

Crawford County Board of Commissioners

Regular Board Meeting of September 25, 2014

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman Dave Stephenson, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 25th day of September, 2014.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Lewis, McClain, Pinkelman, Priebe and Wyman.

Absent – None.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller – Present.

Others present at various times: Dr. Tom Quinn and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Pinkelman, second by McClain, to approve the Minutes for the August 28, 2014 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Anderson, second by Wyman, to accept the agenda as presented and remove Cris Jones from the Planning Commission update until next month. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Wyman, to authorize payment of the following prepaid bills and claims:

General Fund:			
Balance from "Open Invoice Rep"	\$13,153.23	Balance from "Open Invoice Report"	\$0.00
	\$221,418.5		
Prepaid Invoices	9	Prepaid Invoices	\$0.00
	\$392,093.6		
Gross Payroll	2	Gross Payroll	\$1,736.63
Total General Fund		Total COPS Fund	\$1,736.63
Millage/Road Patrol Fund		Building & Zoning Fund	
Balance from "Open Invoice Report"	\$3,960.50	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$233.28	Prepaid Invoices	\$257.11
Gross Payroll	\$44,309.97	Gross Payroll	\$8,316.39
Total Road Patrol fund	\$48,503.75	Total Building & Zoning Fund	\$8,573.50
Sobriety Court		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$3,011.11	Prepaid Invoices	\$0.00
Gross Payroll	\$21,294.31	Gross Payroll	\$415.33
Total Sobriety Court Fund	\$24,305.42	Total MSU fund	\$415.33
Tri-County 46th Trial Court		Central Dispatch Fund	
Balance from "Open Invoice Report"	\$1,180.00	Balance from "Open Invoice Report"	\$26.97
Prepaid Invoices	\$1,695.36	Prepaid Invoices	\$520.00
Total Tri-County Court	\$2,875.36	Gross Payroll	\$46,732.53
		Total Central Dispatch Fund	\$47,279.50
Friend of the Court		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$2,408.71	Prepaid Invoices	\$11,948.10
Gross Payroll	\$30,816.46	Total Courthouse Preservation Fund	\$11,948.10
Total Friend of the Court	\$33,225.17		
Family Counseling Fund		Law Library Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$855.91

Prepaid Invoices	\$196.00	Prepaid Invoices	\$495.99
Total Family Counseling Fund	\$196.00	Total Law Library Fund	\$1,351.90
Airport Fund		Family/Probate Court	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	-\$121.21
Prepaid Invoices	\$117.74	Prepaid Invoices	\$13,856.40
Gross Payroll	\$94.23	Gross Payroll	\$21,323.37
Total Airport Fund	\$211.97	Total Family/Probate Court	\$35,058.56
DHD#10 Fund		Fish Hatchery Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$120.00
Prepaid Invoices	\$1,062.02	Prepaid Invoices	\$187.31
Total DHD#10 Fund	\$1,062.02	Total Fish Fund	\$307.31
Recycling Fund		Sports Complex Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$363.32	Prepaid Invoices	\$10,268.84
Gross Payroll	\$947.23	Total Sports Complex fund	\$10,268.84
Total Recycling Fund	\$1,310.55		
Landfill/Maintenance Fund		Soldiers and Sailors Fund	
Balance from "Open Invoice Report"	\$2,491.51	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$99.27	Prepaid Invoices	\$1,558.21
Gross Payroll	\$5,686.10	Total Soldiers & Sailors Fund	\$1,558.21
Total Landfill/Maintenance	\$8,276.88		

Roll Call: Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe - aye, Stephenson - aye, Wyman – aye, Motion Carried.

Approval Correspondence

Motion by Lewis, second by Pinkelman, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. Dickinson County Board – Resolution to demand our government demand its allies and the rest of the free world take up arms to help defeat terrorism.
2. Northern Michigan Regional Entity – Agreement for Substance Use Disorder services Coordination between Northern Michigan Regional Entity and Crawford County.
3. NMSAS – Thank you to Commissioner Anderson for his 11 years of service on the NMSAS Board. Board congratulations to Commissioner Anderson for his service to the NMSAS Board.
4. NEMCSA – Resolution expressing support of the Weatherization Assistance Program. Commissioner Pinkelman advised that NEMCSA applies for a grant and requested support for their resolution.

Motion by Pinkelman, second by Priebe, to adopt a resolution in support of the Weatherization Assistance Program on behalf of NEMCSA. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

5. MAC - Legislative Updates for August 29, and September 5, 13, & 29, 2014. Pinkelman advised the Child Care Fund

Kirtland Community College President Update

Dr. Tom Quinn, President of KCC appeared to review the reasons for the ballot language to construct a new Health Science Education Center on Interstate 75 between Roscommon and Grayling, as well as vocational training space on the Roscommon campus. Dr. Quinn expressed the project is critical with aging population and the need to training and retraining healthcare professionals. The ballot proposal is to renew 5.2 million, which will not increase the current tax rate. Kirtland College will pay off the debt in May, 2015 and will borrow the rest of funds as needed (proposed \$10,000,000 for buildings and 3,000,000 for infrastructure.) Michigan

residents need the technical education and there is a larger demand for physical and occupational therapist jobs than ever before. Kirtland Community College encompasses 42 zip codes.

Department Reports

Clerk Report

The Clerk reminded members of the Budget Hearing on Tuesday, September 30, 2014 @ 10:00 a.m. The Clerk advised Michigan Works employee Claudia “Geri” Selthoffer will be leaving the Clerk’s office to work at the Housing Commission to learn new challenges.

Controller Report

The Controller advised our Financial Consultants are looking at bonding for MERS.

The Controller indicated Huron Pines and project Engineers are meeting on the Fish Hatchery fish passage issue.

Youth Service Bureau Director, Doug Wilson met with the Controller to review options for changes towards their 501C3 designation.

The Controller advised the Little League Grants are closing out.

Unfinished Business

Resolution Opposing the Development of an Underground Nuclear Facility for

Motion by McClain, second by Wyman, to oppose the development of an Underground Nuclear Waste Facility near Kincardine, Ontario because of the risk of polluting the Great Lakes and upsetting the ecosystem. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Motion Carried.

Commissioner’s Report

Commissioner Wyman – The Commissioner advised the housing commission met and they are having some difficulties in getting minimum and maximum bids. The new board member has been a great addition to the board and bank reconciliations are now occurring with the Treasurer. The Commissioner announced the Road Commission did not receive the TIGER Grant. The Road Commission is hoping to stripe and paint as the issue is becoming a liability for the county.

Commissioner Priebe - The Commissioner advised she has no report.

Commissioner Pinkelman – The Commission advised that MAC appreciated the items towards the auction. The Commissioner advised there are no Law Enforcement Committee recommendations to report.

Commissioner McClain –The Commissioner reported she attended the Commission on Aging meeting and was able to vote as the alternate for Commissioner Pinkelman. District Health Services will meet on the 18th. The Commissioner announced she will now be the Michigan Works liaison. The Commissioner placed Michigan North Central State Trail, North Western State Trail and Little Traverse Wheelway trail maps on file with the Clerk.

Commissioner Anderson – The Commissioner advised he will be attending 2 sites in Otsego County that are Huron Pines. www.wupnorthtrails.org application is now on the web. The Commissioner reported his Personnel & Labor Committee recommendation.

MSU Extension

Motion by Anderson, second by Priebe, to replace MSU Extension Board Liaison Commissioner Wyman with Commissioner Pinkelman. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Commissioner Lewis – The Commissioner reported his Ways & Means committee recommendations.

Mental Health Inter-Agency Agreement

Motion by Lewis, second by Anderson, to enter into the Inter-Agency Agreement regarding Mental Health Services for persons with serious mental illness who are in or at risk of becoming involved in the criminal justice system. Roll Call:

McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Motion Carried.

FY 2014/2015 General Fund Budget Synopsis

Motion by Lewis, second by Wyman, to approve the FY 2014/2015 General Fund Budget and send the budget to Public Hearing on Wednesday, September 30, 2014 @ 10:00 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

FY 2014/2015 Special Revenue Fund Budget

The Controller reviewed the special revenue fund budget for FY 2014/15.

Motion by Lewis, second by Anderson, to recommend the county approve the FY 2014/2015 Special Revenue Fund Budget as presented. Roll Call: Pinkelman – aye, Priebe - aye, Stephenson - aye, Wyman – aye, Anderson – aye, Lewis – aye, McClain – aye, Motion Carried.

FY 2013/2014 Amendments Special Revenue Fund

Motion by Lewis, second by McClain, to recommend the county approve the following FY 2013/2014 Special Revenue Fund:

FUND NAME		BUDGETED	BUDGETED	Anticipated	
* = line item detail	FUND	Anticipated Beginning Fund Balance	REVENUES	EXPENSES	Ending Fund Balance
State Revenue Sharing	205	\$91,000	\$325,000	\$325,000	\$91,000
Road Patrol Millage	207	\$53,000	\$521,534	\$571,534	\$3,000
Special Projects	211	\$0	\$8,000	\$8,000	\$0
Sobriety Court	212	\$0	\$338,223	\$338,223	\$0
Court Shared Cost	214	\$0	\$86,572	\$86,572	\$0
Friend of the Court	215	\$110,000	\$278,045	\$328,045	\$60,000
Family Counseling	217	\$12,500	\$2,000	\$2,000	\$12,500
Sports Complex	218	\$10,000	\$3,000	\$6,000	\$7,000
Airport	220	\$30,000	\$10,000	\$30,000	\$10,000
District #10 Health Dept.	225	\$0	\$105,000	\$105,000	\$0
Recycling Fund	227	\$10,000	\$55,000	\$55,000	\$10,000
Landfill/Maintenance	228	\$110,000	\$95,000	\$120,000	\$85,000
Cops in Schools	230	\$0	\$73,000	\$73,000	\$0
Liquor Law	232	\$1,000	\$2,000	\$2,000	\$1,000
Bankhead Jones	233	\$0	\$95,000	\$95,000	\$0
Building & Zoning	249	\$31,000	\$87,100	\$109,100	\$9,000
Sheriff's Youth Services	251	\$10,000	\$12,500	\$12,500	\$10,000
P.R.E. Audit	254	\$0	\$1,000	\$1,000	\$0
Re monumentation	255	\$20,000	\$40,000	\$43,000	\$17,000
Deeds Automation	256	\$0	\$20,000	\$20,000	\$0
MSU Extension	257	\$8,000	\$45,000	\$45,000	\$8,000
911 Central Dispatch*	261	\$0	\$482,000	\$482,000	\$0
2012 HSGP	262	\$0	\$500,000	\$500,000	\$0
Corrections Officer Training	264	\$13,000	\$4,000	\$4,000	\$13,000
Drug Enforcement Fund	265	\$10,000	\$4,000	\$4,000	\$10,000
Courthouse Preservation	268	\$15,000	\$40,000	\$40,000	\$15,000
Law Library Fund	269	\$3,000	\$8,000	\$8,000	\$3,000
County Library Fnd*	271	\$360,000	\$514,698	\$514,698	\$360,000

Housing Com.*	274	\$52,000	\$0	\$0	\$52,000
Rev. Sharing Reserve	285	\$163,000	\$203,604	\$325,000	\$41,604
Social Services Fnd*	290	\$6,000	\$5,000	\$5,000	\$6,000
Probate Child Care	292	\$49,000	\$541,525	\$541,525	\$49,000
Soldier/Sailor Relief	293	\$7,000	\$5,000	\$5,000	\$7,000
Veterans Trust Fund	294	\$0	\$20,000	\$20,000	\$0
Commission on Aging	297	\$278,000	\$706,487	\$706,487	\$278,000
Youth Services Fnd.*	298	\$0	\$62,850	\$62,850	\$0
Hatchery Restoration*	403	\$30,000	\$0	\$27,000	\$3,000

Roll Call:, Priebe - aye, Stephenson - aye, Wyman – aye, Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye Motion Carried.

FY 2014 General Fund Budget Amendments

Motion by Lewis, second by Anderson, to adopt the FY 2014 General Fund Budget Amendments for a new budget total of \$5,450,122.00 in revenues and in expenses as follows:

DESCRIPTION: AMENDMENTS ROUND II

		REVENUE	EXPENSES
-----BEGINNING BALANCE-----		\$5,415,122.00	\$5,415,122.00
101-148-545.500	DRUG CASEFLOW REIMBURSEMENT	(\$7,000.00)	
101-215-688.000	INSURANCE PREMIUM REFUNDS	\$5,000.00	
101-229-542.000	STATE REIMBURSEMENTS	\$5,000.00	
101-229-570.010	COOPERATIVE REIMBURSEMENT	(\$7,000.00)	
101-231-542.000	STATE REIMBURSEMENTS	\$10,000.00	
101-254-401.000	CURRENT TAX COLLECTIONS	\$30,000.00	
101-258-608.253	DATA PROCESSING – TREASURER	(\$500.00)	
101-265-465.000	RENT OF PROPERTY	\$500.00	
101-130-703.005	COURT ADMINISTRATOR		(\$7,000.00)
101-130-801.000	TRANSFERS TO SHARED-214 & FOC-215		\$20,000.00
101-191-728.000	SUPPLIES		(\$5,000.00)
101-191-818.000	CONTRACT SERVICES		(\$5,000.00)
101-210-818.010	LEGAL COUNSEL		\$2,000.00
101-223-716.000	HOSPITALIZATION		(\$7,000.00)
101-225-716.000	HOSPITALIZATION		(\$10,000.00)
101-233-935.000	SERVICE CONTRACT		\$10,000.00
101-265-931.000	BUILDING MAINTENANCE		\$10,000.00
101-265-924.000	ELECTRICITY		\$10,000.00
101-301-716.000	HOSPITALIZATION		(\$11,000.00)
101-336-724.000	RETIREMENT		(\$3,000.00)
101-351-703.080	WAGES – COMMAND		(\$5,000.00)
101-351-724.000	RETIREMENT		(\$10,000.00)
101-355-703.100	WAGES – DEPUTIES		\$8,000.00
101-301-544.300	ORV GRANT REIMBURSEMENT	\$8,000.00	
101-430-	SUPPLIES		\$8,000.00

728.000			
101-601-835.000	CIGARETTE TAX		\$500.00
101-681-833.000	BURIAL EXPENSE		\$1,500.00
101-850-716.000	HOSPITALIZATION - EE PARTICIPATION		\$1,000.00
101-899-969.080	PROPERTY TAX REFUND		(\$1,000.00)
101-901-979.301	CAPITAL OUTLAY – SHERIFF		(\$1,000.00)
101-965-999.030	TRANSFER TO CHILD CARE		\$25,000.00
101-965-999.095	TRANSFER - DISTRICT 10 HD		\$4,000.00
101-999-402.000	FUND BALANCE TRANSFER	(\$23,000.00)	
101-999-699.100	TRANSFERS IN FROM OTHER FUNDS	\$136,000.00	
101-999-402.000	FUND BALANCE TRANSFER	(\$122,000.00)	
	JOURNAL TOTAL:	\$252,500.00	\$252,500.00
	ENDING BALANCE	\$5,450,122.00	\$5,450,122.00

Roll Call: Stephenson - aye, Wyman – aye, Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe - aye, Motion Carried.

Special Revenue Fund 2014 Amendments

Motion by Lewis, second by Anderson, to adopt the following FY 2014 Special Revenue Fund Budget Amendments as presented:

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 207 - ROAD PATROL		\$561,954.00	\$561,954.00
WAGES, DEPUTIES	207-302-703.100		(\$20,000.00)
WORKMANS COMPENSATION	207-302-722.000		(\$10,000.00)
FUND BALANCE TRANSFER	207-999-402.000	(\$30,000.00)	
TOTAL		\$531,954.00	\$531,954.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 220 - AIRPORT		\$34,315.00	\$34,315.00
TRANSFERS IN OTHER FUNDS	220-220-695.100	30,000.00	
AVIATION FUEL	220-220-765.000		15,000.00
BUILDING MAINTENANCE	220-220-931.000		15,000.00
TOTAL		\$64,315.00	\$64,315.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 225 - HEALTH DEPT.		\$101,000.00	\$101,000.00
TRANSFERS IN OTHER FUNDS	225-601-695.100	4,000.00	
BUILDING MAINTENANCE	225-601-931.000		4,000.00
TOTAL		\$105,000.00	\$105,000.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 255 - REMOUMENTATIOIN		\$36,500.00	\$36,500.00
STATE REIMBURSEMENTS	255-242-542.000	10,000.00	
CONTRACT SERVICES	255-242-818.000		10,000.00
TOTAL		\$46,500.00	\$46,500.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
Fund 265 - DRUG ENFORCEMENT		\$1,000.00	\$1,000.00
REVENUES, FORFEITURES/SEIZURE	265-263-676.301	2,000.00	
OTHER SERVICES & CHARGES	265-000-800.000		2,000.00
TOTAL		\$3,000.00	\$3,000.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
Fund 269 - Law Library		\$2,500.00	\$2,500.00
REVENUE, MISCELLANEOUS	269-269-402.000	2,000.00	
OTHER SERVICES & CHARGES	269-269-800.000		2,000.00
TOTAL		\$4,500.00	\$4,500.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
Fund 292 - CHILD CARE		\$566,099.00	\$566,099.00
TRANSFERS IN FROM OTHER FUNDS	292-669-699.100	25,000.00	
HOSPITALIZATION	292-665-716.000		15,000.00
DEVICE CONNECTIVITY	292-665-923.500		10,000.00
TOTAL		\$591,099.00	\$591,099.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
Fund 403 - Fish Hatchery		\$4,000.00	\$4,000.00
FUND BALANCE TRANSFER	403-999-402.000	2,000.00	
ENGINEERING FEES	403-757-825.000		2,000.00
TOTAL		\$6,000.00	\$6,000.00

Roll Call: Wyman – aye, Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe - aye, Stephenson – aye, Motion Carried.

Executive Session Minutes

Motion by Lewis, second by Pinkelman, to accept the executive session minutes as read. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

POAM Tentative Labor Agreement

Motion by Lewis, second by Pinkelman, to accept the POAM Tentative Labor Agreement as presented. Roll Call: Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Motion Carried

Commissioner Stephenson – The Commissioner reported the Northern Michigan Substance Abuse Services approving \$260,000 in employee longevity pay has been the most discussed topic of concern.

New Business

Declaration and Notice

Motion by Priebe, second by Lewis, to adopt the Declaration and Notice that the DNR is requiring for the Little League Fields. Roll Call: Lewis - aye, McClain - aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman aye, Anderson – aye, Motion Carried.

Citizens to Speak – None.

Announcements – None.

Adjournment

Motion by Lewis, second by Wyman, to adjourn meeting at 11:34 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds