

Crawford County Board of Commissioners

Regular Board Meeting of March 26, 2015

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 26th day of March, 2015.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Jamison, Priebe, Pinkelman, McClain, Anderson and Lewis.

Absent – None.

Sandra Moore, County Clerk/Register - Present.

Paul Compo, County Controller - Present.

Others present at various times: Joe Wakeley, Doug Pratt, Ilene Geiss-Wilson, Connie Myer, Jeri Selthoffer, Deb Friedman, Larry Friedman, Ken Talsma, John Axe, Linda VanGill, Mark Blossfeld and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Priebe, second by Lewis, to approve the minutes for the February 26, 2015 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Lewis, second by McClain, to accept the agenda as presented Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Pinkelman, to authorize payment of the following claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	\$26,825.41	Balance from "Open Invoice Report"	\$674.09
Prepaid Invoices	\$216,747.03	Prepaid Invoices	\$812.94
Gross Payroll	\$267,428.95	Gross Payroll	\$5,359.25
Total General Fund	\$511,001.39	Total Building & Zoning Fund	\$6,846.28
Millage/Road Patrol Fund		Sobriety Court	
Balance from "Open Invoice Report"	\$315.74	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$3,370.48	Prepaid Invoices	\$22,080.11
Gross Payroll	\$31,274.98	Gross Payroll	\$13,039.74
	\$34,961.20	Total Sobriety Court Fund	\$35,119.85
Tri-County 46th Trial Court		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$1,315.98
Prepaid Invoices	\$8,410.92	Prepaid Invoices	\$232.89
Total Tri-County Court	\$8,410.92	Gross Payroll	\$63.67
		Total MSU fund	\$1,612.54
Friend of the Court		Central Dispatch Fund	
Balance from "Open Invoice Report"	\$448.54	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$1,344.40	Prepaid Invoices	\$466.55
Gross Payroll	\$21,804.96	Gross Payroll	\$29,481.70
Total Friend of the Court	\$23,597.90	Total Central Dispatch Fund	\$29,948.25
Family Counseling Fund		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$250.28	Prepaid Invoices	\$7,155.00
Total Family Counseling Fund	\$250.28	Total Courthouse Preservation Fund	\$7,155.00
DHD#10 Fund		Law Library Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$946.52
Prepaid Invoices	\$727.56	Prepaid Invoices	\$0.00
Total DHD#10 Fund	\$727.56	Total Law Library Fund	\$946.52
Airport Fund		Family/Probate Court	
Balance from "Open Invoice Report"	\$3,278.40		

Prepaid Invoices	\$2,382.96	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$62.80	Prepaid Invoices	\$20,704.60
Total Airport Fund	\$5,724.16	Gross Payroll	\$15,493.70
		Total Family/Probate Court	\$36,198.30
Recycling Fund			
Balance from "Open Invoice Report"	\$0.00	2013 Homeland Security Grant	
Prepaid Invoices	\$175.83	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$585.43	Prepaid Invoices	\$30,608.84
Total Recycling Fund	\$761.26	Total 2013HSGP	\$30,608.84
Landfill/Maintenance Fund			
Balance from "Open Invoice Report"	\$3,497.36	Sports Complex Fund	
Prepaid Invoices	\$568.81	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$3,659.56	Prepaid Invoices	\$411.01
Total Landfill/Maintenance fund	\$7,725.73	Total Sports Complex fund	\$411.01
COPS in Schools Fund			
Balance from "Open Invoice Report"	\$0.00	Social Services Fund	
Prepaid Invoices	\$0.00	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$6,684.27	Prepaid Invoices	\$650.00
Total COPS Fund	\$6,684.27	Total Social Services Fund	\$650.00
Veterans Service Relief Fund			
		Balance from "Open Invoice Report"	\$1,582.76
		Prepaid Invoices	\$4,507.66
		Gross Payroll	\$264.83
		Total VSR Fund	\$6,090.42

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

Approval Correspondence

Motion by Anderson, second by McClain, to accept the correspondence as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. Antrim County Board – Resolution opposing SB 1123 & 1124.
2. Antrim County Board – Resolution #10-2015 requesting the Construction Code Department to serve the residents and contractors engaging in construction projects within their counties.
3. NEMCSA – Update to Open Meeting Act requirements. Commissioner Priebe advised that NEMCSA is working to settle their Open Meetings Act violations.
4. MAC - Legislative updates for February 20, and March 6, 13, & 20, 2015.
5. District Health Department #10 – Meeting Highlights and Reports. The Board announced the countywide Hazardous Waste and Scrap Tire Day will be Saturday, June 13th, 2015.
6. Northern Michigan Children’s Assessment Center – Request support for NMCAC.
7. Housing Director Cy Wakeley – Resignation as Housing Director effective April 30, 2015.

Motion by McClain, second by Pinkelman, to accept the resignation from Housing Director, Cy Wakeley effective April 30, 2015 with regrets and submit a letter thanking him for his many years of service. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

8. DNR – Replacement of North Down River Road Bridge / East Branch AuSable.

Library Board PreDiem / Teleconference

Jeri Selthoffer, Library Board President introduced Connie Myer as the new Library Director. Ms. Myer expressed appreciation for appointing good members to the Board. Ms. Selthoffer advised the Library has been paying members per diem that are participating through teleconference. Chairman Stephenson advised the county policy does not allow for payment through teleconference and reminded members to adhere to the policy as the library falls under the auspice of the County. Deb Friedman Board Vice President referenced the county policy and

the letter written to the Library Board on January 22, 2015. Members reviewed the directive from Controller Compo as the Library is in direct conflict with the policy. Attorney Larry Friedman inquired why the policy differs from state law. The Board requested the Library submit their Attorneys opinion to the county and to continue to comply with county policy.

Recess at 10:25 a.m. and reconvened at 10:40 a.m.

Audit Report

County Auditor, Ken Talsma from Anderson, Tackman and Associates appeared to review the 2014 Audit report and Basic Financial Statements and Graphical Presentation with board members. Mr. Talsma advised the State is treating funding like appropriations and focused more on unfunded liability. Mr. Talsma suggested the county make sure those departments with state or federal grants continue to stay in compliance.

MERS Bond Issue

County Treasurer Joe Wakeley appeared to introduce Attorney John Axe from Municipal Financial Consultants, Inc. Mr. Axe complimented the county on having a AA- rating. Mr. Axe prepared a report on the Proposed Issuance of \$6,075,000 Pension Obligation Bonds, Series 2015 as of today's day (3-26-15). Mr. Axe reviewed the analysis and if the county adopts a notice of intent to borrow, then the Bond Issuance process would begin. The County would file with the State Treasurer for approval to issue the bonds which would be paid over the next 18 years. County Treasurer Joe Wakeley referenced the Pension Obligation Bonds estimated amortization schedule in the report and the total amount of anticipated savings.

Motion by Pinkelman, second by Lewis, to pursue the MERS Bond Issue as proposed by Municipal Financial Consultants, Inc. in the of \$6,075,000 Pension Obligation Bonds, Series 2015. Roll Call: Jamison – aye, Lewis- aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

Recess at 11:15a.m.and reconvened at 11:25 a.m.

Public Health Update

Linda VanGills, Health Officer introduced Becky Fox as the new Public Health Nurse for Crawford County and the new Sanitarian is Sarah Brokus. Ms. VanGills announced the Health department received a school based health center grant for an Adolescent Health Center at the High School. Even though the clinic will be in the High School, middle school students can be seen there and those up to 21 years of age. Ms. VanGills advised there is also a home visitation program for prosperity regions entitled "Healthy Families America" under the Healthy Family Program, Lisa Burmeister will be the administrator for the program. Ms. VanGills reviewed the 2014 Public Health Annual Report with commissioners, which aligns with the strategic plan. It was noted that the Health Department is paying an extra \$200,000 per year towards the health department liability. Ms. VanGills announced she will be retiring this summer.

Construction Board of Appeals

Motion by Anderson, second by Priebe, to hear the Construction Board of Appeals interview prior to the department reports. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Interviews for Construction Board of Appeals

Interview conducted with Mark Blossfeld. Dwayne Fiebelkorn and Greg Meadows were not in attendance. Others were interviewed at the March 12, 2015 personnel & labor meeting.

Appointment of Construction Board of Appeals Members

Motion by Lewis, second by Anderson, to appoint Don Alexander, Mark Blossfeld and Jason Small to the Construction Board of Appeals for a 2 year term ending 3-31-17. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

Appointment of Housing Board Member

Motion by Priebe, second by McClain, to appoint Lyle Baldwin to the Housing Commission for the remainder of the 5 year term ending 3-15-19. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Board of Commissioners “Rules of Order”

Board Chairman Dave Stephenson advised the “Rules of Order” need review every two (2) years. Discussion followed to review.

Motion by Lewis, second by Pinkelman, to approve the County Board of Commissioners “Rules of Order” for the next two (2) years (3-26-17). Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

Department Reports

County Clerk Sandra Moore announced she welcomes Kelly Fortino as the new Deputy Clerk to her office. Ms. Fortino will begin April 22, due to prior commitments.

Emergency Manager, Doug Pratt advised the Emergency Operations Center drill the other day went well. Mercy Hospital emergency medical still has some issues and Mr. Pratt will meet with hospital personnel to rectify the issues. Mr. Pratt advised that Region 7 Coordinator Tim London had a serious stroke and his assistant will be taking over. A class for training will be forthcoming.

Interlocal Agreement for Forensic Autopsy and Medical Examiner Services

Controller Paul Compo advised the Prosecutor has reviewed and endorsed the agreement.

Motion by Anderson, second by Priebe, to authorize the County to enter into the Interlocal Agreement for Forensic Autopsy and Medical Examiner Services Between the County of Genesee and the County of Crawford. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Jamison – aye, Anderson – aye, Lewis – aye, McClain – aye, Motion Carried.

Recycling Center / Ball Park Land

Controller Paul Compo agreed to send a letter to Little League asking for an exit date so that planning and budgeting for the recycling center can take place.

Housing Commission Update

The Controller requested support for the block grant funding for the Crawford County Housing Commission. The Commission has agreed to split the position for Director for Administration and Construction Specialist could be contracted. The Commission to meet next Wednesday (4-1-15). The Controller requested input/direction/guidance from the Board.

Hatchery By-Pass Project

The Controller advised there remains two (2) issues in the Hatchery By-pass project. Prevalence of Whirling Disease upstream and downstream and the likelihood of a positive testing and the DNR reaction if it does. Huron Pines is frustrated and the Hatchery may come to the county to ask to withdraw the permit. The County needs a decision as Harrietta Hills does plan to continue to function.

Open Enrollment for Priority Health will begin next Wednesday with enrollment online and activity monitored.

Controller Paul Compo advised he will be out of the office for the April committee meetings.

Unfinished Business – None.

Commissioner's Report

Commissioner Jamison – The Commissioner advised she did attend the Collaborative Body meeting and found it interesting. The Commissioner remarked the issues continue with the Housing Commission.

Commissioner Priebe - The Commissioner advised the Hanson Hills did not have a good year. The Chamber of Commerce is considering a new location for the business expo. NEMCSA is working on the By-law change to come into compliance within the Open Meetings Act.

Commissioner Pinkelman – The Commissioner advised she did not have Law Enforcement Committee recommendations to report. The Commissioner reported high school student Rebecca Latuszek learned a lot at NACo and the article in the newspaper was well written. Rebecca to prepare a power point presentation to present to school students and the Commissioner plans to choose another student next year. The Commissioner advised the Health Department is seeking a replacement for Health Officer, Linda VanGills.

Commissioner McClain – The Commissioner advised the vacancy remains at the Department of Human Services.

Commissioner Anderson – The Commissioner advised he has no Personnel & Labor Committee recommendations to report. The Commissioner submitted the NEMCOG 2015 Directory, and a handbook of MI Off-road Vehicle Laws was placed on file. The Commissioner attended a meeting for community placement to make cities more conducive for foot traffic. The Commissioner announced that David Thayer is the new City Manager in Mackinaw City.

Commissioner Stephenson – The Commissioner placed the STING information on file with the Clerk, and remarked they have been busy and good information submitted. The Commissioner praised the county for receiving a AA- rating.

Commissioner Lewis – The Commissioner reported the Ways & Means Committee reports.

MERS Retirement Plan – Employer Resolution

Motion by Lewis, second by Pinkelman, to adopt a Resolution establishing a uniform transfer provision for participation in the MERS Retirement. Roll Call: Priebe – aye, Stephenson – aye, Jamison – aye, Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Building Use Policy

Motion by Lewis, second by Anderson, to adopt a Building Use Policy for governmental agencies and non-profit groups use for community events during non-business hours. Said policy to become effective April 1, 2015. Roll Call: Stephenson – aye, Jamison – aye, Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

New Business – None.

Extended Public Comment – None.

Announcements

Commissioner McClain advised she had an inquiry over a potential Meth making process and Sting was very informative and gave her some good guidance.

Commissioner Priebe advised she will be gone most of April and inquired if any was interested in attending her committee meetings.

Commissioner Lewis advised he may not be in attendance for the April meeting.

Adjournment

Motion by Jamison, second by Priebe, to adjourn the meeting at 1:08 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore, County Clerk/Register