

# Crawford County Board of Commissioners

## Regular Board Meeting of March 28, 2013

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson, at 9:00 a.m. in the Crawford County Building, Grayling, Michigan the 28th day of March, 2013.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Wyman, Priebe, Pinkelman, Munsey, Anderson and Lewis,

Absent – None.

Karen Ayers, Chief Deputy Clerk - Present.

Paul Compo, County Controller - Present.

Others present at various times: Ilene Geiss-Wilson, Cy Wakeley, Doug Pratt and Dan Sanderson.

### Approval of the Regular Board Minutes

Motion by Pinkelman, second by Wyman, to approve the minutes for the February 28, 2013 Regular Board Meeting with the following verbage change under Commissioner Wyman’s report: *“that endorses the Crawford County Road Commission request for funding to help maintain/repair roads within the County that are public and receive heavy usage by Camp Grayling Military vehicles”*.

Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Approval of the Agenda

Motion by Anderson, second by Lewis, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Brief Public Comment – None.

### Open Invoice Report and Prepaid Vouchers

Motion by Munsey, second by Anderson, to authorize payment of the following claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	\$21,096.30	Balance from "Open Invoice Report"	\$40.20
Prepaid Invoices	\$168,133.35	Prepaid Invoices	\$159.97
Gross Payroll	\$262,857.18	Gross Payroll	\$5,772.51
Total General Fund	\$452,086.83	Total Building & Zoning Fund	\$5,972.68
Millage/Road Patrol Fund		Corrections Officers Training Fund	
Balance from "Open Invoice Report"	\$1,024.51	Balance from "Open Invoice Report"	\$1,210.00
Prepaid Invoices	\$5,010.77	Prepaid Invoices	\$0.00
Gross Payroll	\$28,659.32	Total Corrections Officers Training Fund	\$1,210.00
Total Millage Fund	\$34,694.60		
Sports Complex Fund		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$1,827.00	Balance from "Open Invoice Report"	\$17,611.00
Prepaid Invoices	\$66.72	Prepaid Invoices	\$0.00
Total Sports Complex Fund	\$1,893.72	Gross Payroll	\$0.00
		Total MSU fund	\$17,611.00
Tri-County 46th Trial Court		Central Dispatch Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$765.98
Prepaid Invoices	\$8,471.45	Prepaid Invoices	\$265.00
Total Tri-County Court	\$8,471.45	Gross Payroll	\$31,661.82
		Total Central Dispatch Fund	\$32,692.80
Friend of the Court		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$1,537.16
Prepaid Invoices	\$957.53	Prepaid Invoices	\$38.01
Gross Payroll	\$20,839.80	Total Courthouse Preservation Fund	\$1,575.17
Total Friend of the Court	\$21,797.33		

P.R.E. Fund		Law Library Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$444.83
Prepaid Invoices	\$672.32	Prepaid Invoices	\$320.76
Total P.R.E. Fund	<u>\$672.32</u>	Total Library Fund	<u>\$765.59</u>
Family Counseling Fund		Family/Probate Court	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$196.00	Prepaid Invoices	\$25,969.91
Total Family Counseling Fund	<u>\$196.00</u>	Gross Payroll	\$14,331.26
Airport Fund		Total Family/Probate Court	<u>\$40,301.17</u>
Balance from "Open Invoice Report"	\$2,340.00	Fish Hatchery Fund	
Prepaid Invoices	\$949.17	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$61.59	Prepaid Invoices	\$190.68
Total Airport Fund	<u>\$3,350.76</u>	Total Fish Fund	<u>\$190.68</u>
District Health Department		COPS in Schools Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$390.21	Prepaid Invoices	\$0.00
Total District Health Dept. Fund	<u>\$390.21</u>	Gross Payroll	\$6,556.99
Enforcement/Recycle Fund		Total COPS Fund	<u>\$6,556.99</u>
Balance from "Open Invoice Report"	\$1,142.52	Total Recycling Fund	
Prepaid Invoices	\$563.43	Total Recycling Fund	
Gross Payroll	\$3,574.08	Total Recycling Fund	
Total Recycling Fund	<u>\$5,280.03</u>	Total Recycling Fund	

Roll Call: Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Motion Carried.

