

# Crawford County Board of Commissioners

## Regular Board Meeting of February 25, 2016

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson, at 10:01 a.m. in the Crawford County Building, Grayling, Michigan the 25<sup>th</sup> day of February, 2016.

Invocation by Chairman Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Priebe, Pinkelman, McClain, Anderson, Lewis and Jamison.

Absent – None,

Sarah Medler, Chief Deputy Clerk - Present.

Paul Compo, County Controller - Present.

Others present at various times: Ilene Geiss-Wilson, Matt Larson, Alice Snyder and Dan Sanderson.

### Approval of the Regular Board Minutes

Motion by Anderson, second by Pinkelman, to accept the Minutes for the January 28, 2016 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Approval of Agenda

Motion by Anderson, second by McClain, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Conflict of Interest Declare – None.

Brief Public Comment – None.

### Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Pinkelman, to authorize payment of the following claims:

	General Fund:	COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$47,966.61	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$189,895.30	Gross Payroll	<u>\$6,277.08</u>
Gross Payroll	<u>\$312,329.13</u>	Total COPS Fund	\$6,277.08
Total General Fund	\$550,191.04		
		Building & Zoning Fund	
Millage/Road Patrol Fund		Balance from "Open Invoice Report"	\$3,311.52
Balance from "Open Invoice Report"	\$377.98	Prepaid Invoices	\$658.30
Prepaid Invoices	\$26,233.04	Gross Payroll	<u>\$7,176.66</u>
Gross Payroll	<u>\$38,948.36</u>	Total Building & Zoning Fund	\$11,146.48
Total Road Patrol fund	\$65,559.38		
		MSU Cooperative Extension Fund	
Sobriety Court		Prepaid Invoices	\$0.00
Balance from "Open Invoice Report"		Gross Payroll	\$413.37
Prepaid Invoices	\$9,654.59	Total MSU fund	<u>\$413.37</u>
Gross Payroll	<u>\$11,619.99</u>		
Total Sobriety Court Fund	\$21,274.58	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$495.74
Tri-County 46th Trial Court		Prepaid Invoices	\$65.63
Prepaid Invoices	<u>\$1,579.24</u>	Gross Payroll	<u>\$26,910.95</u>
Total Tri-County Court	\$1,579.24	Total Central Dispatch Fund	<u>\$27,472.32</u>

Friend of the Court		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	\$192.07	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$3,804.15	Prepaid Invoices	\$5,199.97
Gross Payroll	\$24,042.58	Total Courthouse Preservation Fund	\$5,199.97
Total Friend of the Court	\$28,038.80		
		Law Library Fund	
Social Services Fund		Balance from "Open Invoice Report"	\$1,076.40
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	\$0.00
Prepaid Invoices	\$105.00	Total Law Library Fund	\$1,076.40
Total Social Services Fund	\$105.00		
		Family/Probate Court	
Airport Fund		Prepaid Invoices	\$17,743.38
Balance from "Open Invoice Report"	\$350.00	Gross Payroll	\$14,803.51
Prepaid Invoices	\$696.17	Total Family/Probate Court	\$32,546.89
Gross Payroll	\$67.61		
Total Airport Fund	\$1,113.78	Sports Complex Fund	
		Balance from "Open Invoice Report"	\$0.00
DHD#10 Fund		Prepaid Invoices	\$276.76
Balance from "Open Invoice Report"	\$0.00	Total Sports Complex fund	\$276.76
Prepaid Invoices	\$618.00		
Total DHD#10 Fund	\$618.00	Sheriff's Youth Service Fund	
		Balance from "Open Invoice Report"	\$0.00
Recycling Fund		Prepaid Invoices	\$2,346.88
Balance from "Open Invoice Report"	\$0.00	Total Sheriff's YS Fund	\$2,346.88
Prepaid Invoices	\$461.94		
Gross Payroll	\$553.86	Family Counseling Fund	
Total Recycling Fund	\$1,015.80	Prepaid Invoices	\$25.00
		Total Family Counseling Fund	\$25.00
Landfill/Maintenance Fund			
Balance from "Open Invoice Report"	\$781.48	Veterans Service Fund	
Prepaid Invoices	\$39.81	Balance from "Open Invoice Report"	\$419.48
Gross Payroll	\$4,582.42	Prepaid Invoices	\$2,384.90
Total Landfill/Maintenance fund	\$5,403.71	Gross Payroll	\$1,908.35
		Total Veterans Service Fund	\$4,712.73
Special Projects Fund			
Balance from "Open Invoice Report"	\$585.00	Correction Officers Training Fund	
Prepaid Invoices	\$166.00	Balance from "Open Invoice Report"	\$654.00
Total Special Projects Fund	\$751.00	Total Correction Officers Training Fund	\$654.00

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

### Correspondence

Motion by Pinkelman, second by Anderson, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

1. Antrim County Board – Resolution in support of SB 703 to remove their restriction on how County officials communicate with their constituents about local ballot questions.

Antrim County Board – Resolution urging State lawmakers and top officials to stop the hypocrisy of exempting themselves from the laws that they enact for the governance of the State of Michigan.

2. Huron County Board - Resolution urging State lawmakers and top officials to stop the hypocrisy of exempting themselves from the laws that they enact for the governance of the State of Michigan.

Huron County Board – Resolution opposing HB 5016 which regulates the free use of public right of ways.

Huron County Board – Resolution supporting SB 703 to remove the restriction on how County officials communicate with their constituents about local ballot questions.

3. State Department of Treasury – Acknowledgement of the City of Grayling filed a Certificate of Non-payment of Industrial Facilities Tax.
4. MAC – Legislative Updates for February 5, 12, & 19, 2016.
5. Department of Health & Human Services – FY 2015 – 16 Child Care Fund expenditures.
6. Chamber of Commerce – 4<sup>th</sup> Annual Grayling Chamber Business Expo, Thursday, April 21, 2016.
7. Crawford-Roscommon Conservation District – Tree Sale Guide.
8. STING – Quarterly Newsletter.
9. Alger County Board – Resolutions 2016 – 04, 05 & 06.
10. Veterans Assistance Fair – Monday, March 7, 2016 in Petoskey at North Central Michigan College from 10:00 a.m. to 1:00 p.m.

### **Department Report**

#### **Clerk/Register Report**

County Clerk/Register Sandra Moore expressed sympathy in the passing of Beth Wieland and requested the county define Saturday, March 19<sup>th</sup>, 2016 as Elizabeth (Beth) H. Wieland day.

Motion by Anderson, second by Priebe, to identify March 19<sup>th</sup> 2016 as Elizabeth (Beth) H. Wieland day. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

#### **Controller Report**

County Controller Paul Compo circulated a graph of salaries for Prosecutor and Assistant Prosecutors of like size and surrounding areas for members review.

Motion by Anderson, second by Lewis, to lower the Prosecuting Attorney salary beginning 1-1-17 to \$80,000.00. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – nay, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

#### **MERS Bonding Proposal**

County Controller Compo circulated a letter dated February 18, 2016 announcing approval for Treasury MERS Bonding Proposal to proceed forward and the sale of bonds for the County. No action is required at this time.

#### **Equalization Agreement for Professional Services.**

Motion by Pinkelman, second by McClain, to accept the Equalization Agreement for Professional Services for the next 2 years in the monthly amount of \$6,500.

Which gives access to two (2) level 4 appraisers. Roll Call: Lewis – aye, McClain – aye, Pinkelman – nay, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

#### **STING Byrne Grant**

Controller Compo circulated the grant summary for 2012 – 2016. MMR Representative Matt Larson made comments regarding training for opiates with City officers. Discussion ensued regarding the disposal of opiates at the various depositories within the community. Chairman Stephenson has contacted STING and awaiting yet another defined report.

Motion by Pinkelman, second by McClain, to proceed and pay the STING invoice in the amount of \$19,703.60 as long as the Twp/City are agreeable to reimburse the County in the total amount of \$9,851.80. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

### **Recycling Grant**

The Controller advised Grayling Township has asked to re-evaluate their recycling proposal as they are projecting to lose over 20k this year and they need to explore other viable options. There will be more information coming.

### **Audit Report**

The 2015 audit exit conference was today and noted there are two (2) notes from the prior year not corrected. There are no new findings and the exit process is now complete.

The Controller remarked that he will be at the MAC Conference next week and will also be in Lansing to give testimony regarding the Fish Hatchery.

### **COA – Request to draft Ballot language for August 2016**

Commission on Aging Director Alice Snyder appeared to request ballot language for COA for the August Primary Election. The Director remarked that costs are on the rise, and there is a huge demand for growth in the wellness area.

Motion by Priebe, second by McClain, to request County Attorney Paul Wyzgoski from Dickinson, Wright PLLC prepare ballot language for a renewal and also a new proposal for the County Commission on Aging August 2, 2016 election. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Motion Carried.

**Unfinished Report** – None.

### **Commissioner's Report**

**Commissioner Jamison** – The Commissioner advised the Housing Commission is in the process to audit every file and they will be meeting later this afternoon. The Commissioner complimented the Housing Director as the State has placed more restrictions on her. The Commissioner reported there are many complaints over the Fish Hatchery Bridge closure.

**Commissioner Priebe** – The Commissioner advised the Chamber cancelled their meeting this morning. The Commissioner indicated Hanson Hills is doing fine. The Commissioner invited members to attend a NEMCSA meeting next Friday.

**Commissioner Pinkelman** - The Commissioner advised she had no her Law Enforcement Committee Recommendations to report. The Commissioner advised she is still working on a solution degrading the delinquent fees for water usage with the Health Department. The Commissioner asked the Controller to forward the information once received to all members. The Commissioner announced she attended the NACo and they requested another feasibility study on why our veterans are not receiving proper funding.

**Commissioner McClain** –The Commissioner reminded members of the Easter Egg Hunt at Hanson Hills as a fund raiser for the Commission on Aging on Saturday, March 26<sup>th</sup> from 9 – noon. The Commissioner reported the Department of Human Service received great donations for their adopt a family program at Christmas. The Commissioner announced that Michigan Works Career Fair will be April 14<sup>th</sup> at the Ramada from 2:00 – 4:00. There will be a Talent Tour for the Youth on April 20<sup>th</sup> at Munson Hospital Grayling and an Expo for Youth at the Grayling High School on March 18<sup>th</sup>.

**Commissioner Stephenson** – The Commissioner noted the NCCMH audit should be complete soon. We always like to see how Crawford County compares to other counties. The Commissioner offered an at-a-boy to the Controller and department heads for living within their budget. The Commissioner advised there is a never ending saga with Mental Health and Section 298 boiler plate language has not been well received at all. There are a lot of legislators and united efforts to discuss the true needs for Mental Health.

**Commissioner Anderson** – The Commissioner reported his Personnel & Labor Committee Recommendations. The Commissioner announced that the NEMCOG meeting will have an all encompassing website and he promised to send the site to all members once it is up and running. The Commissioner reviewed pipeline closures and changes within the government.

**Planning Commission Reappointments**

Motion by Anderson, second by Lewis, to reappoint Lovells representative Dennis Inman and South Branch Representative Cris Jones to the County Planning Commission for terms ending 12-31-17. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Crawford County Employee Handbook**

Motion by Anderson, second by Pinkelman, to authorize the Board to adopt the Employee Handbook/Policy Manual with recommended changes as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Commissioner Lewis** – The Commissioner reported his Ways & Means Committee Recommendations.

**Resignation from Region 7 Chief Solution Area Planner/Consultant.**

Motion by Lewis, second by McClain, to accept the resignation from Christopher Olson from Region 7 Chief Solution Area Planner/Consultant Contract position with regrets. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Purchase Policy Statement**

Motion by Lewis, second by McClain, to approve the Purchase Policy Statement G08 as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Equalization Director Position Contract**

Motion by Lewis, second by Pinkelman, to offer a two (2) year Contract with our Current Vendor for County Equalization Services for the Equalization Director Position. Roll Call: Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

**Emergency Loan Forgiveness**

Motion by Lewis, second by Priebe, to authorize the Board to forgive the nine (9) loans from the Housing Commission in the amount of \$10,516.66 as presented. Roll Call: Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

**District Health Department #10 Lease Agreement**

Motion by Lewis, second by Priebe, to approve the District Health Department #10 Lease Agreement and authorize the Chairman to sign. Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

**Independent Contractor Agreement**

Motion by Lewis, second by Pinkelman, to approve the Independent Contractor Agreement as presented. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

**New Business**

**Appointment to Grayling Recreation Authority**

Motion by Priebe, second by McClain, to appoint Darrel Viers to the Grayling Recreation Authority for a term ending 10-01-2018. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Appointment to Commission on Aging**

Motion by Anderson, to appoint Lorelei King to the Commission on Aging dies for lack for support.

Motion by McClain, second by Priebe, to appoint Karl Schreiner to the Commission on Aging for a partial term ending 6-30-2016. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Citizens to Speak** – None.

**Announcements**

Commissioner Anderson remarked that Oscoda County received \$430,000 and Crawford received \$358,00 in funding for NEMCOG.

Commissioner Lewis reminded members of the City Target Market Analysis Study Group Meeting on Wednesday, March 9<sup>th</sup>, 2016.

**Adjournment**

Motion by Pinkelman, second by McClain, to adjourn the meeting at 11:26 a.m.  
Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore  
County Clerk/Register of Deeds