

Crawford County Board of Commissioners

Regular Board Meeting of November 21, 2013

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 9:00 a.m. in the Crawford County Building, Grayling, Michigan the 21st day of November, 2013.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Lewis, Pinkelman, Priebe and Wyman.

Absent – Munsey.

Sandra Moore, County Clerk/Register of Deeds - present.

Paul Compo, County Controller - present.

Others present at various times: Kirk Wakefield, Shawn Kraycs, Tina Bassett, Kevin Howe, Paul Olson, Cynthia Pushman, Darrell Viers, Barbara Clarke-Green, Bruce Schroeder and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Pinkelman, second by Lewis, to approve the Minutes for the October 24, 2013 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Approval of the Agenda

Motion by Anderson, second by Wyman, to accept the agenda with an addition to add a resolution at brief public comment. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Brief Public Comment

Commissioner Pinkelman read a resolution of support from the Board recognizing Christina “Tina” Bassett for her 18 years of service with the Crawford County Sheriff’s department.

Recess at 9:05 a.m. to congratulate and enjoy refreshments with Christina “Tina” Bassett.

Board Meeting reconvened at 9:12 a.m.

Resolution Honoring Christina (Tina) M. Bassett

Motion by Pinkelman, second by Anderson, to adopt a resolution honoring Christina (Tina) M. Bassett for her 18 years of dedicated service with the Crawford County Sheriff’s Department. Roll Call: Anderson – aye, Lewis – aye, Munsey – absent, Pinkelman – aye, Priebe – aye, Stephenson - aye, Wyman – aye, Motion Carried.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Wyman, to authorize payment to the following claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	\$28,526.32	Balance from "Open Invoice Report"	\$3,420.40
Prepaid Invoices	\$181,618.63	Prepaid Invoices	\$217.65
Gross Payroll	\$326,675.25	Gross Payroll	\$5,818.53
Total General Fund	\$536,820.20	Total Building & Zoning Fund	\$9,456.58
Millage/Road Patrol Fund		Bankhead Jones Fund	
Balance from "Open Invoice Report"	\$2,634.00	Balance from "Open Invoice Report"	
Prepaid Invoices	\$756.31	Prepaid Invoices	\$2,508.21
Gross Payroll	\$33,322.75	Gross Payroll	\$0.00
Total Millage Fund	\$36,713.06	Total Bankhead Jones Fund	\$2,508.21
Tri-County 46th Trial Court		Remonumentation Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	\$11,098.27	Prepaid Invoices	\$24,395.00
Total Tri-County Court	\$11,098.27	Gross Payroll	\$0.00
Friend of the Court		Total Remonumentation Fund	\$24,395.00

Balance from "Open Invoice Report"	\$226.88	Central Dispatch Fund	
Prepaid Invoices	\$2,164.72	Balance from "Open Invoice Report"	\$495.00
Gross Payroll	\$21,586.97	Prepaid Invoices	\$14,458.73
Total Friend of the Court	\$23,978.57	Gross Payroll	\$43,665.23
		Total Central Dispatch Fund	\$58,618.96
Primary Residence Exemption fund			
Balance from "Open Invoice Report"	\$0.00	Courthouse Preservation Fund	
Prepaid Invoices	\$1,161.62	Balance from "Open Invoice Report"	\$2,699.00
Total P.R.E. Fund	\$1,161.62	Prepaid Invoices	\$1,869.97
		Total Courthouse Preservation Fund	\$4,568.97
DHD#10 Fund			
Balance from "Open Invoice Report"	\$0.00	Law Library Fund	
Prepaid Invoices	\$542.81	Balance from "Open Invoice Report"	\$0.00
Total DHD#10 Fund	\$542.81	Prepaid Invoices	\$1,217.85
		Total Law Library Fund	\$1,217.85
Airport Fund			
Balance from "Open Invoice Report"	\$66.99	Family/Probate Court	
Prepaid Invoices	\$329.85	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$69.10	Prepaid Invoices	\$6,673.83
Total Airport Fund	\$465.94	Gross Payroll	\$15,366.22
		Total Family/Probate Court	\$22,040.05
Recycling Fund			
Balance from "Open Invoice Report"	\$0.00	Fish Hatchery Fund	
Prepaid Invoices	\$418.35	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$535.18	Prepaid Invoices	\$119.13
Total Recycling Fund	\$953.53	Total Fish Fund	\$119.13
Landfill/Maintenance Fund			
Balance from "Open Invoice Report"	\$2,458.60	Sports Complex Fund	
Prepaid Invoices	\$0.00	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$4,390.41	Prepaid Invoices	\$270,557.71
Total Landfill/Maintenance fund	\$6,849.01	Total Sports Complex fund	\$270,557.71
COPS in Schools Fund			
Balance from "Open Invoice Report"	\$0.00	Register of Deeds Technology Fund	
Prepaid Invoices	\$0.00	Balance from "Open Invoice Report"	\$273.76
Gross Payroll	\$10,240.19	Prepaid Invoices	\$0.00
Total COPS Fund	\$10,240.19	Total ROD Technology Fund	\$273.76

Roll Call: Lewis – aye, Munsey – absent, Pinkelman – aye, Priebe – aye, Stephenson - aye, Wyman – aye, Anderson – aye, Motion Carried.

Approval Correspondence

Motion by Anderson, second by Priebe, to accept the correspondence as submitted. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Correspondence

1. Library Board – Amended By Laws
Motion by Pinkelman, second by Lewis, to accept the Library By-Laws as presented and noted there are no changes. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.
2. MAC - Legislative updates for October 25, and November 1, 8, & 15, 2013.
3. United Way – Merry Marketplace and Craft Show on Saturday, November 30 @ Hometown Furniture Store from 10:00 a.m. to 5:00 p.m.

Department Reports

County Clerk/Register Sandra Moore advised the Planning Commission will hold a public input session on Wednesday, December 4, 2013 at 6:00 p.m. to begin the process of updating the County Master Plan.

GRA Board Interview

Darrell Viers interview conducted.

Michigan Township Participating Plan Renewal

Municipal Underwriters of Michigan Risk Manager, Paul Olson appeared to request the County renew the Michigan Township Participating Plan in an annual Par-Plan premium of \$91,018.00. Mr. Olson reviewed the Summary of Coverage's with Commissioners. Commissioners discussed the debris removal cost with environmental assessments on the recent Moshier building fire.

FY – 2014 Annual Child Care Fund Plan & Budget

Cynthia Pushman, Family Independence Agency Director appeared to present the FY – 2014 Annual Child Care Fund Plan and Budget. Ms. Pushman advised the DHS in Crawford county has 32 employees in a 8,760 square foot building. Ms. Pushman reviewed the General Welfare of the county through comparatives with Oscoda and Otsego counties, as well as the Assistant Payment Programs; Children's Protective Services; Foster Care On-going Caseload Sizes; Financial Assistance Cases for 2013; Revenues through DHS programs; Medical and SER caseload; and Funding Allocations for the three (3) counties.

Unfinished Business – None.

Commissioners Reports

Commissioner Wyman – The Commissioner reported that Housing Director, Cy Wakeley is back from medical leave. The Commissioner advised MSHDA is about to change the process in which the County applies for County Allocation Grants. Oscoda County current secretary has retired and the Grayling office is desirous to hire an Administrative Assistant. There continues to be issues with disgruntled clients and there is a need to have better follow-up. The Oscoda Secretarial position to be placed on the December 12th Personnel & Labor Meeting.

Commissioner Priebe – The Commissioner indicated GRA met and are reviewing electrical costs for the tubing hill. The Commissioner placed the 2014 REMCSA Charting the Future ROMA Plan on file with the Clerk. The NEMCSA Head Start – Early Head Start Budget to Expense Comparison for Gant period February 1, 2013 through January 31, 2014 was also placed on file. The NEMCSA Audit will be complete by the end of the year and she will bring the audit back to the board.

Commissioner Pinkelman - The Commissioner advised she has no Law Enforcement Committee recommendations to report. The Commissioner indicated that State PILT is still a top priority and a meeting with the Governor is forthcoming and she will bring the information back to the board.

Commissioner Munsey – The Commissioner was absent.

Commissioner Stephenson – The Commissioner advised the Prepaid Inpatient Health Plan (PIHP) extended contract with NEMCSA will make them now more accountable. The substance abuse contract with NEMCSA has been extended through September 2014 and the newly formed Northern Michigan Regional Entity (NMRE) will have to decide how they handle the substance abuse side that NEMCSA now handles. The Commissioner reported that Youth Services projected budget was changed and they had to use all of their reserve funds and will be reviewed one the audit and fund balance is complete.

Commissioner Anderson – The Commissioner advised there are no Personnel & Labor Committee recommendations to report. The Commissioner advised MSHDA has fallen under the purse strings of HUD which creates outstanding issues.

Commissioner Lewis – The Commissioner reported his Ways & Means Committee recommendations.

Northern Michigan Substance Abuse Service Board of Directors Appointment

Motion by Lewis, second by Pinkelman, to appoint Rick Anderson to the Northern Michigan Substance Abuse Board of Directors for a term ending 12-31-16. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Final FY – 2013 Budget Amendments

Motion by Lewis, second by Pinkelman, to authorize the Board to approve the Final FY - 2013 Budget Amendments as follows:

GL #	GENERAL FUND	REVENUE	EXPENSES
	BALANCE		\$554,785.00
101-255-571.000	CONVENTION FACILITY REIMB, STATE	20,000.00	
101-333-602.000	COURT COSTS – BAILIFF	(8,000.00)	
101-631-849.000	SUBSTANCE ABUSE		12,000.00
	NEW BUDGET LEVELS	\$566,785.00	\$566,785.00

GL #	ROD DEEDS FUND	REVENUE	EXPENSES
	BALANCE	\$117,000.00	\$117,000.00
256-228-699.100	TRANSFERS IN FROM OTHER FUNDS	5,000.00	
256-228-935.000	SERVICE CONTRACT		5,000.00
	NEW BUDGET LEVELS	\$122,000.00	\$122,000.00

GL #	COMMISSION ON AGING FUND	REVENUE	EXPENSES
	BALANCE	\$673,892.00	\$673,892.00
297-999-402.000	FUND BALANCE TRANSFER	25,000.00	
297-672-705.000	PAID TIME OFF		10,000.00
297-672-885.500	GRANT EXPENSES – DEQ		15,000.00
	NEW BUDGET LEVELS	\$698,892.00	\$698,892.00

Roll Call: Munsey – absent, Pinkelman – aye, Priebe – aye, Stephenson - aye, Wyman – aye, Anderson – aye, Lewis – aye, Motion Carried.

Crawford County Death Scene Investigator (DSI) Agreement

Motion by Lewis, second by Wyman, to adopt the Crawford County Death Scene Investigator (DSI) Agreement for 1 year starting December, 2013 through November 30, 2014. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson - aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – absent, Motion Carried.

East Branch AuSable River at Grayling Fish Hatchery Agreement

Motion by Lewis, second by Anderson, to approve the a Partnership Agreement between Huron Pines, Crawford County, Harrietta Hills Trout Farm, LLC, US Fish and Wildlife Service and Michigan Department of Natural Resources – Fisheries Division for the East Branch AuSable River at the Grayling Fish Hatchery. The members are united by a mutual dedication to the balancing the needs of the natural river ecosystem in the East Branch AuSable and the requirements for successful fish production at the Grayling Fish Hatchery. Roll Call: Priebe – aye, Stephenson - aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – absent, Pinkelman – aye, Motion Carried.

Annual Christmas Employee Luncheon

Motion by Lewis, second by Anderson, to authorize the board schedule to hold the annual Christmas employee luncheon and building closure on Thursday, December 19, 2013 from 11:30 a.m. – 1:30 p.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

New Business – None.

Citizens to Speak – None.

Announcements

Commissioner Pinkelman reported the annual Christmas Walk was a great success. It was noted the lighting was poor in the block from the downtown light to the courthouse. The Controller advised the Auditors are here working on the FY-2013 audit.

The Controller announced that the Emergency Operations Center is now ready for a walk through.

Adjournment

Motion by Priebe, second by Anderson, to adjourn the meeting at 11:12 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds