

# Crawford County Board of Commissioners

## Regular Board Meeting of October 23, 2014

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 23rd day of October, 2014.

Invocation by Commissioner Wyman.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Lewis, McClain, Pinkelman, Priebe and Wyman.

Absent – None.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Trey Ayers, Wm Veltman, Tim Heliin, Kevin Hunter, Karen Martella, Bonnie Cherven, Lynnette Corlew, Darwin Booher, Bruce Rendon, Doug Pratt, Cris Jones, Ilene Geiss-Wilson, Kirk Wakefield and Dan Sanderson.

### **Approval of the Regular Board Minutes**

Motion by Lewis, second by Wyman, to approve the Minutes for the September 25, 2014 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **Approval of the Special Budget Board Minutes**

Motion by Pinkelman, second by McClain, to approve the Minutes for the September 30, 2014 Special Budget Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **Approval of the Agenda**

Motion by Lewis, second by Pinkelman, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **Brief Public Comment**

State Representative Bruce Rendon advised he is working within District until after the election and is seeking his 3<sup>rd</sup> and final term in office for State Representative. Rep Rendon advised the State continues to seek a solution for the serious need for road repairs. The Representative is actively seeking an avenue for funding the interchange off North Down River Road.

### **Open Invoice Report and Prepaid Vouchers**

Motion by Lewis, second by Wyman, to authorize payment of the following prepaid bills and claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$2,569.39	Balance from "Open Invoice Report"	\$0.00
	\$193,208.4		
Prepaid Invoices	1	Prepaid Invoices	\$0.00
	\$280,765.6		
Gross Payroll	0	Gross Payroll	\$6,891.05
Total General Fund		Total COPS Fund	\$6,891.05
Millage/Road Patrol Fund		Building & Zoning Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$3,512.63	Prepaid Invoices	\$4,104.95
Gross Payroll	\$32,262.38	Gross Payroll	\$5,916.82
Total Road Patrol fund	\$35,775.01	Total Building & Zoning Fund	\$10,021.77
Sobriety Court		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	\$11,238.30	Prepaid Invoices	\$102.66
Gross Payroll	\$15,181.89	Gross Payroll	\$511.16
Total Sobriety Court Fund	\$26,420.19	Total MSU fund	\$613.82
Tri-County 46th Trial Court		Central Dispatch Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$720.00

Prepaid Invoices	\$4,471.20	Prepaid Invoices	\$1,550.32
Total Tri-County Court	\$4,471.20	Gross Payroll	\$32,023.97
		Total Central Dispatch Fund	\$34,294.29
Friend of the Court			
Balance from "Open Invoice Report"	\$0.00	Courthouse Preservation Fund	
Prepaid Invoices	\$710.70	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$22,299.40	Prepaid Invoices	\$0.00
Total Friend of the Court	\$23,010.10	Total Courthouse Preservation Fund	\$0.00
2013 HSGP			
Balance from "Open Invoice Report"	\$0.00	Law Library Fund	
Prepaid Invoices	\$10,194.50	Balance from "Open Invoice Report"	\$855.91
Total 2013 HSGP fund	\$10,194.50	Prepaid Invoices	\$0.00
		Total Law Library Fund	\$855.91
Airport Fund			
Balance from "Open Invoice Report"	\$0.00	Family/Probate Court	
Prepaid Invoices	\$291.55	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$66.29	Prepaid Invoices	\$32,258.53
Total Airport Fund	\$357.84	Gross Payroll	\$15,715.17
		Total Family/Probate Court	\$47,973.70
DHD#10 Fund			
Balance from "Open Invoice Report"	\$0.00	Fish Hatchery Fund	
Prepaid Invoices	\$408.60	Balance from "Open Invoice Report"	\$180.19
Total DHD#10 Fund	\$408.60	Prepaid Invoices	\$0.00
		Total Fish Fund	\$180.19
Recycling Fund			
Balance from "Open Invoice Report"	\$0.00	Sports Complex Fund	
Prepaid Invoices	\$233.93	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$570.35	Prepaid Invoices	\$373.97
Total Recycling Fund	\$804.28	Total Sports Complex fund	\$373.97
Landfill/Maintenance Fund			
Balance from "Open Invoice Report"	\$12,874.79	Soldiers & Sailors Relief Fund	
Prepaid Invoices	\$587.38	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$3,701.45	Prepaid Invoices	\$250.00
Total Landfill/Maintenance fund	\$17,163.62	Total Soldiers & Sailors	\$250.00

Roll Call: Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson - aye, Wyman – aye, Motion Carried.

### **Introduction of 35<sup>th</sup> State Senator Darwin Booher**

35<sup>th</sup> State Senator Darwin Booher introduced himself to members of the Board. Crawford County is the 4<sup>th</sup> county in the state with the most state land and he is seeking an increase in funding for our county. Crawford will receive \$167,000 more in swamp tax and the PILT tax was paid in full last year and this year. Senator Booher indicated has implemented a pilot project for Child Support collections through Senator Caswell bills in Kent County under Senate Bills 973, 974, 975 & 1086. Chairman Stephenson advised he appreciates the efforts of both State Representative Rendon and Senator Booher on the road funding issue. Senator Booher advised the State is looking for a long term solution, and has reviewed 13 plans voted on 3 thus far. The Senator circulated his business cards and encouraged communication amongst the Board.

### **Library Board Interview**

Lynnette Corlew interview conducted.

### **2014 Master Plan**

Cris Jones, Planning Commission Chairman appeared to review the Countywide Master Plan. The Planning Commission has approved and must now request the county review and approve.

Motion by Wyman, second by Anderson, to adopt resolution 102314PC for Right to Approve the Crawford County Master Plan in accordance with the Michigan Planning Enabling Act. Roll Call: Lewis - aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Motion Carried.

Motion by Lewis, second by Priebe, to approve resolution 102314PC1 for approval of the County Wide Master Plan including the Recreation Plan, and all associated charts and maps. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Motion Carried.

**STING Report / Meth Presentation**

Prosecutor Trey Ayers, William Veltman, Tim Heliin and Sheriff Kirk Wakefield appeared to present the STING report / Meth Presentation.

Detective Tim Heliin explained the dangers of Methamphetamine and how addicting the drug is. STING at present has 353 drug cases and 44 of those cases are involving meth in Crawford County.

Prosecutor Trey Ayers advised Crawford County can hire the entire STING team (7 members) onsite for Crawford County for a mere \$30,000. Discussion ensued on why the issue wasn't brought before the budget process and how do we know what the county receives for their funding. Sheriff Wakefield advised this is an opportunity to have the entire team of 7, and how advantageous this offer is to his department. Representative Rendon advised Lake City had a meth lab near a school building in his county. Chairman Stephenson requested Lt. Keister attend the November 13, 2014 committee meeting to review options for the County.

**2014 Millage Apportionment Report**

Equalization Director, Kevin Hunter presented the 2014 Millage Apportionment Report. The County wide 2014 Personal Property Taxable Value was reviewed.

Motion by Lewis, second by Wyman, to approve the following 2014 Millage Apportionment Report:

<b>Crawford County</b>		<b>Lovells Township</b>	
Allocated	6.0925	Allocated	0.8072
Public Transit	0.7027	Voted-Landfill	0.0000
Comm on Aging	0.7185	Special Assessment	<u>1.5786</u>
Grayling Rec Authority	0.4845	by class	
Library Debt	0.0690	<b>Total</b>	<b>2.3858</b>
Library Operational	0.4458	<b>Maple Forest Township</b>	
Sheriff Dept Operation	0.8917	Allocated	0.8149
Road	<u>1.0000</u>	Voted-Fire	<u>1.0000</u>
<b>Total</b>	<b>10.4047</b>	<b>Total</b>	<b>1.8149</b>
<b>Crawford AuSable School</b>		<b>South Branch Township</b>	
Homestead Operation	6.0000	Allocated	0.8475
Non-Homestead Operation	18.0000	Voted-Road	1.0000
Debt Retirement	<u>4.8000</u>	Voted - Operation	<u>0.9797</u>
<b>Total</b>	<b>28.8000</b>	<b>Total</b>	<b>2.8272</b>
<b>Roscommon Area Public Schools</b>		<b>Gaylord Community School</b>	
Homestead Operation	6.0000	Homestead	6.0000
Non-Homestead Operation	18.0000	Non-Homestead Operation	18.0000
Debt Retirement	<u>2.1600</u>	Voted-Debt	3.3200
<b>Total</b>	<b>25.1600</b>	Extra Voted Operation	<u>1.1378</u>
<b>Kirtland Community College</b>		<b>Total</b>	<b>28.4578</b>
Voted-Operation	2.1093	<b>C.O.P. Intermediate</b>	
Debt	<u>0.1200</u>	Allocated	0.2597
<b>Total</b>	<b>2.2293</b>	Voted-Extra	0.6418
<b>COOR Intermediate</b>		Voted-Operation	<u>0.8458</u>
Allocated-Operation	0.2530	<b>Total</b>	<b>1.7473</b>
Voted-Special Ed	<u>0.6329</u>	<b>City of Grayling</b>	
<b>Total</b>	<b>0.8859</b>	Charter Operation	<b>17.8000</b>
<b>Beaver Creek Township</b>		<b>Grayling Township</b>	
Allocated	<b>0.9701</b>	Allocated	<b>0.8768</b>
<b>Frederic Township</b>			
Allocated	0.8468		
Voted-Fire	2.0000		
Voted-Ambulance	<u>0.9500</u>		
<b>Total</b>	<b>3.7968</b>		

Roll Call: Pinkelman – aye, Priebe – aye, Stephenson - aye, Wyman – aye, Anderson – aye, Lewis – aye, McClain – aye, Motion Carried.

Recess at 11:35 a.m. and reconvened at 11:45 a.m.

**Approval Correspondence**

Motion by Pinkelman, second by McClain, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Correspondence**

1. Washtenaw County Board – Resolution to provide adequate road funding and asking for additional local road funding options.
- 2. MAC - Legislative updates for September 26, and October 3, 10, & 17, 2014.

**Department Reports**

**Controller Report**

**2014 General Fund Budget Amendments**

Motion by Pinkelman, second by Lewis, to authorize the County to adopt the following 2014 General Fund Budget Amendments:

DESCRIPTION: GENERAL FUND AMENDMENTS - YEAR END			
	BEGINNING BALANCE	REVENUE	EXPENSES
		\$5,450,122.00	\$5,450,122.00
101-125-699.090	REVENUE SHARING GENL FUND	\$7,050.00	
101-136-602.000	COURT COSTS	\$25,000.00	
101-148-608.000	FEES AND SERVICES	\$3,000.00	
101-191-678.000	REIMBURSEMENTS, OTHER	(\$12,000.00)	
101-215-608.100	REVENUE STAMPS	\$1,000.00	
101-229-542.000	STATE REIMBURSEMENTS	(\$2,000.00)	
101-253-699.100	TRANSFERS IN--FROM OTHER FUNDS	\$2,000.00	
101-254-401.000	CURRENT TAX COLLECTIONS	(\$6,000.00)	
101-258-608.253	DATA PROCESSING -- TREASURER	(\$2,000.00)	
101-301-678.000	REIMBURSEMENTS, OTHER	\$1,500.00	
101-333-602.000	COURT COSTS - BAILIFF	\$2,000.00	
101-351-633.000	INMATE REIMBURSEMENT--MEDICAL	\$5,500.00	
101-426-532.000	GRANT REVENUE	(\$3,000.00)	
101-430-477.000	LICENSES AND PERMITS	\$1,000.00	
101-896-678.000	REIMBURSEMENTS, OTHER	(\$1,000.00)	
101-101-865.000	TRAVEL EXPENSE		\$1,200.00
101-130-703.000	SALARY--DIRECTOR		\$10,000.00
101-130-728.000	SUPPLIES		\$10,000.00
101-130-808.000	JURY FEES		\$11,000.00
101-137-975.000	LEGAL FEES, MISC		(\$3,300.00)
101-210-818.010	LEGAL COUNSEL		\$500.00
101-215-715.000	FICA		(\$5,000.00)
101-223-724.000	RETIREMENT		(\$4,200.00)
101-225-724.000	RETIREMENT		(\$4,500.00)
101-229-716.000	HOSPITALIZATION		\$3,200.00
101-231-716.000	HOSPITALIZATION		(\$1,300.00)
101-233-933.000	EQUIPMENT REPAIR		(\$4,500.00)
101-253-856.000	AUDIT FEES		\$3,000.00
101-265-933.000	EQUIPMENT REPAIR		\$2,200.00
101-301-703.650	NON-QUALIFIED RETIREMENT		\$5,250.00
101-331-703.100	WAGES -- DEPUTIES		(\$6,000.00)
101-336-703.650	NON-QUALIFIED RETIREMENT		(\$1,500.00)
101-337-863.000	VEHICLE GAS AND OIL		\$1,500.00
101-351-716.000	HOSPITALIZATION		\$20,000.00
101-353-724.000	RETIREMENT		\$500.00
101-426-715.000	FICA		(\$500.00)
101-430-728.000	SUPPLIES		(\$3,500.00)
101-648-837.000	AUTOPSY EXPENSE		(\$500.00)
101-681-833.000	BURIAL EXPENSE		(\$1,000.00)
101-850-724.000	RETIREMENT		(\$1,500.00)
101-851-914.000	LIABILITY/AUTO INSURANCE		(\$9,500.00)
101-899-969.080	PROPERTY TAX REFUND		(\$500.00)
101-901-979.265	CAPITAL OUTLAY -- BUILDING AND GROUND		(\$1,500.00)
101-901-979.301	CAPITAL OUTLAY -- SHERIFF		\$2,500.00

