

# Crawford County Board of Commissioners

## Regular Board Meeting of April 25, 2013

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 9:00 a.m. in the Crawford County Building, Grayling, Michigan the 25th day of April, 2013.

Invocation by Commissioner .

Pledge of Allegiance led by Commissioner Wyman.

Roll Call: Anderson, Lewis, Munsey, Pinkelman, Priebe, Stephenson and Wyman.

Absent – None.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Don Mason, Rick Harland, Doug Pratt, Linda VanGills, and Dan Sanderson.

### Approval of Minutes

Motion by Pinkelman, second by Munsey, to approve the minutes of March 28, 2013 as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Approval of the Agenda

Motion by Anderson, second by Wyman, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Brief Public Comment

Don Mason, AuSable River Festival Parade Committee Chairman gave a brief description of the parade committee and announced he has secured enough funds to have a parade this year. This year's parade will be in conjunction with the 100<sup>th</sup> Anniversary of Camp Grayling and Colonel Randall and his wife will be the Grand Marshall's and are looking to have Major Vadnais attend. Mr. Mason extended an invitation to the County Board to participate in this year's parade. Rick Harland, Grayling Charter Township Supervisor indicated the Townships Association attended a meeting with members of the Grants Management Division of the DNR to discuss land exchange within Crawford County. Governor Snyder has directed the DNR to visit communities and do a better job at managing state lands and to work with municipalities. Mr. Harland indicated he attended the Northern Michigan Counties round table and inquired if the county has an economic development process in place. Chairman Stephenson advised the Planning Commission is the best avenue for land acquisition and recommended Mr. Harland review the issue with Ron Gribb. The County contact is Kerry Wieber from the Gaylord DNR office.

### Open Invoice Report and Prepaid Vouchers

Motion by Munsey, second by Pinkelman, to authorize payment of the following claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	\$36,683.92	Balance from "Open Invoice Report"	\$2,832.70
Prepaid Invoices	\$232,961.35	Prepaid Invoices	\$304.18
Gross Payroll	\$386,657.61	Gross Payroll	\$8,107.15
Total General Fund	\$656,302.88	Total Building & Zoning Fund	\$11,244.03
Millage/Road Patrol Fund		Sheriff Youth Services Fund	
Balance from "Open Invoice Report"	\$1,202.52	Balance from "Open Invoice Report"	
Prepaid Invoices	\$5,177.12	Prepaid Invoices	\$56.47
Gross Payroll	\$46,509.49	Total Sheriff Youth Services Fund	\$46,509.49
Total Millage Fund	\$52,889.13		
Sports Complex Fund		Corrections Officers Training Fund	
Balance from "Open Invoice Report"	\$162.00	Balance from "Open Invoice Report"	
Prepaid Invoices	\$266.72	Prepaid Invoices	\$315.00
		Total Corrections Officers Training Fund	\$266.72

Total Sports Complex Fund	\$428.72		
Tri-County 46th Trial Court		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$8,805.50
Prepaid Invoices	\$2,791.93	Prepaid Invoices	\$180.00
Total Tri-County Court	\$2,791.93	Gross Payroll	\$0.00
		Total MSU fund	\$8,985.50
Friend of the Court		Central Dispatch Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	\$1,779.40	Prepaid Invoices	\$3,189.91
Gross Payroll	\$28,744.83	Gross Payroll	\$46,556.01
Total Friend of the Court	\$30,524.23	Total Central Dispatch Fund	\$49,745.92
Bankhead Jones Fund		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	\$17,967.99	Prepaid Invoices	\$4,194.51
Total Bankhead Jones	\$17,967.99	Total Courthouse Preservation Fund	\$4,194.51
Deeds Technology Fund	\$14,105.00	Law Library Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	\$1.00	Prepaid Invoices	\$1,189.08
Total Deeds Technology Fund	\$1.00	Total Library Fund	\$1,189.08
Airport Fund		Family/Probate Court	
Balance from "Open Invoice Report"	\$108.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$1,365.79	Prepaid Invoices	\$24,624.63
Gross Payroll	\$85.54	Gross Payroll	\$20,328.91
Total Airport Fund	\$1,559.33	Total Family/Probate Court	\$44,953.54
District Health Department		Fish Hatchery Fund	
Balance from "Open Invoice Report"		Balance from "Open Invoice Report"	
Prepaid Invoices	\$649.58	Prepaid Invoices	\$197.57
Total District Health Dept. Fund	\$649.58	Total Fish Fund	\$197.57
Enforcement/Recycle Fund		COPS in Schools Fund	
Balance from "Open Invoice Report"	\$2,089.20	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$668.07	Prepaid Invoices	\$0.00
Gross Payroll	\$5,355.99	Gross Payroll	\$9,529.71
Total Recycling Fund	\$8,113.26	Total COPS Fund	\$9,529.71

Roll Call: Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe - aye, Stephenson – aye, Wyman - aye, Motion Carried.

### **Approval Correspondence**

Motion by Anderson, second by Pinkelman, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **Correspondence**

- Delta County Board – Resolution requesting for the preservation of the Second Amendment.  
Motion by Pinkelman, second by Anderson, to support Delta County in their resolution requesting for the preservation of the Second Amendment.  
Motion Amended by Pinkelman, second by Anderson, to adopt a comparable resolution requesting for the preservation of the Second Amendment from Crawford County. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.
- Oceana County Board – Resolution requesting the Legislature to implement a plan to improve Michigan Roads and Highways.
- South Branch Township – In favor of proposed surcharge to residents.

4. Northern Lakes Community Mental Health – Formation of the Northern Michigan Regional Entity with attached By-Laws. Commissioner Wyman inquired on the formation status. Chairman Stephenson advised the State is reducing the number of Prepaid Inpatient Health Plans (PIHP) from 18 to 10 in a realignment of the Community Mental Health Services Program. The State of Michigan has five (5) Community Mental Health Boards and Crawford County is part of the Northern Michigan Regional Entity that represents 21 counties. Each CMH has a representative on that board and our representative is Jack Mahank. The board is in the final stages of submitting a common application in response to the Michigan Department of Community Health for participation.
5. Lynn Ruden – Resignation from the Commission on Aging Board effective immediately.  
Motion by Pinkelman, second by Anderson, to accept the resignation of Lynn Ruden from the Commission on Aging effective immediately. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.
6. USDA – Crawford County Home Improvement Program and 2011 – 2012 Rural Housing Preservation Grant Award Reporting. Controller Compo advised he has spoke with the USDA and no further action is necessary.
7. State Department of Licensing & Regulatory Affairs – Registration of Lacey D. Stephan, III as Building Inspector and Notice of State issued building, electrical, mechanical and plumbing permits, plan review and pre-manufactured plan review and misc fee increase effective 4-1-13.
8. MAC – Legislative updates for April 1, 8, 15 & 22, 2013.
9. Library Board – April 11, 2013 Minutes. Commissioner Anderson inquired why the minutes were copied. The Clerk advised since the Library and our Board meets at the same time she thought it best to copy of minutes to keep members informed.
10. Munetrix – Offer 1 hour information session “Helping Communities Help Themselves”.
11. Northern Michigan Substance Abuse Services – FY 2012 Annual Report. Commissioner Anderson advised that Gaylord resident Sara Sircely was selected as one of 18 in the nation to participate in the Substance Abuse Mental Health Services Administration’s (SAMHSA) Women’s Addictive Services Leadership Institute. Competitive selection was based on the candidate’s commitment to service, skills and potential to be a leader the field of women’s addiction services.  
Motion by Anderson, second by Pinkelman, to a congratulatory letter to NMSAS Program Monitor, Sara Sircely (Gaylord resident) as being selected as one of 18 individuals in the nation from Gaylord on qualifying for the Substance Abuse Mental Health Services Administration’s (SAMHSA) Women’s Addictive Services Leadership Institute. Ayes (7) seven, nays (0) none, absent (1) one, Motion Carried.

**Amendment to Agenda**

Motion by Pinkelman, second by Anderson, to amend the agenda to allow Linda VanGills to present the 2012 District Health Department #10 Annual Report to the Board. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**2012 District Health Department #10 Annual Report**

Linda VanGills, Health Officer for District Health Department #10 presented a summary of key achievements during 2012. Ms. VanGills advised the department works hard to promote and enhance the health of all individuals through education, prevention, intervention and protection of the environment. Ms. VanGills expressed appreciation for the walking trails around the county as health challenges associated with limited physical exercise appears to be of concern. The Public Health core functions are assessment assurance and policy development. The county health rankings were reviewed as well as the community health indicators in all 10 counties. The following have been identified as health priorities as part of the health department community health assessment: poverty, access to preventive health services, promotion of healthy lifestyles

and behaviors, and creation and maintenance of healthy communities. The health department has been working with area hospitals on community health assessment. Dr. James Wilson, Medical Director will be leaving employment this year and an executive committee has been established to seek an alternative medical director. Deputy Health Officer Kevin Hughes is now with the agency and they are hopeful for a smooth transition. There is less money in prevention than in past years, which continues to make Public Health a challenge. Medicaid expansion would result in approximately 831 adults between 21 – 64 being eligible for health care coverage, and approximately 730 being eligible to purchase health care off the exchange with a subsidy. Mercy Grayling is interested in collaborating with the Health Department on providing outreach to get individuals enrolled. County Health Plan will go away with a new focus on preventative activities. DHD 10 will be participating in state accreditation the week of June 17, 2013 and will be working on making application for National Public Health Accreditation. Ms. VanGills advised the new building is allowing the department to be now more efficient with more programs being offered than ever before.

## **Department Reports**

### **Clerk Report**

The Clerk advised she received the Department of Licensing and Regulatory Affairs Building Officials, Plan Reviewers and Inspector Rules, which took effect April 24, 2013.

### **Controller Report**

Controller Paul Compo circulated the Sports Complex Phase 1 – Baseball Diamonds recommendation of construction contract award.

**Recess** at 10:20 a.m. and reconvened at 10:24 a.m.

### **Sports Complex Phase 1 – Baseball Diamonds**

The three (3) bids were reviewed and Super M Excavating and Development, Inc is the lowest bid at \$210,806.75. The Controller requested the county accept the bid as is and indicated the special project fund will provide the bulk of the match money needed.

Motion by Anderson, second by Priebe, to accept the bid of \$210,806.75 from Super M Excavating and Development, Inc. through Northwest Design Group for the Sports Complex - Phase 1 Baseball Diamonds. Roll Call: Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Motion Carried.

### **Computer Tablets**

Controller Paul Compo advised that IT Write agrees that the Apple iPad is the best tablet for document management with 16 GB. They will offer each tablet for \$500 and we have the internet service identified. The Controller offered to forward a video to members to see how one document management program works as we will now need to determine an appropriate software.

**Unfinished Business** – None.

### **Commissioner's Report**

**Commissioner Wyman** – The Commissioner advised he had nothing to report.

**Commissioner Priebe** - The Commissioner advised she has nothing to report.

**Commissioner Pinkelman** – The Commissioner advised she has no Law Enforcement Committee recommendations to report.

**Commissioner Munsey** – The Commissioner reported on the following: Commission on Aging; Department of Human Services and NEMCSA. The Commissioner reported her Ways & Means Committee Report.

### **HSA Employer Contribution**

Motion by Munsey, second by Anderson, to allow the County to offer a Health Savings Account (HSA) and offer with a high deductible health insurance plan through a pre-tax health savings account as submitted under the HSA Employer Contribution for implementation May 1, 2013. Roll Call: Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Motion Carried.

### **2013 County Equalization Report**

Motion by Munsey, second by Lewis, to accept the 2013 County Equalization Report in the amount of \$613,438,460.00. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Motion Carried.

### **Commission on Aging/NEMCSA Community Plan**

Motion by Munsey, second by Anderson, to authorize the Board write a letter of support and endorsement of the NEMCSA Community Plan for the Area Agency on Aging (AAA). Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Commissioner Anderson** – The Commissioner reported his Personnel and Labor committee recommendation.

### **Re-Appointment to the Housing Commission**

Motion by Anderson, second by Wyman, to reappoint George Stancil to the Housing Commission for a five (5) year term ending 4-15-18. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Commissioner Anderson announced that Otsego County is getting two (2) new restaurants and an Art Van Furniture store.

**Commissioner Stephenson** – The Commissioner advised there continues to be reports that 9-1-1 signage is being removed from state lands. Mapping system has now been set up on a laptop for the Emergency Operations Center to use. Call center consolidation keeps coming back up.

**Commissioner Lewis** – The Commissioner advised he attended a Multi County Emergency Service program and advised it was a good exercise. LEPC members are offering a Fracking Awareness Presentation on July 10, 2013 at the Grayling Fire Hall.

### **New Business**

#### **Camp Grayling / Centennial Celebration**

Chairman Stephenson announced he would like suggestions from members on what the county can do to recognize the 100<sup>th</sup> year of Camp Grayling. Discussion followed and members will continue to discuss ideas.

Commissioner Pinkelman inquired whether the county should write a letter to the State regarding the lands for land transfer. Discussion followed on the 150 acres from Grayling Township to Kirtland Community College

Motion by Pinkelman, second by Anderson, to request a letter of support to the Governor for the land transfer of 150 acres from the State of Michigan to Kirtland Community College. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Commissioner Wyman advised there is a conflict with the meeting time schedule of the Road Commission and Board of Commissioner.

**Citizens to Speak** – None.

### **Announcements**

There will be an Air Show on Fathers day in Gaylord on June 16, 2013.

Grayling Restaurant is opening Wednesday May 1, 2013.

An O'Reilly Auto Parts Store is being built on the I-75 business loop.

Mercy Hospital will have Infusion Clinic so patients can get medical treatments locally. The Controller advised that Mercy was designated as a top 100 Hospital. Mercy Hospital Grayling is one of 20 rural hospitals across the nation to earn that designation.

Motion by Lewis, second by Anderson, to send a letter of congratulations to Mercy Hospital Grayling for being one of the top 100 hospitals and 1 of 20 rural hospitals across the nation to earn that designation. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Executive Session**

Motion by Wyman, second by Anderson, to enter into an Executive Session to discuss potential litigation at 11:15 a.m. Roll Call: Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Motion Carried.

Executive Session began at 11:15 a.m. and concluded at 11:22 a.m.

**Executive Session Minutes**

Motion by Anderson, second by Lewis, to approve the Executive Session Minutes of April 25, 2013 as read. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Adjournment**

Motion by Pinkelman, second by Wyman, to adjourn meeting at 11:22 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore,  
County Clerk/Register of Deeds