### **Approval Correspondence**

Motion by Anderson, second by Lewis, to accept the correspondence as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **Correspondence**

1. Gratiot County Board – Resolution requesting the Legislature revoke Act 88 of 1913 as repugnant to the current Constitution of the State of Michigan.
2. Ottawa County Board – Resolution in support of fair compensation to members of the judiciary of the courts.
3. Grayling Regional Chamber of Commerce – Business Expo, April 25 from 4 – 7 p.m.
4. MI Public Service Commission – Notice of Opportunity to comment on 4-3-13.
5. 2-1-1 – Appreciation for making 2-1-1 services available to county residents.
6. Northern Lakes Community Mental Health – Dual Disorders Task Force conference.
7. MAC - Legislative updates for February 25, and March 4, 11, 18 & 25, 2013.
8. Library – March Library Events.
9. NEMCSA - Commissioner Priebe circulated the NEMCSA Head Start/Early Head Start Program Progress Report.

### **DNR – State Forest Land Acquisition**

The DNR is requesting the County support a 40 acre land acquisition in Lovell’s Township from the Hill family – specifically located in the NE ¼ of SW ¼ of Section 12, T28N, R1W and surrounded on all sides by state land. Attached to the request is support from Lovell’s Township Supervisor, Gary Neumann

Motion by Pinkelman, second by Lewis, to support the State of Michigan, DNR in the acquisition of State Forest Land in Lovells Township from the Hill Family – specifically located in the NE ¼ of the SW ¼ of Section 12, T28N, R1W. Commissioner Pinkelman voiced concerns that the State now holds 78% of

Crawford County lands. Roll Call: Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Motion Carried.

## **Department Report**

### **Housing Commission/Community Development Block Grant – Public Hearing**

Housing Director, Cy Wakeley requested support for the 2013 Community Development Block Grant.

Motion by Pinkelman, second by Anderson, to enter into a Public Hearing to discuss the Crawford County 2013 Community Development Block Grant (CDBG) County Allocation/Placemaking Grant. Roll Call: Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Motion Carried.

CDBG Public Hearing opened at 9:37 a.m. and closed at 9:42 a.m.

Motion by Wyman, second by Munsey, to close the Public Hearing at 9:42 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Motion by Wyman, second by Priebe, to authorize the County to enter into the 2013 Community Development Block Grant (CDBG) for application of a 50% Countywide Home Improvement Program and 50% Placemaking Grant in the amount of \$150,000.00 Roll Call: Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Motion Carried.

### **MERS – Resolution Requesting Reallocation of Assets From Division 01 to Division 02**

Motion by Pinkelman, second by Wyman, to authorize the County to adopt the Resolution Requesting Reallocation of Assets in the amount of \$106,297 of Employers Assets from Division 01's General Employer Reserve to Division 02's COAM Employer Reserve as of March 1, 2013 enabling the actuary to prepare the 2013 Actuarial valuation with the transferred assets. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Motion Carried.

### **MERS – Division 02 – COAM Sheriff Dept Defined Program**

Motion by Lewis, second by Munsey, to authorize the County to request a Summary Project Letter from MERS for Division 02 – COAM Sheriff Dept in the amount of \$700.00. Roll Call: Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Motion Carried.

Motion by Anderson, second by Pinkelman, to authorize the Board adopt the MERS Benefit Program Defined Contribution Plan Adoption Agreement for Division 2 – COAM Sheriff Dept. Roll Call: Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Motion Carried.

Motion by Anderson, second by Pinkelman, to authorize the Board adopt the MERS Restated Uniform Defined Contribution Program Resolution for Division 2 – COAM Sheriff Dept. Roll Call: Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Stephenson – aye, Motion Carried.

### **MERS – Division 14/AFSCME District Court Defined Program**

Motion by Anderson, second by Pinkelman, to authorize the County to request a Summary Project Letter from MERS for Division 14 AFSCME – District Court in the amount of \$500.00. Roll Call: Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Motion Carried.

Motion by Pinkelman, second by Lewis, to authorize the Board adopt the MERS Benefit Program Defined Contribution Plan Adoption Agreement for Division 14 – AFSCME – District Court. Roll Call: Lewis – aye, Munsey – aye, Pinkelman – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Motion Carried.

Motion by Anderson, second by Pinkelman, to authorize the Board adopt the MERS Restated Uniform Defined Contribution Program Resolution for Division 14 – AFSCME – District Court. Roll Call: Munsey – aye, Pinkelman – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Motion Carried.

#### **MERS – Division 20/POAM Sheriff Dept Defined Contribution**

Motion by Wyman, second by Priebe, to authorize the County to request a Summary Project Letter from MERS for Division 20 POAM – Sheriff Dept in the amount of \$500.00. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Motion Carried.

Motion by Pinkelman, second by Wyman, to authorize the Board adopt the MERS Benefit Program Defined Contribution Plan Adoption Agreement for Division 20 – POAM – Sheriff Dept. Roll Call: Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Motion Carried.

Motion by Pinkelman, second by Anderson, to authorize the Board adopt the MERS Restated Uniform Defined Contribution Program Resolution for Division 20 – POAM – Sheriff Dept. Roll Call: Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

#### **Fish Hatchery Grant/Herrick Foundation**

The County received a draft grant proposal to fund the development and execution of the plan to enhance the Grayling Fish Hatchery property in accordance with the 2009-2013 Crawford County Recreation Plan.

Motion by Anderson, second by Priebe, to approve Phase I of the Grant Proposal through the Herrick Foundation for development and execution of the plan to enhance the Grayling Fish Hatchery property in accordance with the 2009-2013 Crawford County Recreation Plan. Roll Call: Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

#### **Controller Report**

##### **Little League Fields**

County Controller, Paul Compo reported Lansing has approved our specifications for the Little League Fields and a pre-bid conference meeting was 3/21 with 8 general contractors attending and 5 subcontractors. Bids are being accepted until 2:00 p.m. on 4/17, with a Completion Date now of 10/25/13. The Controller to request support at the 4/25/13 regular board meeting.

##### **County-Wide Recycling**

The county has received three (3) answers regarding a county surcharge. To date, Grayling and South Branch Townships are interested in the surcharge and Lovell's Township against it. There is another meeting scheduled.

##### **Health Insurance**

The Controller, Paul Compo advised the Health Insurance Agent has been changed to HUB International. The renewal will include a HSA plan looking for county contribution of approximately 1/2 the premium savings as an incentive.

##### **Paperless Packets**

The Controller followed up with information sought regarding the county purchasing Apple i-Pads and going to paperless packets.

Motion by Pinkelman, second by Munsey, to authorize the County to purchase 9 Apple i-pads in an amount not to exceed \$7,500.00 was withdrawn and a request to view a demonstration prior to approval. No vote necessary.

**Unfinished Business** – None.

#### **Commissioner's Report**

**Commissioner Wyman** – The Commissioner reported he attended the MAC conference.

**Commissioner Priebe** - The Commissioner circulated a NEMCSA handout for review.

**Commissioner Pinkelman** – The Commissioner advised she has no Law Enforcement Committee recommendations to report. The Commissioner advised she will attend the Health Department meeting on April 6, 2013 to meet with legislators.

**Commissioner Munsey** – The Commissioner reported her Ways & Means Committee recommendations.

### **2012 Annual Audit Report**

Motion by Munsey, second by Pinkelman, to accept the 2012 Annual Audit Report as submitted by Ken Talsma, County Auditor for Anderson, Tackman and Company. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **Executive Session Minutes**

Motion by Munsey, second by Anderson, to approve the Executive Session Minutes of March 14, 2013 as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Commissioner Munsey submitted the 2013 Department of Human Services Report on Positive/Negative Forensic Fluids Percentage Report for review; Read her Commission on Aging Report.

**Commissioner Anderson** – The Commissioner reported his Personnel & Labor Committee recommendations.

### **City of Grayling/Zoning Administrator**

Motion by Anderson, second by Wyman, to appoint Erich Podjaske as the new appointee to the City of Grayling Zoning Administrator position. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **Sheriff Request for Extension of Vacation Hours**

Motion by Anderson, second by Lewis, to authorize the Sheriff to extend 36 vacation hours to Deputy Grimm until July 1, 2013. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Motion by Anderson, second by Lewis, to authorize the Sheriff to extend 45 vacation hours to Deputy Baerlocher until June 30, 2013. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Commissioner Stephenson** – The Commissioner advised he had nothing to report.

**Commissioner Lewis** – The Commissioner indicated he had nothing to report.

### **New Business**

#### **Request to Purchase MERS Time for Retirement**

Motion by Pinkelman, second by Priebe, to allow Deputy Chmielewski the opportunity to purchase five (5) years of time for retirement at his own cost based upon an actuary. Roll Call: Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Motion Carried.

**Extended Public Comment** – None.

### **Announcements**

Commissioner Anderson advised It was noted that Gaylord Georgia Pacific is being demolished with land returning to Koch Brothers.

### **Adjournment**

Motion by Pinkelman, second by Munsey, to adjourn the meeting at 11:00 a.m.  
Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore, County Clerk/Register

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Karen Ayers, Chief Deputy Clerk