

Crawford County Board of Commissioners

Regular Board Meeting of October 22, 2015

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 22nd day of October, 2015.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Jamison, Lewis, McClain, Pinkelman and Priebe.

Absent – None.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Linda Rutkowski, Ilene Geiss-Wilson, Doug Pratt and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Priebe, second by Lewis, to approve the Minutes for the September 24, 2015 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Anderson, second by McClain, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Brief Public Comment

Lynda Rutkowski appeared on behalf of UpNorth Prevention through an initiative under Catholic Human Services. Ms. Rutkowski provided a Community Assessment for Crawford Partnership for Substance Abuse Awareness which conducted a brief survey of 200 residents whom noted that Prescription Drugs appear to be the biggest concern amongst county residents. Ms Rutkowski advised National Speaker Ben Cort and Director of Business Development at the University of Colorado Hospital Ben Cort is offering a 6 hour program on the “Lessons learned in Colorado” on the legalization of Marijuana. Ms. Rutkowski also noted Up North Prevention will be hosting a Marijuana Fact vs Fiction Educational Seminar on Monday, October 26 from 2 to 4 at the Gaylord City Building and encouraged member attendance.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Priebe, to authorize payment of the following prepaid bills and claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$13,764.39	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$218,435.22	Prepaid Invoices	\$380.84
Gross Payroll	<u>\$293,775.51</u>	Gross Payroll	<u>\$4,240.69</u>
Total General Fund	<u>\$525,975.12</u>	Total COPS Fund	<u>\$4,621.53</u>
Millage/Road Patrol Fund		Building & Zoning Fund	
Balance from "Open Invoice Report"	\$3,930.10	Balance from "Open Invoice Report"	\$1,435.86
Prepaid Invoices	\$4,831.87	Prepaid Invoices	\$158.15
Gross Payroll	<u>\$29,937.91</u>	Gross Payroll	<u>\$6,110.50</u>
Total Road Patrol fund	<u>\$38,699.88</u>	Total Building & Zoning Fund	<u>\$7,704.51</u>
Sobriety Court		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$268.31	Balance from "Open Invoice Report"	\$9,432.50
Prepaid Invoices	\$10,376.00	Prepaid Invoices	\$0.00
Gross Payroll	<u>\$9,036.17</u>	Gross Payroll	<u>\$487.63</u>
Total Sobriety Court Fund	<u>\$19,412.17</u>	Total MSU fund	<u>\$9,920.13</u>
Tri-County 46th Trial Court		Central Dispatch Fund	
Prepaid Invoices	<u>\$2,770.09</u>	Balance from "Open Invoice Report"	\$1,419.00
Total Tri-County Court	<u>\$2,770.09</u>	Prepaid Invoices	\$5,970.44
		Gross Payroll	<u>\$31,773.89</u>
Friend of the Court		Total Central Dispatch Fund	
Balance from "Open Invoice Report"	\$691.44		<u>\$39,163.33</u>
Prepaid Invoices	\$644.33	Courthouse Preservation Fund	
Gross Payroll	<u>\$23,476.39</u>	Balance from "Open Invoice Report"	\$1,206.94

Total Friend of the Court	\$24,812.16	Prepaid Invoices	\$33,869.31
		Total Courthouse Preservation Fund	\$35,076.25
Social Services Fund			
Balance from "Open Invoice Report"	\$0.00	Law Library Fund	
Prepaid Invoices	\$246.55	Balance from "Open Invoice Report"	\$565.75
Total Social Services Fund	\$246.55	Prepaid Invoices	\$123.50
		Total Law Library Fund	\$689.25
Airport Fund			
Balance from "Open Invoice Report"	\$0.00	Family/Probate Court	
Prepaid Invoices	\$510.54	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$59.32	Prepaid Invoices	\$29,796.19
Total Airport Fund	\$569.86	Gross Payroll	\$15,077.96
		Total Family/Probate Court	\$44,874.15
DHD#10 Fund			
Balance from "Open Invoice Report"	\$643.56	Sports Complex Fund	
Prepaid Invoices	\$0.00	Balance from "Open Invoice Report"	\$0.00
Total DHD#10 Fund	\$643.56	Prepaid Invoices	\$563.39
		Total Sports Complex fund	\$563.39
Recycling Fund			
Balance from "Open Invoice Report"	\$0.00	Sheriff's Youth Service Fund	
Prepaid Invoices	\$208.81	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$615.57	Prepaid Invoices	\$500.00
Total Recycling Fund	\$824.38	Total Sheriff's YS Fund	\$500.00
Landfill/Maintenance Fund		2014 Homeland Security Grant Fund	
Balance from "Open Invoice Report"	\$2,570.55	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$12,170.60	Prepaid Invoices	\$10,210.31
Gross Payroll	\$3,658.61	Total 2013 HSGP Fund	\$10,210.31
Total Landfill/Maintenance fund	\$18,399.76		
Family Counseling Fund		Veterans Service Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$674.16
Prepaid Invoices	\$225.00	Prepaid Invoices	\$3,212.88
Total Family Counseling Fund	\$225.00	Gross Payroll	\$1,814.51
		Total Veterans Service Fund	\$5,701.55

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson - aye, Motion Carried.

Approval Correspondence

Motion by Pinkelman, second by McClain, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. NACo – Participation and Membership Benefits Report.
2. Michigan Agribulture Mediation Program – Brochure to enhance Michigan Farming.
3. MAC - Legislative updates for September 25, and October 2, 9, & 16, 2015.
4. Department of Health & Human Services – Request Michelle Elmy and Cindy DeLadurantaye be reappointed to Michigan Department of Health & Human Services Board with terms to expires 10-31-18.

Motion by McClain, second by Pinkelman, to reappoint Michelle Elmy and Cindy DeLadurantaye to the Michigan Department of Health & Human Services Crawford County Board with terms to expires 10-31-18. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

5. Department of Health & Human Services – Notification of the reappointment of Cheryl Ruley as the State Appointee to the Michigan Department of Health & Human Service Board for a term ending 10-31-18.

Motion by McClain second by Pinkelman, to acknowledge the reappoint of Cheryl Ruley as the State Appointee to the Michigan Department of Health & Human Services Crawford County Board with terms to expire 10-31-18. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

6. Correction Employees – Thank you in recent union negotiations on Corrections Contract.
7. State Housing Development Authority – Closeout of Grant #M-2010-0214.

Department Reports

Doug Pratt advised the Local Emergency Planning Commission (LEPC) has reviewed their (LEPC) By-laws and asked for acceptance.

Motion by Priebe, second by Pinkelman, to approve the Emergency Management By-Laws as presented by the Local Emergency Management Planning (LEPC) Commission. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

Motion by Pinkelman, second by Lewis, to authorize the County to adopt the Emergency Management Assistance Compact 10222015MEMAC as presented. MEMAC authorized the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

Emergency Manager Pratt advised he is seeking EMAC status in Lansing since the severe windstorm on August 2nd and is requesting a fee structure for rates on fire truck and product usage. It is up to the local jurisdictions to adopt such an agreement to guarantee payment. By Laws will be changed in January and then sent to Lansing.

911 Emergency Telephone System Service Plan

A Public Hearing was conducted on September 24, 2015 with all procedures met.

Motion by Pinkelman, second by Priebe, to adopt the Crawford County E-911 Emergency Telephone System Service Plan for Crawford County. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

Resolution Supporting Forest Products Processing Renaissance Zone

The Controller advised this resolution will go with MEDC to Lansing for processing. The tax abatement will be for 13 years.

Motion by Anderson, second by Priebe, to adopt the Resolution Supporting Forest Products Processing Renaissance Zone 92415-FPPRZ Tax as presented for Crawford County. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Motion Carried.

2015 Millage Apportionment Report

The Equalization Director from Roscommon County reviewed the 2015 Millage Apportionment Report and the county reviewed the County wide 2015 Personal Property Taxable Value’s.

Motion by Lewis, second by Priebe, to approve the following 2015 Millage Apportionment Report and authorize Crawford County to submit the report for 2015:

Crawford County		Lovells Township	
Allocated	6.0925	Allocated	0.8072
Public Transit	0.7027	Voted-Landfill	0.0000
Comm on Aging	0.7185	Special Assessment	<u>1.5972</u>
Grayling Rec Authority	0.4845	by class	
Library Operational	0.4458	Total	2.4044
Sheriff Dept Oper	0.8917		
Veterans Admin	0.2500	Maple Forest Township	
Road	<u>1.0000</u>	Allocated	0.8149
Total	10.5857	Voted-Fire	<u>1.0000</u>
		Total	1.8149
Crawford AuSable School		South Branch Township	
Homestead Operation	6.0000		

Non-Homestead Oper	18.0000	Allocated	0.8475
Debt Retirement	<u>4.7500</u>	Voted-Road	1.0000
Total	28.7500	Voted-Operation	<u>0.9797</u>
		Total	2.8272
Roscommon Area Public Schools			
Homestead Operation	6.0000	Gaylord Community School	
Non-Homestead Oper	18.0000	Homestead	6.0000
Debt Retirement	<u>2.4100</u>	Non-Homestead Oper	18.0000
Total	26.4100	Voted-Debt	3.2800
		Extra Voted Operation	<u>1.1378</u>
		Total	28.4178
Kirtland Community College			
Voted-Operation	2.1093		
Debt	<u>0.1200</u>	C.O.P. Intermediate	
Total	2.2293	Allocated	0.2597
		Voted-Extra	0.6418
		Voted-Operation	<u>0.8458</u>
COOR Intermediate		Total	1.7473
Allocated-Operation	0.2530		
Voted-Special Ed	<u>0.6329</u>		
Total	0.8859	City of Grayling	
		Charter Operation	17.8000
Beaver Creek Township			
Allocated	0.9701	Grayling Charter Township	
		Allocated	0.8768
		Frederic Township	
		Allocated	0.8468
		Voted-Fire	2.0000
		Voted-Ambul	<u>0.9500</u>
		Total	3.7968

Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson - aye, Anderson – aye, Jamison – aye, Motion Carried.

Controller Report **Equalization Services**

The Controller advised since the Equalization Director is on leave he (Controller) is consulting with both Roscommon and Otsego Counties to procure a level IV assessor for 6 months for our County Equalization Department. Most counties are contracting services and Roscommon County has offered services for \$10,000 per month and Bill Kerr from Otsego County for \$8,000. The Controller indicated a 6 month trial would fit Crawford’s needs and then the county can review options prior to May, 2016. The Controller suggested the County allow him to proceed with a contract up to \$8,000 per month.

Motion by Pinkelman, second by Lewis, to allow the Controller/Administrator to proceed with a 6 month contract for Equalization Services for Crawford County in an amount not to exceed \$8,000 per month. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

MERS

Controller Paul Compo advised MERS has completed a Comprehensive Experience Study which is done every 5 years due to Mortality Tables increased, Investment Rate of Return (8% to 7.75%); Amortization Policy (rolling 20-30 years to 10 year fixed); and Smoothing (10 years to 5 years). MERS did submit projected increases for the next 7 years with shocking remarks and it was noted the county will continue to follow our bond resolution.

Airport Update

The Controller remarked he met with Colonel Pearson and Lieutenant Green and they are exploring their options in pursuing additional hangers at the airport and looking to find funding sources.

The Controller advised the Auditors are wrapping up the 2015 Audit and will have some last minute house-keeping issues for the November committee meeting.

Unfinished Business

Appointment of Library Board Member

Motion by Lewis, second by Anderson, to appoint Jodi Coors to the Library Board for a term ending 10-31-20. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Chairman Stephenson requested the Controller submit a letter to Ms. Selthoffer to thank her for years of past service.

Commissioners Reports

Commissioner Jamison – The Commissioner advised the Housing Board will meet next week. The Commissioner submitted the Community Profile for Crawford County Collaborative Body.

Commissioner Priebe – The Commissioner placed the NEMCSA Plan for 2016 – 2018 and ROMA plan for 2016 on file.

Commissioner Pinkelman - The Commissioner advised she has no Law Enforcement Committee recommendations to report. The Commissioner announced she will attend the ProLife Dinner with State Representative Peter Pettalia and announced his candidacy for the 1st Congressional seat. The Commissioner advised the MAC Board is looking for new members as 9 are leaving the 17 member board.

Commissioner McClain – The Commissioner advised COA and District Health & Human Service Boards are progressing well.

Commissioner Anderson - The Commissioner reported his Personnel and Labor Committee recommendations. The Commissioner announced the Planning Commission meeting went well. The Commissioner placed multiply handouts on file from NEMCOG and Northern Michigan County meetings.

Board of Canvass Appointments

Motion by Priebe, second by Jamison, to accept the Republican Party request and appoint Carolyn Rakoczy (R) to the Board of Canvass for a term ending 10-31-19. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Motion by Anderson, second by McClain, to accept the Democratic Party request and appoint Kevin Tomczak (D) to the Board of Canvass for a term ending 10-31-19. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Commissioner Lewis – The Commissioner advised he has no Ways & Means Committee recommendations to report. The Commissioner remarked that EDC is getting organized again.

Commissioner Stephenson – The Commissioner advised drones are flying over Kirtland and they now have a live webcam. The Commissioner remarked that Doug Pratt is really doing a good job in Emergency Management and going after multiple grants. The Commissioner indicated that Community Mental Health is having a fall 2 day program next week and a day retreat program in TC tomorrow. The Commissioner will attend a MEDC meeting on Tuesday.

New Business – None.

Citizens to Speak – None.

Announcements

Commissioner Pinkelman announced that Sheriff Wakefield was recently sworn in as the President of the Michigan Sheriffs Association.

Commissioner McClain announced COA is having the Fall Harvest Dinner tonight from 4 -6.

Commissioner Anderson advised the VCAT luncheon is Tuesday, November 3rd at noon at the E-Free church in Gaylord with the meeting following the luncheon.

Commissioner Anderson announced he will be inducted as the President of Northern Homes Community Development Corporation (NHCDC).

Commissioner Priebe announced the American Legions Veterans dinner is set for Sunday, November 8th and George Gingrich is the honored Veteran (50th year).

Adjournment

Motion by Pinkelman , second by McClain, to adjourn meeting at 11:49 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds