

Crawford County Board of Commissioners

Regular Board Meeting of August 27, 2015

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 27th day of August, 2015.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Lewis, McClain, Pinkelman and Jamison.

Absent – Priebe.

Sandra Moore, County Clerk – Present.

Paul Compo, County Controller - Present.

Others present at various times: Sherry Hanson, Kelly Hiemstra, Judy Umlor, Steve Ralston, Steven Rollins, Danielle Stein-Seabolt, Elizabeth Chace, Doug Pratt, Ilene Geiss-Wilson, Nancy Persing, Gretchen Stelter, Dorothy Munn and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Pinkelman, second by Anderson, to approve the Minutes for the July 25, 2015 meeting with a correction to indicate called to order by Vice-Chairperson Pinkelman. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Approval of the Agenda

Motion by Lewis, second by McClain, to approve the agenda as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Brief Public Comment

Danielle Stein-Seabolt introduced herself as the new Main Street Manager and is looking forward to helping the Grayling community.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Pinkelman, to authorize payment of the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$48,204.44	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$214,733.34	Prepaid Invoices	\$0.00
Gross Payroll	<u>\$417,669.37</u>	Gross Payroll	<u>\$1,937.48</u>
Total General Fund	\$680,607.15	Total COPS Fund	\$1,937.48
Millage/Road Patrol Fund		Building & Zoning Fund	
Balance from "Open Invoice Report"	\$5,778.60	Balance from "Open Invoice Report"	\$2,113.04
Prepaid Invoices	\$4,049.48	Prepaid Invoices	\$182.16
Gross Payroll	<u>\$64,743.93</u>	Gross Payroll	<u>\$8,592.03</u>
Total Road Patrol fund	\$74,572.01	Total Building & Zoning Fund	\$10,887.23
Sobriety Court		MSU Cooperative Extension Fund	
Prepaid Invoices	\$19,590.35	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	<u>\$13,205.59</u>	Prepaid Invoices	\$0.00
Total Sobriety Court Fund	\$32,795.94	Gross Payroll	<u>\$730.14</u>
		Total MSU fund	\$730.14
Tri-County 46th Trial Court		Central Dispatch Fund	
Prepaid Invoices	<u>\$8,779.19</u>	Balance from "Open Invoice Report"	\$0.00
Total Tri-County Court	\$8,779.19	Prepaid Invoices	\$1,596.69
		Gross Payroll	<u>\$44,894.40</u>
Friend of the Court		Total Central Dispatch Fund	\$46,491.09
Balance from "Open Invoice Report"	\$136.45		
Prepaid Invoices	\$2,211.95	Courthouse Preservation Fund	
Gross Payroll	<u>\$31,546.35</u>	Balance from "Open Invoice Report"	\$3,811.00
Total Friend of the Court	\$33,894.75	Prepaid Invoices	<u>\$607.89</u>
		Total Courthouse Preservation Fund	\$4,418.89
Social Services Fund		Law Library Fund	
Balance from "Open Invoice Report"	\$144.53	Balance from "Open Invoice Report"	\$521.00
Prepaid Invoices			
Total Social Services Fund	<u>\$144.53</u>		

		Prepaid Invoices	\$0.00
Airport Fund		Total Law Library Fund	\$521.00
Balance from "Open Invoice Report"	\$2,952.30		
Prepaid Invoices	\$491.86	Family/Probate Court	
Gross Payroll	\$90.75	Balance from "Open Invoice Report"	\$0.00
Total Airport Fund	\$3,534.91	Prepaid Invoices	\$33,025.59
		Gross Payroll	\$21,470.63
DHD#10 Fund		Total Family/Probate Court	\$54,496.22
Balance from "Open Invoice Report"	\$0.00		
Prepaid Invoices	\$611.17	Sports Complex Fund	
Total DHD#10 Fund	\$611.17	Balance from "Open Invoice Report"	\$0.00
		Prepaid Invoices	\$1,960.38
Recycling Fund		Total Sports Complex fund	\$1,960.38
Balance from "Open Invoice Report"	\$0.00		
Prepaid Invoices	\$235.28	Sheriff's Youth Service Fund	
Gross Payroll	\$1,000.00	Balance from "Open Invoice Report"	\$0.00
Total Recycling Fund	\$1,235.28	Prepaid Invoices	\$90.14
		Total Sheriff's YS Fund	\$90.14
Landfill/Maintenance Fund			
Balance from "Open Invoice Report"	\$13,072.51	2014 Homeland Security Grant Fund	
Prepaid Invoices	\$2,500.00	Balance from "Open Invoice Report"	\$80.00
Gross Payroll	\$6,356.63	Prepaid Invoices	\$19,273.39
Total Landfill/Maintenance fund	\$21,929.14	Total 2013 HSGP Fund	\$19,353.39
Remonumentation Fund		Veterans Service Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$12,041.37
Prepaid Invoices	\$18,450.00	Prepaid Invoices	\$1,326.83
Total Remonumentation Fund	\$18,450.00	Gross Payroll	\$1,924.18
		Total Veterans Service Fund	\$15,292.38

Roll Call: Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Jamison – aye, Motion Carried

Approval Correspondence

Motion by Anderson, second by Lewis, to accept the correspondence as submitted. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Correspondence

1. Marquette County Board – Dark Store / Big Box Issue.
2. Sandy Baynham – Thank you for the naming of “Larry Baynham Ball Field”.
3. Ryan Innovative Solutions – Tax Tribunal Petition.
4. DEQ – Landfill Inspection Report.
5. MAC – Legislative updates for July 24 & 31 and August 7 & 14, 2015.

Veteran Community Action Team (VCAT)

Veterans Service Official, Judy Umlor appeared to attend the VCAT presentation. She indicated she attended a meeting in Gaylord regarding VCAT and this may be a duplication of efforts. Ms. Umlor voiced concern that it may require more of her time and she is only interested in part time employment. She did remind members of the Veterans Affairs meeting at the High School later today with Congressman Dr. Dan Benishek.

Steve Rollins, Northern Michigan Veterans Coalition and retired Army and small business owner appeared with Steve Ralston, President/Owner of Northern Michigan Veterans Coalition. A power point presentation was reviewed for the Michigan Veteran Community Action Team (VCAT). The Prosperity Region 3 for NMVC has 10 counties and would like Crawford County to be a part of it. Michigan is 11th in the U.S. in veteran’s population and Crawford County has approximately 1,611 veterans (11.5 percentage). The plan is to conduct community assessments and working partnerships among leaders which would organize and provide service and support to veterans. The goal is to establish services for a system of care, characterized by a network of services for knowledge, support, information and tools for veterans. Mr. Rollins indicated this service will expand services and streamline services for a broader scope to Crawford County. Commissioner Anderson inquired on homeless shelters for residents. Mr. Rollins advised that Otsego County has a homeless shelter and Veterans and immediate family can profit.

Steve Ralston, President/Owner of MVA reviewed the first ten steps to assemble the coalition framework which has a targeted “kick off” in September, 2015.

Housing Interview

The Board interviewed Sherry Hanson.

Commission on Aging

The Board interviewed Rev Elizabeth Chace.

Department Reports

MSU Annual Report

MSU Extension District #4 Coordinator, Kelly Hiemstra appeared with the MSU FY-2014/15 Annual Report. Nancy Persing 4-H Educator reported there are approximately 2,500 kids in 4-H MSU Exploration day camp. Ms. Persing advised the cooking class is working well in the new kitchen and grateful to have the conveniences. Ms. Persing explained the youth projects with the students reached county wide. Dorothy Mun introduced herself as the intern with Kelly Hiemstra and reported Julie Crick’s report on Forestry Camp and the Conservation District Forestry Project with 36 students in partnership. Gretchen Stelter, Educator on Disease Prevention and Management advised a Personal Action towards Health (PATH) classes are held in 6 weeks intervals, 40% of those attending have identified improvement in their quality of life. MSU Extension helps people apply research in order to make positive changes in their lives with the knowledge they need to make healthy choices. Dining with Diabetes will be taught through a cooking and exercise 4 week class. Chronic Diabetes Educator Cheryl Melroy from the Hospital is working with the Health Department and will have the opportunity to run classes in the Central Michigan Mobile Health Mobile. They are hoping to have a Health & Fitness class at city hall. In 2010 there was 7.2 billion spent on diabetes nationwide and MSU is making a difference in reducing health costs. Nicole Wethington, Snap-Ed Instructor remarked on the changes she sees in the participants in the health and nutrition programs, which promotes healthy lifestyles, physical activity and good nutrition. Ms. Hiemstra announced the staff is very creative and appreciates the new workspace.

Recess at 11:50 a.m. and reconvened at 12:02 p.m.

Emergency Manager Report

Emergency Manager, Doug Pratt advised the storm of August 2, 2015 was quite extensive and reviewed the Area Damage Assessment. Mr. Pratt circulated an e-mail from Forest Manager Susan Thiel regarding the 911 Road Signage Inventory. He advised the Grant funding will be used to purchase signs and authorize 200 home inspections.

Clerk/ROD Report

County Clerk/ROD Sandra Moore reported her Deputy Clerk Kelly Fortino has put in her resignation effective Thursday, September 3rd, and posted the position on the union bulletin board and advertised in the local paper. Applications are being sought and interviews forthcoming. The Clerk announced she was recently elected President of the Michigan Association of County Clerks for 2016.

Controllers Report

MERS Bonding Proposal

Controller Compo circulated the Bond Resolution for the County Employees’ Retirement Plan informing members that we were expected to borrow up to \$7,000,000 in the April 23, 2015 Meeting. The Controller and Treasurer requested the county place an ad for an additional 1.75 million for a total bond issue of \$8,750,000. The County needs to be proactive in the language to the citizenry. Paul read the language of the bond resolution attachment. 1 mill is about \$542,000. History reviewed as the county closed the benefit plan and converted to defined contribution plans. It has been put off to long and it was noted this is the responsible thing to do. It was recommended to move forward on the \$7,000,000 and request of 1.75 additional. Compo to draft a viewpoint explaining the additional amount needed.

Motion by Lewis, support by Pinkelman, to adopt the Bond Resolution as presented by bond counsel to address the unfunded liability in the MERS Defined Benefit Plan. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Motion Carried.

Motion by Anderson, second by Lewis, to request a notice of intent be advertised to issue additional costs of the County's unfunded pension liability in its defined benefit plan retirement program as identified as Exhibit A in the amount of \$1,750,000. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

Special Meeting for Forest Products Renaissance Zone

County Controller Paul Compo advised MEDC have asked us to pass a resolution of support for a Forest Products Renaissance Zone prior to September 11th. The request was to have a special meeting prior to the county committee meeting.

Motion by Pinkelman, second by McClain, to request a special meeting on Thursday September 10, 2015 at 9:30 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Audit Committee

Controller Paul Compo advised the general and special revenue funds are now in balance and will be presented at the September 10, 2015 Ways & Means meeting.

MAC Conference has everyone attended Monday except Lewis.

The Snowmobile Association Lease has been proofed and sent back to them.

Prosecutor Ayers announced that STING has declared the METH labs are out of this county.

Unfinished Business – None.

Commissioners Report

Commissioner Jamison – The Commissioner reported the Housing Commission has some long term delinquencies of over \$91,000. The Board has agreed to have the Director meet with an Attorney on what to do with those deficits. The State has taken back \$99,000 in MSHDA monies.

Commissioner Priebe - The Commissioner was absent.

Commissioner Pinkelman - The Commissioner reported her Law Enforcement Committee recommendations.

Resolution Declaring the Storm of August 2, 2015 a Local State of Emergency

Motion by Pinkelman, second by Jamison, to adopt a Resolution Declaring the Storm of August 2nd, 2015 a “Local State of Emergency for Crawford County” and request an extension for an additional 14 calendar days. Said Resolution is number 81315-SOE. Roll Call: McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis – aye, Motion Carried.

Motion by Pinkelman, second by McClain, to authorize Emergency Manager Doug Pratt to pursue World Renew from Grand Rapids and seek accommodations while they are in the county. Roll Call: Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis – aye, McClain – aye, Motion Carried.

The Commissioner announced that the MAC Governmental Affairs Director Deanna Bosworth has left and welcomes Dana Gills as the new Director.

Commissioner McClain – The Commissioner advised Grayling Recreation received a \$4,000 grant for windows. The destruction done at Hanson Hills was corrected and a donation made to GRA from the class that held their reunion there. The Commissioner indicated Hanson Hills is ranked 11th in Disk Golf in Michigan. The Commissioner reminded members that the COA board is interested in pursuing a Community Center now and Per Diem continues to be an issue.

Commissioner Anderson – The Commissioner reported his Personnel and Labor Committee recommendation. The Commissioner is requesting a Resolution from NEMCOG for “Peoples Day” at the September meeting. The Commissioner advised he received a request from the City to submit a letter to inquire why the Black Hawk Simulator was removed from Camp Grayling and given to another county.

Resolution Declaring Intention to Adopt MERS Drop Program for MERS Division #2

Motion by Pinkelman, second by Lewis, to adopt a Resolution Declaring Intention to Adopt MERS Drop Program for MERS Division #2. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

VCAT Request

Motion by Anderson, second by McClain, to request Disabled Veterans Outreach Program Specialist Douglas Robinson and Veterans Service Official Judy Umlor attend the Regular Board Meeting of August 27, 2015. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Commissioner Lewis - The Commissioner reported his Ways & Means Committee recommendations.

Agreement for MSU Extension Services

Motion by Lewis, second by Pinkelman, to approve the annual agreement for MSU Extension Services for FY 2016 in the amount of \$37,730. Roll Call: Priebe – absent, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis – aye, McClain – aye Pinkelman – aye, Motion Carried.

Commissioner Anderson excused at 12:55 p.m.

General Budget Amendments

Motion by Lewis, second by McClain, to approve the General Fund Amendments in a journal entry amount of \$153,750.00 for an ending balance of \$5,436,528.00. Roll Call: Stephenson – aye, Anderson – absent, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Motion Carried.

Special Revenue Budget Amendments

Motion by Lewis, second by Pinkelman, to approve the Special Revenue Fund Amendments as follows:

GL #	ROAD PATROL MILEAGE FUND	REVENUE	EXPENSES
	BALANCE	\$554,785.00	\$554,785.00
207-302-401.000	CURRENT TAX COLLECTIONS	23,000.00	
207-999-402.000	FUND BALANCE TRANSFER	(23,000.00)	
	NEW BUDGET LEVELS	\$554,785.00	\$554,785.00
GL #	46th JUDICIAL TRIAL COURT – SHARED	REVENUE	EXPENSES
	BALANCE	\$82,944.00	\$82,944.00
214-160-699.100	TRANSFERS IN FROM OTHER FUNDS	1,000.00	
214-160-823.200	SOFTWARE MAINTENANCE FEES		1,000.00
	NEW BUDGET LEVELS	\$83,944.00	\$83,944.00
GL #	FRIEND OF THE COURT FUND	REVENUE	EXPENSES
	BALANCE	\$318,052.00	\$318,052.00
215-999-402.000	FUND BALANCE TRANSFER	22,000.00	
215-125-999.005	TRANSFERS OUT, OTHER		22,000.00
	NEW BUDGET LEVELS	\$340,052.00	\$340,052.00
GL #	DISTRICT HEALTH DEPARTMENT # 10	REVENUE	EXPENSES

	BALANCE	\$120,000.00	\$120,000.00
225-601-695.100	TRANSFERS IN OTHER FUNDS	73,000.00	
225-999-402.000	FUND BALANCE TRANSFER	(30,000.00)	
225-601-800.000	OTHER SERVICES & CHARGES		43,000.00
	NEW BUDGET LEVELS	<u>\$163,000.00</u>	<u>\$163,000.00</u>
GL #	RECYCLING FUND	REVENUE	EXPENSES
	BALANCE	\$5,000.00	\$5,000.00
227-227-699.100	TRANSFERS IN FROM OTHER FUNDS	15,000.00	
227-227-818.300	RECYCLING CENTER FEE		8,000.00
227-227-979.000	EQUIPMENT		7,000.00
	NEW BUDGET LEVELS	<u>\$20,000.00</u>	<u>\$20,000.00</u>
GL #	LIQUOR LAW FUND	REVENUE	EXPENSES
	BALANCE	\$2,000.00	\$2,000.00
232-999-402.000	FUND BALANCE TRANSFER	500.00	
232-356-542.000	STATE REIMBURSEMENTS		500.00
	NEW BUDGET LEVELS	<u>\$2,500.00</u>	<u>\$2,500.00</u>
GL #	SHERIFF'S YOUTH SERVICES FUND	REVENUE	EXPENSES
	BALANCE	\$12,000.00	\$12,000.00
251-999-402.000	FUND BALANCE TRANSFER	5,000.00	
251-354-800.010	NON GRANT EXPENSES		5,000.00
	NEW BUDGET LEVELS	<u>\$17,000.00</u>	<u>\$17,000.00</u>
GL #	DEEDS AUTOMATION FUND	REVENUE	EXPENSES
	BALANCE	\$20,000.00	\$20,000.00
256-999-402.000	FUND BALANCE TRANSFER	40,000.00	
256-228-699.100	TRANSFERS IN FROM OTHER FUNDS	57,000.00	
256-228-800.000	OTHER SERVICES & CHARGES		85,000.00
256-228-979.215	CAPITOL OUTLAY -- CLERK		22,000.00
256-228-999.070	TRANSFERS TO OTHER FUNDS	10,000.00	
	NEW BUDGET LEVELS	<u>\$127,000.00</u>	<u>\$127,000.00</u>
GL #	CENTRAL DISPATCH FUND	REVENUE	EXPENSES
	BALANCE	\$503,703.00	\$503,703.00
261-999-402.000	FUND BALANCE TRANSFER	5,000.00	
261-325-931.000	BUILDING MAINTENANCE		5,000.00
	NEW BUDGET LEVELS	<u>\$508,703.00</u>	<u>\$508,703.00</u>
GL #	DRUG ENFORCEMENT FUND	REVENUE	EXPENSES
	BALANCE	\$500.00	\$500.00
265-263-676.301	REVENUES, FORFEITURES/SEIZURE	2,000.00	
265-000-800.000	OTHER SERVICES & CHARGES		2,000.00
	NEW BUDGET LEVELS	<u>\$2,500.00</u>	<u>\$2,500.00</u>
GL #	LAW LIBRARY FUND	REVENUE	EXPENSES
	BALANCE	\$8,500.00	\$8,500.00
269-999-402.000	FUND BALANCE TRANSFER	1,000.00	
269-269-800.000	OTHER SERVICES & CHARGES		1,000.00

NEW BUDGET LEVELS		\$9,500.00	\$9,500.00
GL #	MICHIGAN VETERAN'S TRUST FUND	REVENUE	EXPENSES
	BALANCE	\$25,000.00	\$25,000.00
294-294-402.000	REVENUE, MISCELLANEOUS	5,000.00	
294-294-800.000	OTHER SERVICES & CHARGES		5,000.00
	NEW BUDGET LEVELS	\$30,000.00	\$30,000.00
GL #	YOUTH SERVICES FUND	REVENUE	EXPENSES
	BALANCE	\$65,000.00	\$65,000.00
298-999-400.000	FUND BALANCE TRANSFER	5,000.00	
298-673-703.040	WAGES-HOURLY STAFF		5,000.00
	NEW BUDGET LEVELS	\$70,000.00	\$70,000.00

Roll Call: Anderson – absent, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Motion Carried.

Executive Session Minutes

Motion by Lewis, second by McClain, to accept the Executive Session Minutes of August 13th, 2015 as read. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

POAM Letter of Understanding

Motion by Lewis, second by Pinkelman, to accept the POAM Letter of Understanding as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Commissioner Stephenson – The Commissioner circulated the Northern Lakes Community Mental Health 2015 fact sheet and requested the services and how to access them to be circulated to all members.

New Business

Appointment of Housing Member

Motion by McClain, second by Jamison, to appoint Sherry Hanson to the Housing Commission for a term ending 04/15/2019. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Appointment of Commission on Aging Member

Motion by McClain, second by Jamison, to appoint Rev. Elizabeth M. Chace to the Commission on Aging for a term ending 06/30/2018. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Executive Session

Motion by Pinkelman, second by McClain, to recess the Regular Board Meeting and enter into an Executive Session at 1:40 p.m. to review the AFSCME Tentative Agreement. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – absent, Motion Carried.

Executive Session began at 1:40 p.m. and concluded at 1:56 p.m.

Meeting Minutes

Motion by Lewis, second by McClain, to approve the Executive Session Minutes of August 27, 2015 as read. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

AFSCME Union Agreement

Motion by Lewis, second by Pinkelman, to adopt the AFSCME Union Agreement as presented. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – absent, Jamison – aye, Motion Carried.

District Union Agreement

Motion by Lewis, second by Jamison, to adopt the District Court Union Agreement as presented. Roll Call: McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – absent, Jamison – aye, Lewis – aye, Motion Carried.

Extended Public Comment – None.

Announcements – None.

Adjournment

Motion by Lewis, second by McClain, to adjourn meeting at 1:59 p.m. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Dave Stephenson, Board Chairman

Sandra Moore, County Clerk/Register of Deeds