JOURNAL TOTAL:	\$22,050.00	\$22,050.00
ENDING BALANCE	\$5,472,172.00	\$5,472,172.00

Roll Call: Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

**Special Revenue Fund Amendments**

Motion by Lewis, second by Priebe, to authorize the County adopt the following 2014 Special Revenue Fund Budget Amendments as presented:

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 207 - ROAD PATROL		\$531,954.00	\$531,954.00
TRANSFERS IN FROM OTHER FUNDS	207-302-699.100	\$5,000.00	
VEHICLE MAINTENANCE	207-302-867.000		\$5,000.00
TOTAL		\$536,954.00	\$536,954.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 215 - FRIEND OF THE COURT		\$315,594.00	\$315,594.00
CUSTODY FEES AND SERVICES	215-143-608.000	\$10,000.00	
RETIREMENT	215-143-724.000		\$10,000.00
TOTAL		\$325,594.00	\$325,594.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 261 - CENTRAL DISPATCH		\$492,822.00	\$492,822.00
FUND BALANCE TRANSFER	261-999-402.000	\$20,000.00	
VACATION	261-325-705.000		\$20,000.00
TOTAL		\$512,822.00	\$512,822.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 264 - CORRECTION OFFICERS TRAINING FUND		\$6,000.00	\$6,000.00
FEES AND SERVICES	264-000-608.000	(\$1,000.00)	
FUND BALANCE TRANSFER	264-999-402.000	\$1,000.00	
TOTAL		\$6,000.00	\$6,000.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
Fund 265 - DRUG ENFORCEMENT		\$3,000.00	\$3,000.00
FUND BALANCE TRANSFER	265-999-402.000	\$3,000.00	
OTHER SERVICES & CHARGES	265-000-800.000		\$3,000.00
TOTAL		\$6,000.00	\$6,000.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
Fund 268 - COURTHOUSE PRESERVATION FUND		\$50,000.00	\$50,000.00
FUND BALANCE TRANSFER	268-999-402.000	\$2,000.00	
EQUIPMENT	268-268-979.000		\$2,000.00
TOTAL		\$52,000.00	\$52,000.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
Fund 274 - HOUSING COMMISSION		\$256,770.00	\$256,770.00
STATE REIMBURSEMENTS	274-694-542.000	\$20,000.00	
ADMINISTRATIVE EXPENSES	274-695-809.000		\$20,000.00
TOTAL		\$276,770.00	\$276,770.00

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
Fund 298 - YOUTH SERVICES BUREAU		\$66,000.00	\$66,000.00
STATE GRANT REIMBURSEMENT	298-673-542.500	\$500.00	
OTHER SERVICES & CHARGES	298-673-800.000		\$500.00

TOTAL

\$66,500.00

\$66,500.00

Roll Call: Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

### **Controller Report**

#### **GRA Copier**

The Controller inquired if the County could offer the used HP-8150 copier to the Grayling Recreation Authority.

Consensus to donate the old HP-8150 county copier to Grayling Recreation Authority.

### **Inter-Local Governmental Agreement**

Housing Commission is recommending the County continue and renew their agreement with Oscoda County.

Motion by Wyman, second by McClain, to authorize the county enter into the Inter-Local Governmental Agreement between Crawford County Board of Commissioners and Oscoda County Board of Commissioners to facilitate the Housing Grants. Roll Call: Wyman- aye, Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

### **COA / Open Meetings Act - FOIA**

COA is requesting another workshop on the Open Meetings Act and FOIA. Chairman Stephenson advised that MSU Extension is good resource for that program and it could be opened for all that want or need to attend.

### **Fish Hatchery Update**

Fish Hatchery is working through the fish passage and hydraulics issue. Hatchery improvements are in the neighborhood of \$16,000 and are all in agreement.

### **Scrap Tire / Waste Disposal Day**

The Controller advised the Scrap Tire Agreement was reached and will hold it in conjunction with the Hazardous Waste Disposal Day.

**Unfinished Business** – None.

### **Commissioners Reports**

**Commissioner Wyman** – The Commissioner advised the Road Commissioner has received the funding for the Hatchery and North Down River Road Bridge and will pave Wilcox Bridge Road in the spring. TIGER Grant reapplications to be reviewed. Pere Cheney Road and Connors Flat Road projects are coming from South Branch Township funding. The Commissioner reported the Housing Commission is putting in new computers.

**Commissioner Priebe** – The Commissioner advised GRA received a \$5,000 grant from Great Lakes Energy and is seeking additional funding to replace windows.

**Commissioner Pinkelman** - The Commissioner advised she has no Law Enforcement Committee recommendations to report.

**Commissioner McClain** – The Commissioner advised the COA has conducted a survey and 97% are satisfactory in the workings with COA.

**Commissioner Anderson** - The Commissioner advised he has no Personnel and Labor Committee recommendations to report. The Commissioner indicated he attended the Michigan Northern Counties Association meeting in Gaylord and Huron Pines did tours of the Poquette Road Timber Bridge and Song of the Morning Ranch Dam removal. The Commissioner placed the August 2014 Newsletter on file with the Clerk. The Commissioner advised he will be a guest

speaker on the Veterans Proposals Millage with the Grayling Lions at the October 30 meeting at the City Park .

**Commissioner Lewis** – The Commissioner reported his Ways & Means Committee recommendations.

**Quote by Munetrix, LLC.**

Motion by Lewis, second by Wyman, to authorize the county to secure a three (3) year contract by Munetrix, LLC for web-based service in the amount of \$2,588.00.  
Roll Call: Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Motion Carried.

**Commissioner Stephenson** – The Commissioner advised it is unfortunate the TIGER Grant continues to go to Southeast Michigan. The Commissioner encouraged the Representative and Senator to continue to promote northern Michigan in Lansing.

The Commissioner requested the Committee Assignments be placed on the November 13, 2014 Ways & Means agenda for review.

The Commissioner advised that the Youth Service Agency will end October 31, 2014 after 30 years of operation.

The Commissioner announced that 75 applicants were received for the Northern Lakes Community Mental Health CEO position with 10 applicants interviewed and narrowed down to 2. The new Northern Lakes Community Mental Health CEO is Karl Kovacs.

**New Business**

**Library Appointments**

Chairman Stephenson called for nominations and reviewed the process for appointment.

Commissioner Pinkelman nominated Lynnette Corlew.

Commissioner Priebe nominated Cheryll Ruley.

Motion by Pinkelman, second by Lewis, to appoint Lynnette Corlew to the Library Board for a term ending 10-31-19. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Motion by Priebe, to appoint Cheryll Ruley died for lack of support.

Motion by Lewis, second by Priebe, to reappoint Cheryll Ruley to the Library Board for the 2 year term ending 10-31-16. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Citizens to Speak**

Emergency Manager, Doug Pratt advised the Zoning meeting went well and the Firewise Program will be part of the LEPC plan. Fire Chiefs are all in support of the plan and grants are now being pursued. Mitigation Plan is also being reviewed. Signage will be provided at the time of permits. Commissioner Pinkelman has been hired as the new Building and Zoning Director for Frederic Township and will replace Doug Pratt. Building Permits are being required through the DNR if the property owner has to go through state property.

**Announcements**

County Clerk, Sandra Moore reminded members to have their constituents vote at the General Election on November 4, 2014.

Commissioner Priebe informed members of an Animal Shot Clinic set for Saturday, October 25 at noon at the corner building off Michigan Avenue.

Commissioner Lewis advised the EMS providers and members are reviewing how to deal with Ebola. Representative Rendon added that Governor Snyder is proactive through the Ebola issue. The Commissioner advised he will be absent at the November 13<sup>th</sup> committee meeting.

**Adjournment**

Motion by Wyman , second by McClain, to adjourn meeting at 12:42 p.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore  
County Clerk/Register of Deeds