

Crawford County Board of Commissioners

Regular Board Meeting of May 28, 2015

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan on the 28th day of May, 2015.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Anderson, Jamison, Lewis, McClain, Pinkelman, Priebe, and Stephenson.

Absent – None.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller – Present.

Others present at various times: Doug Pratt, Ilene Geiss-Wilson, Dan Sanderson, Gretchen Stelter, Eric Frederick, Thomas Stephenson, Dan Manning and Cris Jones.

Approval of the Regular Board Minutes

Motion by Priebe, second by Pinkelman, to approve the Minutes for the April 23, 2015 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Lewis, second by Anderson, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Brief Public Comment

Gretchen Stelter, MSU Extension Educator circulated two (2) brochures for MSU Extension and indicated she is the new PATH Coordinator. She is offering programs through a series of workshops in community settings. Ms. Stelter indicated she is working with a variety of agencies and happy to work with the County towards personal action plans.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Pinkelman, to authorize payment of the following claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	\$65,681.54	Balance from "Open Invoice Report"	\$4,101.88
Prepaid Invoices	\$220,405.04	Prepaid Invoices	\$520.30
Gross Payroll	\$267,804.37	Gross Payroll	\$6,007.90
Total General Fund	\$553,890.95	Total Building & Zoning Fund	\$10,630.08
Millage/Road Patrol Fund		Sobriety Court	
Balance from "Open Invoice Report"	\$3,006.26	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$2,904.15	Prepaid Invoices	\$14,807.69
Gross Payroll	\$30,142.60	Gross Payroll	\$14,601.89
	\$36,053.01	Total Sobriety Court Fund	\$29,409.58
Tri-County 46th Trial Court		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$10,069.60	Prepaid Invoices	\$7,929.00
Total Tri-County Court	\$10,069.60	Gross Payroll	\$486.76
		Total MSU fund	\$8,415.76
Friend of the Court		Central Dispatch Fund	
Balance from "Open Invoice Report"	\$468.37	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$2,206.97	Prepaid Invoices	\$408.20
Gross Payroll	\$22,844.37	Gross Payroll	\$29,958.25
Total Friend of the Court	\$25,519.71	Total Central Dispatch Fund	\$30,366.45
Family Counseling Fund		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$1,308.98
Prepaid Invoices	\$196.00	Prepaid Invoices	\$0.00
Total Family Counseling Fund	\$196.00	Total Courthouse Preservation Fund	\$1,308.98

DHD#10 Fund			
Balance from "Open Invoice Report"	\$0.00	Law Library Fund	
Prepaid Invoices	\$1,199.07	Balance from "Open Invoice Report"	\$937.52
Total DHD#10 Fund	\$1,199.07	Prepaid Invoices	\$0.00
		Total Law Library Fund	\$937.52
Airport Fund			
Balance from "Open Invoice Report"	\$0.00	Family/Probate Court	
Prepaid Invoices	\$2,163.14	Balance from "Open Invoice Report"	\$267.33
Gross Payroll	\$59.33	Prepaid Invoices	\$40,216.77
Total Airport Fund	\$2,222.47	Gross Payroll	\$11,388.46
		Total Family/Probate Court	\$51,872.56
Recycling Fund			
Balance from "Open Invoice Report"	\$0.00	Remonumentation Fund	
Prepaid Invoices	\$179.97	Balance from "Open Invoice Report"	\$4,500.00
Gross Payroll	\$575.37	Prepaid Invoices	\$0.00
Total Recycling Fund	\$755.34	Total Remonumentation fund	\$4,500.00
Landfill/Maintenance Fund		Sports Complex Fund	
Balance from "Open Invoice Report"	\$1,513.57	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$177.11	Prepaid Invoices	\$169.01
Gross Payroll	\$3,659.55	Total Sports Complex fund	\$169.01
Total Landfill/Maintenance fund	\$5,350.23		
		Register of Deeds Technology Fund	
COPS in Schools Fund		Balance from "Open Invoice Report"	\$649.32
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	\$0.00
Prepaid Invoices	\$0.00	Total ROD Technology Fund	\$649.32
Gross Payroll	\$7,098.69		
Total COPS Fund	\$7,098.69	Veterans Service Relief Fund	
		Balance from "Open Invoice Report"	\$643.50
2013 HSGP Fund		Prepaid Invoices	\$798.74
Prepaid Invoices	\$41,121.77	Gross Payroll	\$713.30
Total 2013 HSGP Fund	\$41,121.77	Total S&S Relief Fund	\$1,442.24
Fish Hatchery Fund		Social Services Fund	
Prepaid Invoices	\$3,355.79	Prepaid Invoices	\$35.00
Total Fish Hatchery fund	\$3,355.79	Total Social Services Fund	\$35.00

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

Approval Correspondence

Motion by Anderson, second by McClain, to accept the correspondence as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. Huron County Board – Resolution opposing any more consolidations or regionalization efforts without local input.
2. MAC - Legislative updates for April 24, & May 1, 8, 15, & 22, 2015. The Controller advised House Bills 4605-16 will have a negative impact of approximately \$31,000 in general fund decrease for Crawford County alone. MAC is reviewing the package and looks for the legislature to find funding due to liquor tax and tobacco funding loss.
3. Kids Day at the Festival – Tuesday, July 21, 2015 from 10 – 2.
4. NEMCOG – Resolution in support of Community Correction funding in the amount of \$190,663.00.

Motion by Anderson, second by Jamison, to adopt the resolution approving the Fiscal Year 2016 Community Corrections Grant Application of the Northeast Michigan Council of Governments (NEMCOG) in the amount of \$190,663.00. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson - aye, Motion Carried.

5. Chippewa County Board – Resolution in Support of Appeal of Tax Tribunal Ruling.

6. Anderson, Tackman & Co – Recent changes requiring auditors report to management.
7. US Senate – Letter from Debbie Stabenow regarding Memorial Day.
8. NE MI Consortium – Letter of Support to add Crawford County to Prosperity Region3.

Commissioner McClain advised she wishes to bring the issue up in her committee report.

Broadband Internet Access

Planning Commission Member Cris Jones introduced Eric Frederick, Executive Director for Michigan Public Service Commission Community Affairs for Connect Michigan. Mr. Frederick indicated Crawford County Planning Commission has offered support to improve broadband internet access, adoption and use within Crawford County. Mr. Frederick introduced Thomas Stephenson and Dan Manning, Community Technology Advisors. Mr. Stephenson advised he has launched several projects and moving forward with the Planning Commission. Crawford County is the 14th community to join Connect Michigan within the State. Mr. Frederick presented board members with a plaque.

The county action plan defines access within the community and they are looking for more small business to go on line. There remains a need for local policies, improved plans developed and better connections. Cris Jones added comments and expressed appreciation to Connect Michigan and remarked that field checks are being performed and South Branch Township will take the lead within the county.

Department Reports

Recycling Service Plan 2015 / 16

The Controller, Paul Compo advised recycling service plan meetings have concluded and are ready for adoption with all townships except Lovells.

Motion by Pinkelman, second by Anderson, to accept the Recycling Service Plan for 2015 / 16 as presented and mail a copy to each governmental entity in Crawford County. Said Plan will end March 31, 2017. Roll Call: Lewis –aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Motion Carried.

Inter-Local Governmental Recycling Service Plan Agreements

Motion by Pinkelman, second by McClain, to enter into the Inter-Local Governmental Agreement between the County of Crawford and Frederic Township through June 30, 2016. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis –aye, Motion Carried.

Motion by Pinkelman, second by McClain, to enter into the Inter-Local Governmental Agreement between the County of Crawford and Maple Forest Township through June 30, 2016. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis –aye, McClain – aye, Motion Carried.

Motion by Lewis second by Pinkelman, to enter into the Inter-Local Governmental Agreement between the County of Crawford and South Branch Township through June 30, 2016. Roll Call: Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis –aye, McClain – aye, Pinkelman – aye, Motion Carried.

Motion by McClain, second by Anderson, to enter into the Inter-Local Governmental Agreement between the County of Crawford and Grayling Township through June 30, 2016. Roll Call: Stephenson – aye, Anderson - aye, Jamison – aye, Lewis –aye, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

Motion by Priebe, second by Anderson, to enter into the Inter-Local Governmental Agreement between the County of Crawford and Beaver Creek

Township through June 30, 2016. Roll Call: Anderson - aye, Jamison – aye, Lewis –aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

Motion by Jamison, second by Priebe, to enter into the Inter-Local Governmental Agreement between the County of Crawford and the City of Grayling through June 30, 2016. Roll Call: Jamison – aye, Lewis –aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson - aye, Motion Carried.

The Controller advised there will be a COAM grievance hearing after the June committee meetings.

Doug Pratt Emergency Manager advised the Emergency Operations Center (EOC) received \$15,200 from Region 7 to purchase a server, desk top and 13 laptops. He has been working on the Wildfire grant in the amount of \$28,000 with most of the funding spent on signage and 10,000 copies of literature on the wildfire protection plan. There is a “Ready, Set, Go” evacuation plan in place and hopefully there will be funds for home visits and educational needs. Mr. Pratt is working on several projects as well as well the Sara II & III Grants. The Web EOC meeting will be June 10th @ 10:00 a.m.

Unfinished Business – None.

Commissioner’s Report

Commissioner Jamison – The Commissioner reported she attended the Collaborative Board meeting and remarked the board works well together; The Commission on Aging Community Garden is ready for planting; There is a new healthy program for pregnant families at risk and children up to age 4 that started in May; The Commissioner advised the Road Commission is having issues with easements. Discussion ensued regarding painting and stripping markers along old 27 from the High School to County line and from North Down River Road and Wilcox Bridge Road; There is a planning grant to expand the bike path from Higgins Lake to Otsego Lake; The Housing Commission hired new director Hannelore Dysinger, she comes with a strong background in MSHDA.

Commissioner Priebe – The Commissioner advised that Camp Grayling will offer tours of Camp Grayling Joint Maneuver Training Center on four dates this summer for the community; The Commissioner placed the 2014 Annual Northeast Michigan Community Service Agency, Inc (NEMCSA) Report on file; The Commissioner circulated an opinion from Foster Swift regarding the Library Per Diem remote participation policy; The Commissioner remarked that Hanson Hills had a tough year and will be having fund raisers.

Commissioner Pinkelman – The Commissioner advised she has no Law Enforcement Committee Recommendations to report. District Health is having a retirement party for Linda VanGills. The Commissioner requested minutes be sent to Frederic & Maple Forest Townships.

Commissioner McClain – The Commissioner announced that COA member Carol Lovely plans to reapply to COA, however, Terri Lockwood will not be applying. The Commissioner circulated a draft state document on Workforce Development Policy Issuance and remarked the state wants Prosperity Regions defined, and Crawford has the opportunity to join another region; There will be a Michigan Works Meeting May 18th. The Commissioner indicated she will most likely be absent in June due to the childbirth of her daughter.

Commissioner Stephenson - The Commissioner advised there are several things happening in the community and announced a utility pole company will be joining AJD. The Commissioner was appointed as the new Chairman of Community Mental Health.

Commissioner Anderson – The Commissioner advised he has no Personnel & Labor Committee Recommendations to report; The Commissioner indicated that Northern Counties meeting was interesting and there are talks about another avenue for road funding; The Commissioner attended a MSU meeting and there will be a yearly tour in Onaway; NEMCOG will host a synopsis meeting in July to bring back information from the 2 meetings that were held at Camp Grayling.

Commissioner Lewis – The Commissioner reported his Ways & Means Committee recommendations.

Mileage Reimbursement Rate

Motion by Lewis, second by Pinkelman, to establish a rate for “grant funded” expenses in the Regional Sobriety Court @ \$0.55 per mile and increase the overall county millage rate to \$0.44 per mile under the Travel Reimbursement Policy MAY 2015. Roll Call: Lewis –aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Motion Carried.

Fiscal Year 2015 / 16 Budget Schedule

Motion by Lewis, second by McClain, to establish the following County Fiscal Year 2015 / 2016 Budget Schedule:

May 14 – Board receives Budget Schedule

May 28 – Board approves Budget Schedule

June 08 – Department Heads receive budget information

June 26 – Budget proposals are returned to Administrator/Controller

July 09 – Department heads may elect to present their proposals to the Ways & Means Committee.

As needed – Audit Committee may choose to meet with select Department heads for clarification purposes.

Aug 13 & 27 – County Board receives budget update 2015 – 2016 Budget

Sept 4 – Clerk publishes Public Hearing notice concerning Budget & Millage rates for Truth & Taxation

Sept 10 – County Board Ways & Means Committee receives the Audit Committee’s recommended FY 2016 proposed Budget.

Sept 10 – County Board Ways & Means Committee accepts budget to be presented at the September 24, 2015 Public Hearing.

Sept 24 – Public Hearing and adoption of 2015 – 2016 fiscal year budgets.

Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Homeland Security Grant / Independent Contract Agreement

Motion by Lewis, second by Jamison, to approve the AuSable Valley Emergency Management LLC Contract Agreement #2015-01 Region 7 Solution Area Planner (SAP) and Crawford County Fiduciary Representative as presented. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis –aye, Motion Carried.

Resolution Imposing Summer Tax Collection

Motion by Lewis, second by McClain, to adopt the 05142015SPT resolution imposing 2015 summer property tax levy pursuant to public act 357 of 2004, and notice of certification of county allocated tax levy. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Depository Policy

Motion by Lewis, second by Priebe, to authorize the adoption of the Depository Policy as presented. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis –aye, McClain – aye, Motion Carried.

Investment Policy

Motion by Lewis, second by Priebe, to authorize the 5142015DI County Treasurer to invest funds in the Investment Policy for the County of Crawford under MI PA 1943, as amended (MCL 120-91) or federal law or regulation within the limits set therein. Roll Call: Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

New Business

Housing Commission Appointment

Motion by Jamison, second by McClain, to reappoint Scott Carmona to the Housing Commission for a term ending 4-15-18. Roll Call: Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

Citizens to Speak – None.

Announcements

Commissioner Lewis announced he will be absent for the committee meeting in June.

Adjournment

Motion by McClain, second by Jamison, to adjourn the meeting at 11:32.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds