

Crawford County Board of Commissioners

Regular Board Meeting of October 24, 2013

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 9:00 a.m. in the Crawford County Building, Grayling, Michigan the 24th day of October, 2013.

Invocation by Commissioner Wyman.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Lewis, Munsey, Pinkelman, Priebe and Wyman.

Absent – None.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Ilene Geiss-Wilson, Kevin Hunter, David Smith, Doug Pratt, Ed Gosicki and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Munsey, second by Pinkelman, to approve the Minutes for the September 26, 2013 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Priebe, second by Wyman, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Wyman, to authorize payment of the following prepaid bills and claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	\$21,187.93	Balance from "Open Invoice Report"	\$245.00
Prepaid Invoices	\$201,857.52	Prepaid Invoices	\$2,333.18
Gross Payroll	\$390,284.97	Gross Payroll	\$8,106.46
Total General Fund	\$613,330.42	Total Building & Zoning Fund	\$10,684.64
Millage/Road Patrol Fund		Sheriff's Youth Service Fund	
Balance from "Open Invoice Report"	\$5,851.19	Balance from "Open Invoice Report"	\$2,883.64
Prepaid Invoices	\$4,994.21	Prepaid Invoices	\$0.00
Gross Payroll	\$37,092.79	Gross Payroll	\$0.00
Total Millage Fund	\$47,938.19	Total Sheriff Youth Service Fund	\$2,883.64
Tri-County 46th Trial Court		Central Dispatch Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$2,627.00
Prepaid Invoices	\$9,400.57	Prepaid Invoices	\$93.55
Total Tri-County Court	\$9,400.57	Gross Payroll	\$47,122.04
		Total Central Dispatch Fund	\$49,842.59
Friend of the Court		School Resource Officer Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$0.00	Prepaid Invoices	\$0.00
Gross Payroll	\$4,582.59	Gross Payroll	\$5,166.98
Total Friend of the Court	\$4,582.59	Total SRO Fund	\$5,166.98
Family Counseling Fund		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$196.00	Prepaid Invoices	\$38.01
Total Family Counseling Fund	\$196.00	Total Courthouse Preservation Fund	\$38.01
DHD#10 Fund		Law Library Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$472.56
Prepaid Invoices	\$508.13	Prepaid Invoices	\$410.47
Total DHD#10 Fund	\$508.13	Total Law Library Fund	\$883.03

Airport Fund			
Balance from "Open Invoice Report"	\$0.00		
Prepaid Invoices	\$378.21	Family/Probate Court	
Gross Payroll	\$102.64	Balance from "Open Invoice Report"	\$0.00
Total Airport Fund	\$480.85	Prepaid Invoices	\$7,297.84
		Gross Payroll	\$20,713.82
		Total Family/Probate Court	\$28,011.66
Landfill/Maintenance Fund			
Balance from "Open Invoice Report"	\$1,265.99		
Prepaid Invoices	\$1,236.77	Fish Hatchery Fund	
Gross Payroll	\$5,475.71	Balance from "Open Invoice Report"	\$217.50
Total Maintenance Fund	\$7,978.47	Prepaid Invoices	\$1,801.07
		Total Fish Fund	\$2,018.57
Recycling Fund			
Balance from "Open Invoice Report"	\$0.00	Sports Complex Fund	
Prepaid Invoices	\$2,367.15	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$218.59	Prepaid Invoices	\$1,034.35
Total Recycling Fund	\$2,585.74	Gross Payroll	\$0.00
		Total COPS Fund	\$1,034.35

Roll Call: Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson - aye, Wyman – aye, Motion Carried.

Approval Correspondence

Motion by Priebe, second by Pinkelman, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. MAC - Legislative updates for September 27, and October 4, 11, & 18, 2013.
2. Crawford County Historical Society – October 2013, Newsletter.
3. Jack Mahank – Resignation from NEMAH Board of Directors.

Department Reports

2013 Millage Apportionment Report

Equalization Director, Kevin Hunter presented the 2013 Millage Apportionment Report. The County wide 2013 Personal Property Taxable Value was reviewed.

Motion by Wyman, second by Lewis, to approve the following 2013 Millage Apportionment Report:

Crawford County		Lovells Township	
Allocated	6.0925	Allocated	0.8238
Public Transit	0.7027	Voted-Landfill	0.0000
Comm on Aging	0.7185	Special Assessment	<u>1.9568</u>
Grayling Rec Authority	0.4845	by class	
Library Debt	0.2100	Total	2.7806
Library Operational	0.4458		
Sheriff Dept Operation	0.8917	Maple Forest Township	
Road	<u>1.0000</u>	Allocated	0.8149
Total	10.5457	Voted-Fire	<u>1.0000</u>
		Total	1.8149
Crawford AuSable School		South Branch Township	
Homestead Operation	6.0000	Allocated	0.8475
Non-Homestead Operation	18.0000	Voted-Road	1.0000
Debt Retirement	<u>4.9000</u>	Voted - Operation	<u>0.9797</u>
Total	28.9000	Total	2.8272
Roscommon Area Public Schools		Gaylord Community School	
Homestead Operation	6.0000	Homestead	6.0000
Non-Homestead Operation	18.0000	Non-Homestead Operation	18.0000
Debt Retirement	<u>1.9400</u>	Voted-Debt	3.0000
Total	25.9400	Extra Voted Operation	<u>1.1378</u>
		Total	28.1378
Kirtland Community College		C.O.P. Intermediate	
Voted-Operation	2.1093	Allocated	0.2597
Debt	<u>0.1100</u>	Voted-Extra	0.6418
Total	2.2193	Voted-Operation	<u>0.8458</u>
		Total	1.7473
COOR Intermediate		City of Grayling	
Allocated-Operation	0.2530	Charter Operation	17.8000
Voted-Special Ed	<u>0.6329</u>		
Total	0.8859		

Beaver Creek Township		Grayling Township	
Allocated	0.9701	Allocated	0.8768
Frederic Township			
Allocated	0.8468		
Voted-Fire	2.0000		
Voted-Ambulance	<u>0.9500</u>		
Total	3.7968		

Roll Call: Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson - aye, Wyman – aye, Anderson – aye, Motion Carried.

County Clerk/ROD

County Clerk advised she received a letter of resignation from GRA Board Member, Kate Wagner.

Motion by Priebe, second by Munsey, to accept the resignation of GRA Board Member, Kate Wagner with regrets. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Controller Report

Little League Fields

Fields are about complete and ready for a punch list. The dugout roof will be special order.

Recycling

Recycling Committee met and has a \$1,000 deficit. The County budgeted \$20,000 and used \$8,000. The Controller requested we transfer \$10,000 from fund 228 to fund 227 to offset first year capital costs.

Motion by Pinkelman, second by Lewis, to authorize the transfer of \$10,000 from fund 228 to fund 227 to offset first year capital costs. Roll Call: Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Motion Carried.

Smart E-9-1-1

Smart E-9-1-1 participation rates are 10% in first year, 10% to 15% second year, but those that participate are 2 – 3 times more likely to call 9-1-1. Discussion followed regarding the transfer of data to mobile devices; HIPPA violations; and those counties already on board (Ionia, VanBuren, Eaton and Grand Traverse). Chairman Stephenson explained the new fiber optic plan is working well throughout the UP.

Motion by Lewis, second by Pinkelman, to fund the Smart E-9-1-1 in Crawford County for \$6,500 in the first year and \$4,500 for each consecutive year thereafter. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Motion Carried.

Unfinished Business

Community Wildfire Protection Plan

Chairman Stephenson advised the LEPC approved the Community Wildfire Protection Plan on October 9th, and once the County approves it goes to Camp Grayling and each fire department/community in the Township/City. The County Firewise program is part of this plan.

Motion by Lewis, second by Wyman, second by Pinkelman, to authorize the County adopt and implement a county fire management in the event of a fire in Crawford County. The plan represents the commitment of organizations working together to improve the preparedness for wildfire events in Crawford County while reducing factors of risk. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Commissioners Reports

Commissioner Wyman – The Commissioner reported there remains a funding dispute with the Road Commission for the M-93 Bridge as the Road Commission cannot use federal funding for the project. The US Forest Service has closed Eldorado Road and Attorney William Carey is responding to the Road Commission issues.

The Commissioner reported that Cy Wakeley is back to work with the Housing Commission.

Commissioner Priebe – The Commissioner gave a GRA update and will provide a 2014 budget soon. The Commissioner announced the Old Smokey Building needs to be taken down and the new handicap restroom is very nice. The Commissioner reported on the Chamber of Commerce fundraisers.

Commissioner Pinkelman - The Commissioner reported her Law Enforcement Committee recommendation.

Motion by Pinkelman, second by Lewis, to send a letter expressing heartfelt condolences to the family of Senator Robert Young as Senator Young was always a strong advocate for Crawford County. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

The Commissioner advised the Public Health Department meeting is tomorrow and they will announce the employee change over.

Commissioner Munsey – The Commissioner advised the Commission on Aging is looking at increasing their meal fees. The Commissioner submitted the Request for Commitment of Michigan Main Street for members review. Chairman Stephenson advised the City approved \$50,000 towards the GRIP Program and total costs are approximately \$100,000 for the next five (5) years.

Commissioner Anderson - The Commissioner had no Personnel and Labor Committee recommendations to report. The Commissioner remarked that NEMCOG members attended a visit of the Brush Mills Creek Museum in Hillman; Michigan Northern Counties toured the Emmet County Recycling Center & Department of Public Works for Emmet County and the Headlands International Dark Sky Park.

Commissioner Lewis – The Commissioner reported his Ways & Means Committee recommendations.

MSU Extension Memorandum of Understanding

Motion by Lewis, second by Pinkelman, to enter into the Memorandum of Understanding with the MSU Extension Service and authorize the Chairman to sign the agreement. Roll Call: Priebe – aye, Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Motion Carried.

Commissioner Stephenson – The Commissioner reported the Youth Service Bureau is operating under a very tight budget. The Commissioner indicated that Mental Health has an 83 year old Sister Augusta that works in Kalkaska Jail System and she remains faith based.

New Business

Resolution of Support for Senate Bill 511 and House Bill 4977 (10242013-PTA)

Motion by Anderson, second by Munsey, to authorize the County to support Senate Bill 511 and House Bill 4977 to amend the General Property Tax Act to better define terms used to assess property values within the State of Michigan. Roll Call: Stephenson – aye, Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

Final FY 2013 General Fund Budget Amendments

Motion by Wyman, second by Priebe, to approve the FY 2013 General Fund Budget Amendments to bring the General Fund Budget total to \$5,266,424.00. Roll Call: Wyman – aye, Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

Final FY 2013 Special Revenue Fund Budget Amendments

Motion by Lewis, second by Pinkelman, to approve the following FY 2013 Special Revenue Fund Budget Amendments totals:

GL #	ROAD PATROL MILEAGE FUND	REVENUE	EXPENSES
	BALANCE	\$554,785.00	\$554,785.00
207-302-401.000	CURRENT TAX COLLECTIONS	23,000.00	
207-999-402.000	FUND BALANCE TRANSFER	(23,000.00)	
	NEW BUDGET LEVELS	\$554,785.00	\$554,785.00

GL #	46th JUDICIAL TRIAL COURT - SHARED	REVENUE	EXPENSES
	BALANCE	\$82,944.00	\$82,944.00
214-160-699.100	TRANSFERS IN FROM OTHER FUNDS	1,000.00	
214-160-823.200	SOFTWARE MAINTENANCE FEES		1,000.00
	NEW BUDGET LEVELS	\$83,944.00	\$83,944.00

GL #	FRIEND OF THE COURT FUND	REVENUE	EXPENSES
	BALANCE	\$318,052.00	\$318,052.00
215-999-402.000	FUND BALANCE TRANSFER	22,000.00	
215-125-999.005	TRANSFERS OUT, OTHER		22,000.00
	NEW BUDGET LEVELS	\$340,052.00	\$340,052.00

GL #	DISTRICT HEALTH DEPARTMENT # 10	REVENUE	EXPENSES
	BALANCE	\$120,000.00	\$120,000.00
225-601-695.100	TRANSFERS IN OTHER FUNDS	73,000.00	
225-999-402.000	FUND BALANCE TRANSFER	(30,000.00)	
225-601-800.000	OTHER SERVICES & CHARGES		43,000.00
	NEW BUDGET LEVELS	\$163,000.00	\$163,000.00

GL #	RECYCLING FUND	REVENUE	EXPENSES
	BALANCE	\$5,000.00	\$5,000.00
227-227-699.100	TRANSFERS IN FROM OTHER FUNDS	15,000.00	
227-227-818.300	RECYCLING CENTER FEE		8,000.00
227-227-979.000	EQUIPMENT		7,000.00
	NEW BUDGET LEVELS	\$20,000.00	\$20,000.00

GL #	LIQUOR LAW FUND	REVENUE	EXPENSES
	BALANCE	\$2,000.00	\$2,000.00
232-999-402.000	FUND BALANCE TRANSFER	500.00	
232-356-542.000	STATE REIMBURSEMENTS		500.00
	NEW BUDGET LEVELS	\$2,500.00	\$2,500.00

GL #	SHERIFF'S YOUTH SERVICES FUND	REVENUE	EXPENSES
	BALANCE	\$12,000.00	\$12,000.00
251-999-402.000	FUND BALANCE TRANSFER	5,000.00	
251-354-800.010	NON GRANT EXPENSES		5,000.00
	NEW BUDGET LEVELS	\$17,000.00	\$17,000.00

GL #	DEEDS AUTOMATION FUND	REVENUE	EXPENSES
	BALANCE	\$20,000.00	\$20,000.00

256-999-402.000	FUND BALANCE TRANSFER	40,000.00	
256-228-699.100	TRANSFERS IN FROM OTHER FUNDS	57,000.00	
256-228-800.000	OTHER SERVICES & CHARGES		85,000.00
256-228-979.215	CAPITOL OUTLAY -- CLERK		22,000.00
256-228-999.070	TRANSFERS TO OTHER FUNDS	<u>10,000.00</u>	
	NEW BUDGET LEVELS	\$127,000.00	\$127,000.00

GL #	CENTRAL DISPATCH FUND	REVENUE	EXPENSES
	BALANCE	\$503,703.00	\$503,703.00
261-999-402.000	FUND BALANCE TRANSFER	5,000.00	
261-325-931.000	BUILDING MAINTENANCE		<u>5,000.00</u>
	NEW BUDGET LEVELS	\$508,703.00	\$508,703.00

GL #	DRUG ENFORCEMENT FUND	REVENUE	EXPENSES
	BALANCE	\$500.00	\$500.00
265-263-676.301	REVENUES, FORFEITURES/SEIZURE	2,000.00	
265-000-800.000	OTHER SERVICES & CHARGES		<u>2,000.00</u>
	NEW BUDGET LEVELS	\$2,500.00	\$2,500.00

GL #	LAW LIBRARY FUND	REVENUE	EXPENSES
	BALANCE	\$8,500.00	\$8,500.00
269-999-402.000	FUND BALANCE TRANSFER	1,000.00	
269-269-800.000	OTHER SERVICES & CHARGES		<u>1,000.00</u>
	NEW BUDGET LEVELS	\$9,500.00	\$9,500.00

GL #	MICHIGAN VETERAN'S TRUST FUND	REVENUE	EXPENSES
	BALANCE	\$25,000.00	\$25,000.00
294-294-402.000	REVENUE, MISCELLANEOUS	5,000.00	
294-294-800.000	OTHER SERVICES & CHARGES		<u>5,000.00</u>
	NEW BUDGET LEVELS	\$30,000.00	\$30,000.00

GL #	YOUTH SERVICES FUND	REVENUE	EXPENSES
	BALANCE	\$65,000.00	\$65,000.00
298-999-400.000	FUND BALANCE TRANSFER	5,000.00	
298-673-703.040	WAGES-HOURLY STAFF		<u>5,000.00</u>
	NEW BUDGET LEVELS	\$70,000.00	\$70,000.00

Roll Call: Anderson – aye, Lewis – aye, Munsey – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Wyman – aye, Motion Carried.

Citizens to Speak

Frederic Assistant Fire Chief, Ed Goscicki advised that Dispatchers are completing the 911 ambulance transfer calls flawlessly. Mr. Goscicki expressed appreciation to Dispatcher Sajdak for her remarkable mannerisms in the first winter storm.

Announcements

County Clerk, Sandra Moore reminded members of the City Election on November 5, 2013.

Adjournment

Motion by Wyman , second by Priebe, to adjourn meeting at 10:12 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds