FUND BALANCE TRANSFER	-\$10,000.00	
228-529-818.000	CONTRACT SERVICES		\$5,000.00
		\$125,000.00	\$125,000.00
TOTAL		0	0

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 255 - REMONUMENTATION FUND			
ORIGINAL BUDGET		\$48,810.00	\$48,810.00
255-242-542.000	STATE REIMBURSEMENTS	\$5,000.00	
255-242-818.000	CONTRACT SERVICES		\$5,000.00
		\$53,810.00	\$53,810.00
TOTAL		\$53,810.00	\$53,810.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 294 - VETERANS TRUST FUND			
ORIGINAL BUDGET		\$12,000.00	\$12,000.00
294-294-402.000	REVENUE, MISCELLANEOUS	-\$1,000.00	
294-999-402.000	FUND BALANCE TRANSFER	\$1,000.00	
		\$12,000.00	\$12,000.00
TOTAL		\$12,000.00	\$12,000.00

Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, Motion Carried.

**Library Risk Reduction Grant**

Motion by McClain, second by Priebe, to authorize the Library Board to pursue the Risk Reduction Grant for the Crawford County Library System in the amount up to \$5,000. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**Commissioner Anderson** - The Commissioner reported his Personnel and Labor Committee recommendations. The Commissioner attended the Northern Michigan Counties which had a good presentation on Enbridge “The Straits of Mackinac crossing and Line 5”. The Commissioner wanted all members to be aware of the Q100.3 Blarney Stone Broadcasting expanding region and supplied members with the EPA Class V Coordinator and Dr. MaryAnn Heidemann Inspector for Class V Wells, UIC Program business cards. The Commissioner announced the Project Rising Tide and Redevelopment Ready Community strategy reveal will be Monday, November 7, at 5:30 p.m. at the Rialto Theater in Grayling.

**Library Board Re-Appointment**

Motion by Anderson, second by Priebe, to re-appoint Cheryll Ruley to the Library Board for a five (5) year term ending 10-31-2021. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**Commissioner Lewis** – The Commissioner was absent and his report was previously given by Commissioner McClain.

**Commissioner Stephenson** – The Commissioner advised mental health issues are changing and to get State & Federal Agencies to react is difficult. The recent conference was well attended (over 800 members) and the member reviewed the need for more guidelines and stronger policy.

**New Business**

**Planning Commission Appointment**

Motion by Anderson, second by Jamison, to accept the appointment of Lacey Stephan as the Grayling Township Representative to fill Rick Harland’s term to expire 3-31-19. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**Citizens to Speak**

Ilene Geiss-Wilson from the Grayling Visitors Bureau advised she is going to attend the Snowmobile Show in Novi. Ms. Geiss-Wilson advised she has contracted to be in the Michigan magazine through 2017. Discussion followed on the ORV maps for 2017.

**Announcements**

Commissioner Pinkelman announced good personal family news.

Commissioner Priebe announced the American Legion is hosting the Veterans Patriotic Dinner.

**Adjournment**

Motion by McClain , second by Pinkelman, to adjourn meeting at 11:04 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore  
County Clerk/Register of Deeds