

Crawford County Board of Commissioners

Regular Board Meeting of September 24, 2015

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman Dave Stephenson, at 10:07 a.m. in the Crawford County Building, Grayling, Michigan the 24th day of September, 2015.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Lewis, McClain, Pinkelman, Priebe and Jamison.

Absent – None.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller – Present.

Others present at various times: Ilene Geiss-Wilson, Carol Raybuck, Amy Swainston and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Priebe, second by Lewis, to approve the Minutes for the August 27, 2015 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Anderson, second by McClain, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Priebe, to authorize payment of the following prepaid bills and claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	\$24,406.77	Balance from "Open Invoice Report"	\$1,445.03
Prepaid Invoices	\$175,760.48	Prepaid Invoices	\$547.53
Gross Payroll	<u>\$286,983.69</u>	Gross Payroll	<u>\$6,110.48</u>
Total General Fund	\$487,150.94	Total Building & Zoning Fund	\$8,103.04
Millage/Road Patrol Fund		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$2,261.16	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$5,224.42	Prepaid Invoices	\$0.00
Gross Payroll	<u>\$31,251.67</u>	Gross Payroll	<u>\$486.76</u>
Total Road Patrol fund	\$38,737.25	Total MSU fund	\$486.76
Sobriety Court		Central Dispatch Fund	
Prepaid Invoices	\$12,194.27	Balance from "Open Invoice Report"	\$614.75
Gross Payroll	<u>\$9,051.39</u>	Prepaid Invoices	\$75.85
Total Sobriety Court Fund	\$21,245.66	Gross Payroll	<u>\$45,426.44</u>
		Total Central Dispatch Fund	\$46,117.04
Tri-County 46th Trial Court		Courthouse Preservation Fund	
Prepaid Invoices	<u>\$2,650.64</u>	Balance from "Open Invoice Report"	\$2,938.11
Total Tri-County Court	\$2,650.64	Prepaid Invoices	<u>\$0.00</u>
		Total Courthouse Preservation Fund	\$2,938.11
Friend of the Court		Law Library Fund	
Balance from "Open Invoice Report"		Balance from "Open Invoice Report"	\$521.00
Prepaid Invoices	\$1,338.19	Prepaid Invoices	<u>\$0.00</u>
Gross Payroll	<u>\$22,187.77</u>	Total Law Library Fund	\$521.00
Total Friend of the Court	\$23,525.96		
Airport Fund		Family/Probate Court	
Balance from "Open Invoice Report"		Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$499.35	Prepaid Invoices	\$11,115.52
Gross Payroll	<u>\$55.83</u>	Gross Payroll	<u>\$15,079.53</u>
Total Airport Fund	\$555.18	Total Family/Probate Court	\$26,195.05
DHD#10 Fund		Sports Complex Fund	
Balance from "Open Invoice Report"	\$0.00		

Prepaid Invoices	\$589.09	Balance from "Open Invoice Report"	\$0.00
Total DHD#10 Fund	\$589.09	Prepaid Invoices	\$785.50
		Total Sports Complex fund	\$785.50
Recycling Fund			
Balance from "Open Invoice Report"	\$0.00	2014 Homeland Security Grant Fund	
Prepaid Invoices	\$285.10	Balance from "Open Invoice Report"	
Gross Payroll	\$643.21	Prepaid Invoices	\$36,166.81
Total Recycling Fund	\$928.31	Total 2013 HSGP Fund	\$36,166.81
Landfill/Maintenance Fund		Veterans Service Fund	
Balance from "Open Invoice Report"	\$1,273.29	Balance from "Open Invoice Report"	\$470.68
Prepaid Invoices	\$0.00	Prepaid Invoices	\$975.12
Gross Payroll	\$3,921.99	Gross Payroll	\$1,729.70
Total Landfill/Maintenance fund	\$5,195.28	Total Veterans Service Fund	\$3,175.50

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe - aye, Stephenson - aye, Motion Carried.

Approval Correspondence

Motion by Pinkelman, second by Lewis, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. Bay County Board – Resolution for Waterfront Community Revitalization and Resilience Act of 2015.
2. Oceana County Board – Resolution recognizing 9-17-15 as Constitution Day.
3. MAC - Legislative Updates for August 21 & 28, and September 11, 2015.
4. Conservation Expo & Silent Auction – AuSable River Center in Roscommon 9-26-15 from 10 – 3.
5. Herrick Foundation – 2013 Grant to County for Grayling Fish Hatchery.

Motion by Pinkelman, second by Anderson, to acknowledge the remainder of the 2013 Herrick Foundation Grant in the amount of approximately \$11,000.00 to be used solely and exclusively for public purposes as outlined through the acknowledgement and certification agreement. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

Budget Hearing for FY 2015 – 2016

Board Chairman Stephenson requested a motion to open the FY 2015/16 Budget Hearing at 10:00 a.m. for public comment.

Motion by Anderson, second by McClain, to open the public Hearing for FY 2015 - 16 Budget. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

The Controller reviewed the major changes within the General Fund and Special Revenue Fund Budgets. Chairman Stephenson offered to close the Public Hearing at 10:24 a.m. with no public comments heard.

Motion by Lewis, second by McClain, to close the FY2015-16 Budget Hearing. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

FY 2015/2016 General Appropriation Act & Budget

Controller Compo explained the reason for the General Appropriation Act and Budget as a process in which to manage the county finances.

Motion by Pinkelman, second by Lewis, to approve the FY 2015/2016 General Appropriation Act and Budget Resolution, pursuant to Act 2 PA 1968 and all Debt Service Funds. Furthermore, it also complies with the Department of Treasury “Truth in Taxation” requirements with changes and authorize the Chair to sign. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

Motion by Lewis, second by Anderson, to adopt the FY 2015 – 16 in the amount of \$5,431,538 as presented. Roll Call: McClain – aye, Pinkelman – aye, Priebe –

aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

FY 2015 / 2016 Elected and Appointed Non-Union Employees Salary Schedule

Motion by Priebe, second by Lewis, to adopt the FY 2015 / 16 Salary Schedule for Elected and Appointed Non-Union Employees. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Motion Carried.

Public Hearing for 9-1-1 Emergency Service Plan

Chairman Stephenson requested a motion to open the public hearing for the 9-1-1 Emergency Service Plan.

Motion by Lewis, second by McClain, to open the Public Hearing for 9-1-1 Emergency Service Plan. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

It was noted there were no public comments offered.

Motion by Lewis, second by Priebe to close the public hearing at 10:35 a.m. and set the adoption of the 9-1-1 Emergency Service Plan on the October 22, 2015 meeting agenda. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Public Hearing for Proposed Changes to Current ORV Ordinance

Chairman Stephenson requested the public hearing for Current ORV Ordinance changes be opened. Members reviewed the changes proposed in Appendix A.

Motion by Pinkelman, second by McClain, to open the Public Hearing for changes in the current ORV Ordinance. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Amy Swainston, from the State DNR announced the DNR is in favor of the ordinance changes to connect the Roscommon and Crawford trail systems.

Controller Compo remarked this opens all roads in Maple Forest and a small section of Federal Highway connection Roscommon with Crawford.

Motion by Priebe, second by Lewis, to close the ORV Ordinance public hearing at 10:42 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Motion by Anderson, second by Lewis, to adopt the proposed changes to the current ORV Ordinance as presented. Roll Call: Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Department Reports

Clerk Report

The Clerk advised she has completed the interview process and pleased to announce she has hired Michele Milller as the new Deputy Clerk in her office. Michele will begin working on Monday, October 12, 2015.

Independent Contractor Agreement

Controller Compo circulated a September 23rd letter from Christopher S. Olson, MPA regarding Region 7 Chief Solution Area Planner - HSB Grants.

Motion by Priebe, second by Pinkelman, to enter into the Independent Contractor Agreement between Christopher S. Olson, MPA Michigan's Region 7 Homeland Security Planning Board and the 2014/15 Homeland Security Grant Program (HSGP) Fiduciary Crawford County. Roll Call: Stephenson - aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe - aye, Motion Carried.

FY 2014/2015 General Fund Budget Amendments

The Controller reviewed the FY 2015 general fund budget amendments with members.

Motion by Pinkelman, second by Jamison, to approve the FY 2014/2015 General Fund Budget Amendments in the amount of \$5,458,328. Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

FY 2014/2015 Special Revenue Fund Budget Amendments

Motion by Pinkelman, second by McClain, to recommend the county approve the following FY 2014/2015 Special Revenue Fund Budget Amendments:

GL #	REVENUE SHARING DISTRIBUTION FUND	REVENUE	EXPENSES
	BALANCE	\$325,000.00	\$325,000.00
205-125-699.100	TRANSFERS IN FROM OTHER FUNDS	65,000.00	
205-999-999.000	EQUITY DISTRIBUTION		65,000.00
	NEW BUDGET LEVELS	\$390,000.00	\$390,000.00
GL #	ROAD PATROL MILLAGE FUND	REVENUE	EXPENSES
	BALANCE	\$571,534.00	\$571,534.00
207-302-401.000	CURRENT TAX COLLECTIONS	20,000.00	
207-302-818.500	STING CONTRACT EXPENSE		20,000.00
	NEW BUDGET LEVELS	\$591,534.00	\$591,534.00
GL #	SPORTS COMPLEX REDEVELOPMENT FUND	REVENUE	EXPENSES
	BALANCE	\$16,000.00	\$16,000.00
218-000-678.000	REIMBURSEMENTS, OTHER	2,000.00	
218-000-924.000	ELECTRICITY		2,000.00
	NEW BUDGET LEVELS	\$18,000.00	\$18,000.00
GL #	SPECIAL PROJECTS FUND	REVENUE	EXPENSES
	BALANCE	\$8,000.00	\$8,000.00
211-211-400.100	REVENUE, PRINCIPAL	10,000.00	
211-999-999.000	EQUITY DISTRIBUTION		10,000.00
	NEW BUDGET LEVELS	\$18,000.00	\$18,000.00
GL #	DISTRICT HEALT DEPARTMENT # 10	REVENUE	EXPENSES
	BALANCE	\$104,000.00	\$104,000.00
225-601-695.100	TRANSFERS IN OTHER FUNDS	2,000.00	
225-601-931.000	BUILDING MAINTENANCE		2,000.00
	NEW BUDGET LEVELS	\$106,000.00	\$106,000.00
GL #	LANDFILL / MAINTENANCE FUND	REVENUE	EXPENSES
	FEES AND SERVICES	\$120,000.00	\$120,000.00
228-999-402.000	FUND BALANCE TRANSFER	8,000.00	
228-529-931.000	BUILDING MAINTENANCE		8,000.00
	NEW BUDGET LEVELS	\$128,000.00	\$128,000.00
GL #	BUILDING & ZONING FUND	REVENUE	EXPENSES
	BALANCE	\$109,100.00	\$109,100.00
249-248-477.000	LICENSES AND PERMITS	10,000.00	
249-248-477.080	SOIL EROSION PERMITS	5,000.00	
249-248-965.000	SOFTWARE PURCHASE		15,000.00
	NEW BUDGET LEVELS	\$124,100.00	\$124,100.00
GL #	HOUSING COMMISSION FUND	REVENUE	EXPENSES
	BALANCE	\$0.00	\$0.00
274-690-400.100	REVENUE, PRINCIPAL	50,000.00	
274-692-542.000	STATE REIMBURSEMENTS	75,000.00	
274-693-400.100	REVENUE, PRINCIPAL	25,000.00	
274-999-402.000	FUND BALANCE TRANSFER	65,000.00	
274-690-703.000	SALARY-- DIRECTOR		70,000.00
274-692-809.000	ADMINISTRATIVE EXPENSES		100,000.00
274-693-809.000	ADMINISTRATIVE EXPENSES		20,000.00
274-694-998.000	GRANTS, LOANS EXPENSE		15,000.00
274-699-703.000	SALARY--DIRECTOR		10,000.00
	NEW BUDGET LEVELS	\$215,000.00	\$215,000.00
GL #	SOCIAL SERVICES FUND	REVENUE	EXPENSES
	FEES AND SERVICES	\$5,000.00	\$5,000.00
290-290-402.000	REVENUE, MISCELLANEOUS	2,500.00	
290-290-800.000	OTHER SERVICES & CHARGES		2,500.00
	NEW BUDGET LEVELS	\$7,500.00	\$7,500.00
GL #	VETERANS SERVICES FUND	REVENUE	EXPENSES
	BALANCE	\$5,000.00	\$5,000.00
293-293-402.000	MILAGE REVENUE	140,000.00	
293-293-703.000	SALARY--DIRECTOR		50,000.00
293-293-931.000	BUILDING MAINTENANCE		50,000.00
293-295-703.000	SALARY--DIRECTOR		40,000.00
	NEW BUDGET LEVELS	\$145,000.00	\$145,000.00

Roll Call:, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe - aye, Stephenson - aye, Anderson – aye, Motion Carried.

Resolution Supporting Initiative to Reduce the Number of People Incarcerated with Mental Health Illness

Motion by Pinkelman, second by McClain, to adopt a Resolution Supporting Initiative to Reduce the Number of People Incarcerated with Mental Health Illness 92415-SU. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

The Controller advised the Forest Products Renaissance Zone will be addressed at the October 22, 2015 meeting. MEDC meets at 2:30 p.m. today. The Controller advised he will be at the MERS conference which means he will be absent at the October committee meeting

Unfinished Business – None.

Commissioner’s Report

Commissioner Jamison – The Commissioner advised the housing commission board is continuing to work through guidelines and new direction.

Commissioner Priebe - The Commissioner advised Hanson Hills has started the suppression for the kitchen area for compliance through a \$4,000 grant. The Commissioner circulated the NEMSCA Community profiles and indicated they are working towards going paperless.

Commissioner Pinkelman – The Commission reported her Law Enforcement Committee recommendation.

Motion by Pinkelman, second by McClain, to approve the Consolidation Agreement between Roscommon County to allow for backup of our 9-1-1 system. Roll Call: Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

The Commission circulated MAC legislative talking points and announced they are working hard to get laws pushed through. The Commissioner also submitted “A Force for Growth and Prosperity brochure for the MAC conference.

Commissioner McClain –The Commissioner reported DHS is progressing well. The Viking Wellness Center is going great at Grayling High School. Questions were raised regarding authorization for student medical needs. The Commissioner announced the Food Wagons that you see in the community are now certified. The Commission on Aging inquired on Conflicts regarding board members. Discussion followed regarding board rules and procedures.

Commissioner Anderson –The Commissioner advised he has no Personnel & Labor Committee recommendations to report. The Commissioner attended the MAC conference and circulated a brochure from “Citizens Research Council of Michigan”. He addressed the transparency act and suggested the county approve through resolution. NEMCOG Board is in the process of being consolidated with the Region 3 Regional Prosperity Board.

Commissioner Lewis – The Commissioner reported his Ways & Means committee recommendations.

Historical Society Roof Replacement

Motion by Lewis, second by Priebe, to authorize the President of the Historical Society to accept the donation in the amount of \$7,075 to replace the roof on the Military Annex through SMK Beautification. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Motion Carried.

Budget Line Item Requests

Motion by Lewis, second by Priebe, to authorize the board to close the 285 Revenue Sharing Fund as it is no longer necessary. Roll Call: Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Motion by Lewis, second by Anderson, to authorize the board close the 298 Youth Service Fund as it is no longer part of the County budget. Roll Call: Priebe – aye,

Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

FY 2015/2016 General Fund Budget Synopsis

Motion by Lewis, second by Pinkelman, to approve the FY 2015/2016 General Fund Budget and send the budget to Public Hearing on Thursday, September 24, 2015 @ 10:00 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

FY 2015/2016 Special Revenue Fund Budget

Motion by Lewis, second by Jamison, to submit the FY 2015/2016 Special Revenue Fund Budget to Public Hearing on Thursday, September 24, 2015 @ 10:00 a.m. Roll Call: Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

Commissioner Stephenson – The Commissioner reported the State is proceeding with a three (3) year initiative since the passage of the Mental Health Resolution.

New Business – None.

Citizens to Speak – None.

Announcements

Commissioner Anderson announced that Northern Home CDC is opening a 20 unit senior complex in East Jordan.

Commissioner Pinkelman remarked that Keith Craigh from the DNR inquired on counties to give up some of PILT monies during the MAC Conference.

County Clerk Sandra Moore remarked that the new Veterans Framed 4 X 8 board is in the lobby and ready for display.

Adjournment

Motion by Anderson, second by McClain, to adjourn meeting at 11:29 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds