

# Crawford County Board of Commissioners

## Regular Board Meeting of May 26, 2016

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan on the 26th day of May, 2015.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Anderson, Jamison, Lewis, Pinkelman, Priebe, and Stephenson.

Absent – McClain.

Sandra Moore, County Clerk-Register of Deeds – Absent.

Michele Miller, Deputy County Clerk – Present.

Paul Compo, County Controller – Absent.

Others present at various times: Kerry Wieber, Laura Gooder, Susan Thiel and Dan Sanderson.

### Approval of the Regular Board Minutes

Motion by Priebe, second by Lewis, to approve the Minutes for the April 28, 2016 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Approval of the Agenda

Motion by Lewis, second by Jamison, to accept the agenda as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Conflict of Interest Declare

Commissioner Jamison advised she is related to Laura Gooder.

### Brief Public Comment

Laura Gooder appeared to inform the board that she is still trying to seek reimbursement on a Housing Commission issue since Mr. Wakeley was Director. She informed members that she will attend the Housing Commission Meeting later today and is requesting \$13,696 in Rehab Construction costs on her home for services from ten plus years ago. Commissioner Pinkelman gave her phone number as a constituent in her district.

### Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Pinkelman, to authorize payment of the following claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	\$72,013.83	Balance from "Open Invoice Report"	\$1,721.37
Prepaid Invoices	\$207,688.03	Prepaid Invoices	\$149.21
Gross Payroll	\$284,038.81	Gross Payroll	\$6,339.78
Total General Fund	\$563,740.67	Total Building & Zoning Fund	\$8,210.36
Millage/Road Patrol Fund		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$8,110.13	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$29,539.24	Prepaid Invoices	\$0.00
Gross Payroll	\$34,285.20	Gross Payroll	\$498.29
Total Millage/Road Patrol Fund	\$71,934.57	Total MSU fund	\$498.29
Sobriety Court		Central Dispatch Fund	
Prepaid Invoices	\$13,171.30	Balance from "Open Invoice Report"	\$274.92
Gross Payroll	\$11,390.71	Prepaid Invoices	\$5,011.63
Total Sobriety Court Fund	\$24,562.01	Gross Payroll	\$29,387.03
		Total Central Dispatch Fund	\$34,673.58
Tri-County 46th Trial Court		Social Services Fund	
Prepaid Invoices	\$3,894.70	Balance from "Open Invoice Report"	\$0.00
Total Tri-County Court	\$3,894.70	Prepaid Invoices	\$105.00
		Total Social Services Fund	\$105.00
Friend of the Court		Law Library Fund	
Balance from "Open Invoice Report"	\$502.96	Balance from "Open Invoice Report"	\$984.40
Prepaid Invoices	\$2,959.14	Prepaid Invoices	\$0.00
Gross Payroll	\$23,654.23		
Total Friend of the Court	\$27,116.33		

		Total Law Library Fund	\$984.40
D10HD			
Balance from "Open Invoice Report"	\$0.00	Family/Probate Court	
Prepaid Invoices	\$617.90	Balance from "Open Invoice Report"	\$0.00
Total D10HD	\$617.90	Prepaid Invoices	\$20,146.79
		Gross Payroll	\$14,577.65
Airport Fund		Total Family/Probate Court	\$34,724.44
Balance from "Open Invoice Report"	\$0.00		
Prepaid Invoices	\$2,939.57	Special Projects Fund	
Gross Payroll	\$71.17	Balance from "Open Invoice Report"	\$0.00
Total Airport Fund	\$3,010.74	Prepaid Invoices	\$224.33
		Total Special Projects Fund	\$224.33
Recycling Fund			
Balance from "Open Invoice Report"	\$0.00	Sports Complex Fund	
Prepaid Invoices	\$166.34	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$451.29	Prepaid Invoices	\$222.72
Total Recycling Fund	\$617.63	Total Sports Complex Fund	\$222.72
Landfill/Maintenance Fund		Register of Deeds Technology Fund	
Balance from "Open Invoice Report"	\$4,604.98	Balance from "Open Invoice Report"	\$14,273.53
Prepaid Invoices	\$50.51	Prepaid Invoices	\$0.00
Gross Payroll	\$3,691.48	Total ROD Technology Fund	\$14,273.53
Total Landfill/Maintenance fund	\$8,346.97		
		Veterans Service Relief Fund	
COPS in Schools Fund		Balance from "Open Invoice Report"	\$1,583.00
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	\$2,962.65
Prepaid Invoices	\$0.00	Gross Payroll	\$1,630.60
Gross Payroll	\$5,457.51	Total VS Relief Fund	\$4,545.65
Total COPS Fund	\$5,457.51		
		Courthouse Preservation Fund	
2014 HSGP		Balance from "Open Invoice Report"	\$1,275.97
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	\$3,550.00
Prepaid Invoices	\$16,803.94	Total Courthouse Preservation Fund	\$4,825.97
Total 2014 HSGP	\$16,803.94		

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – absent, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

### **Approval Correspondence**

Motion by Anderson, second by McClain, to accept the correspondence as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### **Correspondence**

1. Bay County Board – Resolution for EPA and Army Corp of Engineers Implementation for Regulation for Defined Waters of the US under the Clean Water Act.
2. Saginaw County Board – Resolution requesting 2-1-1 Request for Funding.
3. Wexford County Board – Resolution 16-17 Regulation of Public Right-of-Ways requiring one year notice from local government/MDOT to licensees under MTA; Resolution for EPA and Army Corp of Engineers Implementation for Regulation for Defined Waters of the US under the Clean Water Act.
4. MAC - Legislative updates for April 29, & May 9, 13, & 20, 2016.
5. Northern Homes – Comments on proposed 2016 Consolidated Plan. Commissioner Anderson requested a resolution in opposition be placed on the June meeting agenda.
6. Chamber of Commerce – River Festival Kids Day request – Tuesday, July 26, 2016 from 10 – 2 at Grayling City Park.
7. Dean McCray – Resignation from Commission on Aging June 30, 2016. COA will honor Dean on June 21, 2016 @ 5:00 p.m. at the Senior Center.

Motion by Pinkelman, second by Lewis, to accept the resignation from Commission on Aging Board Member, Dean McCray with regrets and submit a letter of appreciation for his past service. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### **Department Reports**

Deputy County Clerk Michele Miller advised the Clerk's office received the Memorandum of Understanding between the Michigan DNR and Crawford County regarding the placement of road signs on State-Owned Lands.

The Deputy Clerk reported MMR has confirmed approval of all appointments on MMR Board.

### **Commission on Aging**

Commission on Aging is requesting a renewal letter for their 3 year grant for core services – Congregate, Home Delivered Meals, Homemaking, Personal Care and Respite.

Motion by Pinkelman, second by Lewis, to support the Commission on Aging and support their application for a 3 year grant for COA core services – Congregate, Home Delivered Meals, Homemaking, Personal Care and Respite. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

County Controller Paul Compo was absent, however, he submitted the following written report:

### **Recycling Update**

Next recycling meeting June 7, however, Supervisors seem pretty committed to providing recycling services through another vendor than Grayling Township. The Controller understands at this point Frederic and South Branch Townships will be using their Refuse Assessment to pay for the recycling. A request from Grayling and Beaver Creek Townships to continue using the county recycling surcharge is forthcoming and uncertain what the City will decide.

### **Veterans Service Office**

Judy Umlor and Lori Darga returned from the conference energized and certified. The Board interviewed five candidates for the part-time VSO position and offered it to Jack Jackson, currently of Fairview. Mr. Jackson is a disabled veteran that served with the US Army as a combat medic. Mr. Jackson served eight years and his first day will be Tuesday May 31, 2016.

### **POAM Dispatch**

The Class Action Grievance has not been resolved as of this date. This grievance involves how Holiday Pay is counted on the time sheets. It has been stated that the previous Dispatch Director allowed a practice that is inconsistent with my reading of the contract and how we administer holiday pay in the other three contracts. Nevertheless, the grievance process is continuing and the Controller will update as more information becomes available.

The Controller received notice from the union requesting negotiations. Once he receives dates he will communicate with the Chair of Labor and Personnel and the Chair of Ways & Means.

**Unfinished Business** – None.

### **Commissioner's Report**

**Commissioner Jamison** – The Commissioner reported the Housing Commission Board did not meet last month and will meet later today. The CDBG meet the end of March, and the Commissioner gave an overview of the Meeting with the City.

**Commissioner Priebe** – The Commissioner advised NEMSCA had a membership meeting and they will meet again at the Country Club on August 5<sup>th</sup>, 2016.

**Commissioner Pinkelman** – The Commissioner reported her Law Enforcement Committee Recommendations to report.

Motion by Pinkelman, second by Lewis, to approve the Tier II Manager for Product Manager T2M.NET for the Emergency Manager and allocate \$1,500 as an annual yearly fee. Roll Call: Jamison – aye, Lewis – aye, McClain – absent, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

The Commissioner advised she met with MAC on Monday and met Janet Hunter Director Volunteer and Community Engagement that introduced a new web based program available for volunteers to seek Community Service programs. Ms. Hunter to be placed on the June agenda. The Commissioner is reaching the end of her 6 year term with MAC and plans to remain on the Health Department and will be in Boyne Mountain September 16 – 18, 2016; Health Department is working on transparency issues.

**Commissioner McClain** – The Commissioner was absent.

**Commissioner Stephenson** - The Commissioner thanked the Deputy Clerk for stepping in at the last minute notice. The Commissioner inquired on who would be attending the June 1<sup>st</sup> meeting in Gaylord for Enbridge Line 5 Meeting. Most Commissioners are planning to attend.

**Commissioner Anderson** – The Commissioner reported his Personnel & Labor Committee Recommendations.

### **COA Resignation**

Motion by Anderson, second by Lewis, to accept the resignation from COA Board Member Carol Lovely with regrets and submit a letter of appreciation for her service. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Motion by Anderson, second by Lewis, to appoint Lorelei King to fill the vacancy on the Commission on Aging for a term expiring June 30, 2018. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### **MMR Appointment**

Motion by Anderson, second by Jamison, to move Paul Smith from the MMR at large position to the Fire and Rescue position on the board. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Motion by Anderson, second by Jamison, to appoint Ron Gribb to the at large MMR position for an unexpired term. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**Commissioner Lewis** – The Commissioner reported his Ways & Means Committee recommendations.

### **Resolution Imposing 2016 Property Tax Levy**

Motion by Lewis, second by Anderson, to Adopt the Resolution Imposing 2016 Property Tax Levy as presented. Roll Call: Lewis – aye, McClain – absent, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Anderson – aye, Motion Carried.

### **Fiscal Year 2016 / 17 Budget Schedule**

Motion by Lewis, second by Pinkelman, to establish the following County Fiscal Year 2016 / 2017 Budget Schedule:

May 12 – Board receives Budget Schedule

May 26 – Board approves Budget Schedule

June 10 – Department Heads receive budget information

June 24 – Budget proposals are returned to Administrator/Controller

July 14 – Department heads may elect to present their proposals to the Ways & Means Committee.

As needed – Audit Committee may choose to meet with select Department heads for clarification purposes.

Aug 11 & 25 – County Board receives budget update 2016 – 2017 Budget

Sept 2 – Clerk publishes Public Hearing notice concerning Budget & Millage rates for Truth & Taxation

Sept 08 – County Board Ways & Means Committee receives the Audit Committee's recommended FY 2017 proposed Budget.

Sept 08 – County Board Ways & Means Committee accepts budget to be presented at the September 29, 2016 Public Hearing.

Sept 29 – Public Hearing and adoption of 2016 – 2017 fiscal year budgets.

Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**Temperature Control / Jail**

Motion by Lewis, second by Pinkelman, to authorize the Board to replace RTU serving E Block with a new 5 ton RTU. The unit includes economizer curb adapter, crane service gas and electrical connections, startup and one year warranty service on new unit in the amount of \$8,587.00. Roll Call: McClain – absent, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

**New Business** – None.

**Citizens to Speak** – None.

**Announcements**

Commissioner Anderson announced that NEMCOG will host a future meeting regarding funding for housing projects. The Commissioner announced Wings Over Northern Michigan will be June 18 – 19, 2016 at the Gaylord Regional Airport.

Dan Sanderson announced Dakota Mansfield graduated in North Dakota.

Mr. Sanderson expressed a Happy Memorial Day to everyone.

**Adjournment**

Motion by Pinkelman, second by Jamison, to adjourn the meeting at 11:23 a.m.

Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore  
County Clerk/Register of Deeds

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Michele Miller  
Deputy County Clerk