

# Crawford County Board of Commissioners

## Regular Board Meeting of December 17, 2015

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 10:03 a.m. in the Crawford County Building, Grayling, Michigan the 17th day of December, 2015.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Lewis, McClain, Pinkelman, Priebe and Jamison.

Absent – None.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Jack Mahank, Alice Snyder, Dean McCray, Danielle Seabolt, Heather Hutton, John Smock, Doug Pratt and Dan Sanderson.

### Approval of the Regular Board Minutes

Motion by Pinkelman, second by Priebe, to approve the Minutes for the November 19, 2015 meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Approval of the Agenda

Motion by Pinkelman, second by McClain, to amend the agenda to include an Executive Session at the end of the agenda. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Brief Public Comment

Danielle Seabolt appeared on behalf of Grayling Main Street and presented an Annual Report on Promotion, Design, Economic Restructuring, Four Point Approach, Organization and Main Street Highlights. Ms. Seabolt further reviewed the Grayling Main Street Business Survey Overview and contact number is 989-390-7689 and website is [www.downtowngrayling.com](http://www.downtowngrayling.com).

### Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Pinkelman, to authorize payment of the following claims:

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	Total Law Library Fund	\$521.00
Social Services Fund		
Balance from "Open Invoice Report"	\$0.00 Family/Probate Court	
Prepaid Invoices	\$70.00	Balance from "Open Invoice Report" \$0.00
Total Social Services Fund	\$70.00	Prepaid Invoices \$17,364.52
		Gross Payroll \$14,464.30
Airport Fund		Total Family/Probate Court \$31,828.82
Balance from "Open Invoice Report"		
Prepaid Invoices	\$403.53	Sports Complex Fund
Gross Payroll	\$63.44	Balance from "Open Invoice Report" \$0.00
Total Airport Fund	\$466.97	Prepaid Invoices \$96.70
		Total Sports Complex fund \$96.70
DHD#10 Fund		
Balance from "Open Invoice Report"	\$0.00	Remounumentation Fund
Prepaid Invoices	\$434.61	Balance from "Open Invoice Report"
Total DHD#10 Fund	\$434.61	Prepaid Invoices \$5,310.50
		Total Remounumentation Fund \$5,310.50
Recycling Fund		
Balance from "Open Invoice Report"	\$0.00	Veterans Service Fund
Prepaid Invoices	\$201.31	Balance from "Open Invoice Report" \$510.42
Gross Payroll	\$615.40	Prepaid Invoices \$399.95
Total Recycling Fund	\$816.71	Gross Payroll \$1,640.98
		Total Veterans Service Fund \$2,551.35
Landfill/Maintenance Fund		
Balance from "Open Invoice Report"	\$763.77	Family Counseling Fund
Prepaid Invoices	\$3,848.76	Balance from "Open Invoice Report" \$196.00
Gross Payroll	\$3,702.14	Prepaid Invoices \$0.00
Total Landfill/Maintenance fund	\$8,314.67	Total Family Counseling Fund \$196.00

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain - aye, Pinkelman – aye, Priebe – aye, Stephenson - aye, Motion Carried.

**Approval Correspondence**

Motion by Anderson, second by Priebe, to accept the correspondence as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Correspondence**

1. MAC – Legislative updates for November 20 & 27 and December 4, & 11, 2015. Commissioner Pinkelman advised she does not see movement on the Dark Store legislation.
2. EPA – Seeks Comments on Draft Underground Injection Permit.
3. Juanita Bilinski – Request Appointment to Housing Commission. (Previously Interviewed).

**Commission on Aging – Annual Report**

COA Director, Alice Snyder advised that Jack Mahank and Dean McCray are present on behalf of COA and advised Chairperson Lovely was unable to attend. Director Snyder presented Commissioner with M & M Christmas candies in appreciation of FY-2015 services. Members reviewed the Annual Report as well as Event Statistics, Number of Visitors and Event Attendance. Ms. Snyder spoke briefly about the following programs: Wii Bowling Travelling Year and 2015 Champions; AuSable Community Choir; 2015 Relay for Life Team; \$2,500 Grant was received for New Pet Assistance Program and New Fitness Opportunity “Pickleball”. Ms. Snyder reviewed the Measurement of Ends for FY-15. The Director requested the return of Commissioners evaluation forms and remarked that donations can be made through the website [www.crawfordcoa.org/make-a-donation](http://www.crawfordcoa.org/make-a-donation). Senior advocate Karl Schreiner will retire soon and COA and County are desirous to create a shared advocate position with veteran’s services. Judy Umlor will maintain her position and Schreiners successor will assist with veterans claims and Medicare & Medicaid applications. This will be a good blend of services for the community.

**Interview for Health & Human Services**

Interview conducted with Heather Hutton and John Smock.

## **Department Reports**

### **Clerk Report**

County Clerk Sandra Moore copied members with the 2015 amended meeting schedule to be adopted on January 14, 2016.

### **Road Signage Memorandum of Understanding**

Emergency Manager Doug Pratt presented the Memorandum of Understanding between the Michigan Department of Natural Resources and Crawford County regarding the placement of road signs on State-owned lands in Crawford County. Commissioner Anderson questioned the renewal and amendment clause within the contract and the Director to request the language change to reflect an automatic renewal every ten (10) years.

### **Controller Report**

The Controller requested a temporary change within Central Dispatch from one (1) part time dispatch position to temporary full time for a period not to exceed six (6) months.

Motion by Lewis, second by Anderson, to authorize the Sheriff to change one (1) part time dispatch position to a temporary full time position not to exceed 6 months. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Controller Compo remarked he and the County Treasurer will review the bond issuance procedure on January 13, 2016 with the Department of Treasury.

### **Unfinished Business** – None.

### **Commissioners Report**

**Commissioner Jamison** – The Commissioner indicated the AuSable Free Clinic Pilot Program will be funneled thru Grayling Mercy for Jan – March. The Commissioner announced that Grayling Elementary is offering free indoor walking from 4 – 5 Monday – Friday. The Commissioner attended the MDOT meeting at City Hall on December 1<sup>st</sup>. It was noted that typically 2 – 3 miles get fixed per year and Crawford County has 197 miles of road that need repairs.

**Commissioner Priebe** - The Commissioner suggested the NEMSCA Director or a representative come to our board for a HUD presentation. NEMSCA will hold a Meeting at Grayling /Country Club and invited members to attend. The Commissioner reported GRA is having another tough year due to the lack of snow. The Library Board By-Laws were amended due to the change meeting schedule to reflect the annual meeting from October to November.

Motion by Priebe, second by Pinkelman, to amend the Library By-Laws to reflect the Annual Meeting date change from October to November each year. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Commissioner Pinkelman** - The Commissioner reported her Law Enforcement recommendation.

### **Resolution Opposing House Bills 4947 - 4966**

Motion by Pinkelman, second by Lewis, to approve the Resolution Opposing House Bills 4947 – 4966 as it will place another unfunded mandate on counties. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Commissioner McClain** –The Commissioner advised COA is looking for volunteers to help with fund raising efforts. The Commissioner indicated Michigan Works is seeking 250 employees for the new plant in Grayling and the school is looking at bringing back skilled trades.

**Commissioner Anderson** – The Commissioner advised he has no Personnel & Labor Committee recommendations to report. The Commissioner indicated NEMCOG meets today.

**Commissioner Lewis** – The Commissioner reported his Ways & Means committee recommendation.

**Organizational Meeting**

Motion by Lewis, second by McClain, to set the January Organizational meeting prior to the committee meeting on January 14, 2016, beginning at 10:00 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Commissioner Stephenson** – The Commissioner advised he has nothing to report.

**New Business**

**Appointment to Health & Human Services**

Motion by Anderson, second by McClain, to appoint Heather Hutton to the Health & Human Services for a term ending 10-31-18. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Appointment to Housing Commission**

Motion by Lewis, second by Priebe, to appoint Juanita Bilinski to the Housing Commission Board for a term ending 4-15-16. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Extended Public Comment** – None.

**Executive Session**

Motion by Anderson, second by Lewis, to enter into an executive session to discuss potential litigation at 11:27 a.m. Roll Call: Jamison – aye, Lewis – aye, McClain - aye, Pinkelman – aye, Priebe – aye, Stephenson - aye, Anderson – aye, Motion Carried.

Executive Session began at 11:27 a.m. and reconvened at 11:29 a.m.

**Executive Session Minutes**

Motion by McClain, second by Lewis, to approve the Executive Session Minutes of December 17, 2015 as read. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Announcements**

Chairman Stephenson advised Senate Bill 0679 regarding court officers is still being pursued.

**Adjournment**

Motion by Pinkelman, second by McClain, to adjourn meeting at 11:32 a.m. for the annual Christmas luncheon. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

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Dave Stephenson, Chairman

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Sandra Moore, County Clerk/ROD