

Crawford County Board of Commissioners

Regular Board Meeting of January 28, 2016

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 10:05 a.m. in the Crawford County Building, Grayling, Michigan the 28th day of January, 2016.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Anderson

Roll Call: Stephenson, Jamison, Priebe, Pinkelman, McClain and Anderson.

Absent – Lewis.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Doug Pratt and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Priebe, second by Jamison, to approve the Minutes for the December 17, 2015 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Approval of the Organizational Board Minutes

Motion by Jamison, second by Priebe, to approve the Minutes for the January 14, 2016 Organizational Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Approval of the Agenda

Motion by Anderson, second by McClain, to accept the agenda as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Conflict of Interest to Declare – None.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Pinkelman, to authorize payment of the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$105,122.56	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$343,507.55	Prepaid Invoices	\$0.00
Gross Payroll	<u>\$399,925.44</u>	Gross Payroll	<u>\$9,438.86</u>
Total General Fund	\$848,555.55	Total COPS Fund	\$9,438.86
Millage/Road Patrol Fund		Building & Zoning Fund	
Balance from "Open Invoice Report"	\$1,520.84	Balance from "Open Invoice Report"	\$1,219.52
Prepaid Invoices	\$25,714.63	Prepaid Invoices	\$149.22
Gross Payroll	<u>\$51,225.07</u>	Gross Payroll	<u>\$8,833.67</u>
Total Road Patrol fund	\$78,460.54	Total Building & Zoning Fund	\$10,202.41
Sobriety Court		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"		Balance from "Open Invoice Report"	
Prepaid Invoices	\$12,311.19	Prepaid Invoices	\$9,432.50
Gross Payroll	<u>\$16,006.72</u>	Gross Payroll	<u>\$747.44</u>
Total Sobriety Court Fund	\$28,317.91	Total MSU fund	\$10,179.94
Tri-County 46th Trial Court		Central Dispatch Fund	
Prepaid Invoices	<u>\$3,976.85</u>	Balance from "Open Invoice Report"	\$2,052.00
Total Tri-County Court	\$3,976.85	Prepaid Invoices	\$1,364.42
		Gross Payroll	<u>\$40,410.79</u>
		Total Central Dispatch Fund	\$43,827.21
Friend of the Court		Law Library Fund	
Balance from "Open Invoice Report"	\$519.62	Balance from "Open Invoice Report"	\$521.00
Prepaid Invoices	\$1,023.12	Prepaid Invoices	<u>\$0.00</u>
Gross Payroll	<u>\$33,471.07</u>	Total Law Library Fund	\$521.00
Total Friend of the Court	\$35,013.81		

Social Services Fund		Family/Probate Court	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$1,335.58	Prepaid Invoices	\$27,275.09
Total Social Services Fund	\$1,335.58	Gross Payroll	\$20,778.41
Airport Fund		Total Family/Probate Court	\$48,053.50
Balance from "Open Invoice Report"	\$0.00	Sports Complex Fund	
Prepaid Invoices	\$4,311.65	Balance from "Open Invoice Report"	\$162.66
Gross Payroll	\$103.19	Prepaid Invoices	\$0.00
Total Airport Fund	\$4,414.84	Total Sports Complex fund	\$162.66
DHD#10 Fund		2014 Homeland Security Grant Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	\$995.90	Prepaid Invoices	\$28,388.43
Total DHD#10 Fund	\$995.90	Total 2013 HSGP Fund	\$28,388.43
Recycling Fund		Veterans Service Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$331.50
Prepaid Invoices	\$195.34	Prepaid Invoices	\$50.00
Gross Payroll	\$889.76	Gross Payroll	\$2,399.18
Total Recycling Fund	\$1,085.10	Total Veterans Service Fund	\$2,780.68
Landfill/Maintenance Fund		Remonumentation Fund	
Balance from "Open Invoice Report"	\$3,410.02	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$0.00	Prepaid Invoices	\$1,957.86
Gross Payroll	\$3,798.09	Total Remonumentation Fund	\$1,957.86
Total Landfill/Maintenance fund	\$7,208.11		

Roll Call: Anderson – aye, Lewis - absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Jamison – aye, Motion Carried.

Approval Correspondence

Motion by Pinkelman, second by Anderson, to accept the correspondence as submitted. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Correspondence

1. MAC – Thank you for resolution opposing HB 4947 through 4966. Commissioner Pinkelman remarked that MAC is appreciative to receiving county resolutions.
2. NEMCSA – Request for support of application to MSHDA for HOME Funds to initiate a Regional Homebuyer Purchase Rehabilitation program.

Motion by Priebe, second by Jamison, to request the Housing Commission seek additional information prior to any support to MSHDA for HOME Funds for a Regional Homebuyer Purchase Rehabilitation Program. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

3. Oceana County Board – Resolution in Opposition to House Bills 4947 through 4966.
4. Wexford County Board – Resolution in Opposition to House Bills 4947 through 4966.
5. MAC – Legislative Updates for January 8, 15 & 22, 2016.
6. Crawford County Historical Museum – News Letter.
7. Up North Prevention – Request April be Proclaimed as Social Host Responsibility Month.

Motion by Anderson, second by Pinkelman, to Request April is proclaimed as Social Host Responsibility Month on behalf of Up North Prevention. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Department Report

Emergency Manager Doug Pratt advised the North Down River Road Bridge will be closed starting February 1st which may cause problems for emergency services and the department is looking at emergency routes through the construction. The Emergency Manager announced he will be joining Kalkaska County Regional Management as an assistant to their manager and Kalkaska is offering services to assist in our county. They will be working closely together for emergency needs.

Professional Services Agreement

County Controller Compo advised the Northern Michigan Children’s Assessment Center is requesting the County enter into a professional services agreement in the amount of \$2,500.00 for

the first year of services in connection with sexual complaints or allegations where there are child victims. The Controller advised the Sheriff has already signed on and submitted his agreement, and the cost has been budgeted and paid. The Controller advised NMCAC has a medical room with Clopscope. NCAtrak Statistics were reviewed.

Motion by Pinkelman, second by Priebe, to enter into a Professional Services Agreement through the Northern Michigan Children's Assessment Center in the amount of \$2,500 for the first year of services in connection with sexual complaints or allegations where there are child victims. Roll Call: Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

The Controller advised he and the Treasurer had a conference call yesterday with the Bond Attorney and State Treasury regarding our bond rating with many questions asked. Everything went well and the county should know if approved by the end of next week.

The Controller and Chairman met with the DNR as they are interested in purchasing a 1,020 acre piece in Sections 25, 26 & 27, T27N, R04W, Frederic Township from the Maghielse family. The property will be strictly used for basic recreation. More information will be forthcoming.

Unfinished Business – None.

Commissioner's Report

Commissioner Jamison – Commissioner Jamison advised the Housing Commission meets later today, and things are going well. The Commissioner inquired on whether the Road Commission members can be increased or returned to appointed from elected. The Commissioner placed the Prosperity Region 3 Action Performance Measures on file and reported they gave their Point in Time (PIT) numbers for the county. Grand Traverse Horses 4 Heroes was presented by polycom to the Grayling office. The commissioner suggested members complete a survey online at <https://www.surveymonkey.com/r/WhatMattersToYouCommunitySurvey> by February 5th.

Commissioner Priebe - The Commissioner advised Hanson Hills is going well and Jamie Wright was appointed the Grayling Township representative on the board. The Commissioner reported a skier for across the United States is skiing to raise money and awareness for Veterans, he will be skiing Hanson Hills soon and we hope to get media coverage. Our previous Camp Commander is working well to bring awareness to Hanson Hills. The Commissioner reported NEMCSA Head Start has given services to 2,042 children in our region. There is now a waiting list to get into the Head Start program.

Commissioner Pinkelman – The Commissioner reported her Law Enforcement Committee Recommendation. The Commissioner learned from a MAC committee and there are discrepancies between the agencies and local business throughout Michigan for water testing services. The Commissioner announced the State Police will be presenting a heroin program at the MAC conference later this month.

STING Request

Motion by Pinkelman, second by Anderson, to submit a request to STING to document the income and expenses with the Byrne Grant for a five (5) year period along with how the State distributes those funds. Furthermore, request a response from the county jurisdictions regarding their potential future funding. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Commissioner McClain –The Commissioner reported the Ways & Means Committee Recommendations for Commissioner Lewis. The Commission on Aging is looking to request a millage increase in the near future. It was reported that Karl Schreiner has saved \$9,500 in residents Medicaid costs. COA will not have their tax aid program for county residents. The Commissioner and Director Snyder are planning a fund raiser on March 26th at Hanson Hills. The Commissioner further reported that Heather Hutton seems to be a good member on the Department of Human Service Board.

Amended and Restated Comprehensive Financial Plan/Resolution

Motion by McClain, second by Pinkelman, to approve the Amended and Restated Comprehensive Financial Plan/Resolution as presented and request submission to the State prior to the Regular January 24th, 2016 meeting. Roll Call: Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

Commissioner Anderson – The Commissioner reported his Personnel & Labor Committee Recommendations. The Commissioner shared information on the Housing project for Northern Homes, CDC proposed Elk Rapids Multi Family Apartment Home; The Commissioner advised the Snow Drift Rally is in Montmorency County this weekend; and the Michigan Citizen Planner Classroom Series is in Alpena County Marvch 22, 2016 from 5:30 – 8:30 p.m.

Conflict of Interest Policy
The Controller provided

Motion by Anderson, second by Jamison, to adopt the Conflict of Interest Policy Statement dealing with unethical conduct and/ or conflicts of interest Policy #1282016. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, Motion Carried.

Discrimination & Harassment Policy

Motion by Anderson, second by McClain, to adopt the Discrimination & Harassment Policy Statement #1282016D&H to allow Crawford County to strive for a work environment in which employees conduct themselves with dignity and treat everyone with respect. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain - aye, Motion Carried.

Drug Free Workplace / Substance Abuse Policy

Motion by Anderson, second by Pinkleman, to adopt the Drug Free Workplace / Substance Abuse Policy Statement #1282016-DFW to allow Crawford County to provide a safe, healthy, productive environment for members of the public doing business with the County and for County employees, the Employer insists upon a workplace free of drugs, alcohol and illegal controlled substances. Roll Call: Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Motion Carried.

Commissioner Stephenson – The Commissioner advised that COA may be able to submit a plan for housing and a new center before long. The Commissioner reported many attended the Jack Mahank memorial and he will truly be missed. Commissioner inquired on veterans grants and where the monies have gone. Several members attended the Up North Prevention Marijuana: Fact vs Fiction program last Wednesday and he remarked how taken back by the volumn and what they do to sell and enhance potency was.

Commissioner Lewis – The Commissioner was absent.

New Business – None.

Extended Public Comment – None.

Announcements – None.

Adjournment

Motion by McClain, second by Jamison, to adjourn meeting at 11:33 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds