

Crawford County Board of Commissioners

Regular Board Meeting of September 27, 2012

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman Rick Anderson, at 8:30 a.m. in the Crawford County Building, Grayling, Michigan the 27th day of September, 2012.

Invocation by Commissioner Anderson.

Pledge of Allegiance led by Commissioner Hanson.

Roll Call: Anderson, Hanson, Munsey, Pinkelman, Rogers and Ruley.

Absent – Beardslee.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller – Present.

Others present at various times: Ilene Geiss-Wilson, Bernard Lasich, Dave Stephenson, Amy Dawson and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Pinkelman, second by Ruley, to approve the Minutes for the August 23, 2012 Regular Board Meeting as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Approval of the Agenda

Motion by Pinkelman, second by Munsey, to accept the agenda as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by Rogers, second by Pinkelman, to authorize payment of the following prepaid bills and claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	60,290.26	Balance from "Open Invoice Report"	1,225.48
Prepaid Invoices	205,823.59	Prepaid Invoices	475.15
Gross Payroll	330,865.27	Gross Payroll	6,967.67
Total General Fund	596,979.12	Total Building & Zoning Fund	8,668.30
Millage/Road Patrol Fund		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	3,213.55	Balance from "Open Invoice Report"	
Prepaid Invoices	6,750.36	Prepaid Invoices	8,805.50
Gross Payroll	48,357.56	Gross Payroll	322.32
Total Millage Fund	58,321.47	Total MSU fund	1,104.59
			10,232.41
Title V Planning Grant		Central Dispatch Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	3,816.61	Prepaid Invoices	38.97
Gross Payroll	792.28	Gross Payroll	350.71
Total Title V Fund	4,608.89	Total Central Dispatch Fund	36,687.18
			37,076.86
Tri-County 46th Trial Court		2009 Homeland Security Grant Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	2,793.00	Prepaid Invoices	0.00
Total Tri-County Court	2,793.00	Gross Payroll	8,826.59
		Total 2009 HSGP Fund	0.00
			8,826.59
Friend of the Court		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	3,439.00	Prepaid Invoices	0.00
Gross Payroll	22,184.43	Total Courthouse Preservation Fund	444.83
Total Friend of the Court	25,623.43		444.83
Family Counseling Fund		Law Library Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	
Prepaid Invoices	196.00	Prepaid Invoices	0.00
Total Family Counseling Fund	196.00	Gross Payroll	376.67
		Total Law Library Fund	0.00

DHD#10 Fund			376.67
Balance from "Open Invoice Report"	0.00		
Prepaid Invoices	30,235.14	Family/Probate Court	
Total DHD#10 Fund	30,235.14	Balance from "Open Invoice Report"	
		Prepaid Invoices	0.00
Airport Fund		Gross Payroll	52,538.66
Balance from "Open Invoice Report"	0.00	Total Family/Probate Court	17,337.50
Prepaid Invoices	205.88		69,876.16
Gross Payroll	88.95	Fish Hatchery Fund	
Total Airport Fund	294.83	Balance from "Open Invoice Report"	
		Prepaid Invoices	0.00
Enforcement/Recycle Fund		Total Fish Fund	166.15
Balance from "Open Invoice Report"	2,679.64		166.15
Prepaid Invoices	1,248.71	Deeds Automation Fund	
Gross Payroll	5,390.21	Balance from "Open Invoice Report"	105.00
Total Enforcement Fund	9,318.56	Prepaid Invoices	0.00
		Total Bankhead - Jones Fund	105.00
Sports Complex Fund			
Balance from "Open Invoice Report"	605.00		
Prepaid Invoices	1,108.32		
Gross Payroll	0.00		
Total COPS Fund	1,713.32		

Roll Call: Anderson – aye, Beardslee – absent, Hanson – absent, Munsey – aye, Pinkelman – aye, Rogers – aye, Ruley - aye, Motion Carried.

Approval Correspondence

Motion by Ruley, second by Pinkelman, to accept the correspondence as submitted. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Correspondence

1. Department of Human Services – Title V Community Prevention Grant reduced. Commissioner Pinkelman inquired on what happened with the grant. Controller Compo advised the funding was eliminated for the Viking Vision Academy program for at risk children. This will not impact us significantly because we can shift the bulk of this program to the expanded child care fund.
2. State Department of Treasury – Reminder that Equalization Director must be State certified. Commissioner Pinkelman complimented our Equalization Director for offering assistance to several other counties.
3. State DNR – George Mason River Retreat Annual Meeting 10-05-12.
4. State Department of Licensing – Springs Window Fashions Petition for Review on Tax Tribunal.
5. BreitBurn – Three (3) Notification’s of Drilling Operations in Beaver Creek Township.
6. Department of Licensing and Regulatory Affairs – Notice of Public Hearing.
7. MAC – Legislative Updates for August 24, and September 7, and 14, 2012. Chairman Anderson advised the Personal Property Tax Reform issue will be addressed and the Governor plans to attend the MAC fall meeting on October 10th, 2012. Discussion followed regarding the bill to establish a permanent commission on indigent defense and the power to put mandates on counties for minimum service levels. Commissioner Pinkelman submitted proposed questions by MAC to the Governor regarding funding issues and revenue sharing.
8. State DNR – Two (2) applications for Natural Rivers Permits for Natural Rivers Permits for In-Stream Fish Habitat Structures.
9. State DNR – Natural River Program Utility / Public Agency Application (Habitat Restoration Project).
10. Deb Friedman – Request appointment to Library Board. Commissioner Ruley advised that Deb Friedman has been a huge asset to the Library. Commissioner Pinkelman concurred that Deb is valuable to the Library and the community.
11. NACo – Confirmed appointment to the Human Services and Education Steering Committee.

Department Reports

Animal Shelter Agreement

Controller Paul Compo requested the County renew the three (3) year Agreement for the Animal Shelter.

Motion by Pinkelman, second by Ruley, to authorize the County to enter into a renewal agreement with the AuSable Valley Animal Shelter for a period of three (3) years (10-1-12 through 9-30-15). Roll Call: Beardslee – absent, Hanson – absent, Munsey – aye, Pinkelman – aye, Rogers – aye, Ruley – aye, Anderson – aye, Motion Carried.

Controller Report

The Controller advised a public Rosary will be conducted on Saturday, October 13, 2012 at noon in front of the county building.

The Controller asked a question regarding promotions and retirement as currently a new hire would be placed into a defined contribution plan by policy. Controller Compo questioned if a department head leaves our employment and a current defined benefit employee is promoted into that position, would they remain defined benefit or be forced into a defined contribution program as a new hire? The Board concurred that they would remain a Defined Benefit Program but moved to the program for that position.

The Controller submitted a letter from Rick Harland, Grayling Charter Supervisor regarding the Recycling center and request for \$16,000. Grayling Charter Township offered to extend the agreement until March 31, 2013 and will submit a bid to continue offering services to the communities.

The Controller indicated he is attending the MERS conference next week as the employer delegate with Randy Herman on behalf as the employee delegate.

Unfinished Business

Commissioner Compensation

Commissioner Ruley remarked she believes the commissioners salary is to high.

Motion by Rogers, second by Pinkelman, to authorize the County Board to establish the wage of a Commissioner at \$13,500 per year and an additional \$500 per year for the Chairman of the Board. To eliminate health insurance coverage and only offer insurance at 100% expense to the commissioner. Roll Call: Hanson – absent, Munsey – aye, Pinkelman – aye, Rogers – aye, Ruley – aye, Anderson – nay, Beardslee – absent, Motion Carried.

Commissioner's Report

Commissioner Rogers – The Commissioner reported her Ways & Means Committee Report.

FY 2013 Child Care Plan and Budget

Motion by Rogers, second by Ruley, to accept the FY 2013 Child Care Plan and Budget as presented and authorize the Chairman to sign. Roll Call: Munsey – aye, Pinkelman – aye, Rogers – aye, Ruley – aye, Anderson – aye, Beardslee - absent, Hanson – absent, Motion Carried.

County Sports Complex Agreements

Motion by Rogers, second by Ruley, to enter into the General Use Agreement between the Crawford County Sports Complex Committee and The Crawford AuSable Soccer Association as presented. Roll Call: Pinkelman – aye, Rogers – aye, Ruley – aye, Anderson – aye, Beardslee – absent, Hanson - absent, Munsey – aye, Motion Carried.

Motion by Rogers, second by Ruley, to enter into the General Use Agreement between the Crawford County Sports Complex Committee and The Grayling Redskins Football Association as presented. Roll Call: Rogers – aye, Ruley – aye, Anderson – aye, Beardslee – absent, Hanson – absent, Munsey – aye, Pinkelman - aye, Motion Carried.

FY 2012/13 Budget Hearing Notice

Motion by Rogers, second by Ruley, to send the FY 2012/13 Fiscal Year budget to Public Hearing on Thursday, September 27, 2012 @ 10:00 a.m. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

501 Norway Street Property

Motion by Rogers, second by Ruley, to approve up to \$12,000 for changes to the 501 Norway Street Building project. Roll Call: Ruley – aye, Anderson – aye, Beardslee - absent, Hanson – absent, Munsey – aye, Pinkelman – aye, Rogers – aye, Motion Carried.

FY 2012 General Fund Budget Amendments

Motion by Rogers, second by Ruley, to adopt the FY 2012 General Fund Budget Amendments in the amount of \$65,000 for a new budget total of \$5,234,906.00. Roll Call: Anderson – aye, Beardslee – absent, Hanson – absent, Munsey – aye, Pinkelman – aye, Rogers – aye, Ruley – aye, Motion Carried.

FY 2012 Special Revenue Budget Amendments

Motion by Rogers, second by Ruley, to adopt the FY 2012 Special Revenue Budget Amendments as follows:

GL #	SPECIAL PROJECTS FUND	REVENUE	EXPENSES

	BALANCE	\$7,000.00	\$7,000.00
211-999-402.000	FUND BALANCE TRANSFER	\$14,000.00	
211-211-800.000	OTHER SERVICES & CHARGES		\$20,000.00
211-211-999.000	EQUITY DISTRIBUTION		(\$6,000.00)
	NEW BUDGET LEVELS	\$21,000.00	\$21,000.00

GL #	ECONOMIC DEVELOPMENT PARTNERSHIP	REVENUE	EXPENSES

	BALANCE	\$0.00	\$0.00
213-999-402.000	FUND BALANCE TRANSFER	\$889.39	
213-213-999.101	TRANSFER TO GENERAL FUND		\$889.39
	NEW BUDGET LEVELS	\$889.39	\$889.39

GL #	SPORTS COMPLEX REDEVELOPMENT	REVENUE	EXPENSES

	BALANCE	\$0.00	\$0.00
218-999-402.000	FUND BALANCE TRANSFER	\$5,000.00	
218-000-800.000	OTHER SERVICES & CHARGES		\$5,000.00
	NEW BUDGET LEVELS	\$5,000.00	\$5,000.00

GL #	AIRPORT FUND	REVENUE	EXPENSES

	BALANCE	\$16,000.00	\$16,000.00
220-931-699.100	TRANSFERS IN FROM OTHER FUNDS	\$15,000.00	
220-220-765.000	AVIATION FUEL		\$15,000.00
	NEW BUDGET LEVELS	\$31,000.00	\$31,000.00

GL #	DISTRICT HEALTH DEPARTMENT FUND	REVENUE	EXPENSES

	BALANCE	\$0.00	\$0.00
225-931-699.100	TRANSFERS IN FROM OTHER FUNDS	\$400,000.00	
225-601-901.000	CAPITAL OUTLAY		\$300,000.00
225-601-800.000	OTHER SERVICES & CHARGES		\$150,000.00
225-601-465.000	RENT OF PROPERTY	\$50,000.00	
	NEW BUDGET LEVELS	\$450,000.00	\$450,000.00

GL #	SHERIFF YOUTH SERVICES FUND	REVENUE	EXPENSES

	BALANCE	\$11,000.00	\$11,000.00
251-354-402.000	REVENUE, MISCELLANEOUS	\$2,000.00	
251-354-800.010	NON GRANT EXPENSES		\$2,000.00
	NEW BUDGET LEVELS	\$13,000.00	\$13,000.00

GL #	CENTRAL DISPATCH FUND	REVENUE	EXPENSES

	BALANCE	\$487,000.00	\$487,000.00
261-999-402.000	FUND BALANCE TRANSFER	\$20,000.00	
261-325-935.000	SERVICE CONTRACT		\$20,000.00
	NEW BUDGET LEVELS	\$507,000.00	\$507,000.00

GL #	2009 HOMELAND SECURITY GRANT FUND	REVENUE	EXPENSES

	BALANCE	\$500,000.00	\$500,000.00
262-000-543.000	FEDERAL GRANT REIMBURSEMENTS	\$400,000.00	
262-000-979.262	2009 HSGP EQUIPMENT EXPENDITURE		\$400,000.00
	NEW BUDGET LEVELS	\$900,000.00	\$900,000.00

GL #	COURTHOUSE PRESERVATION FUND	REVENUE	EXPENSES

	BALANCE	\$45,250.00	\$45,250.00
268-999-699.100	TRANSFERS IN FROM OTHER FUNDS	\$150,000.00	
268-268-800.000	OTHER SERVICES & CHARGES		\$150,000.00
	NEW BUDGET LEVELS	\$195,250.00	\$195,250.00

GL #	SOCIAL SERVICES FUND	REVENUE	EXPENSES

	BALANCE	\$2,000.00	\$2,000.00
290-000-699.100	TRANSFERS IN FROM OTHER FUNDS	(\$2,000.00)	
290-999-402.000	FUND BALANCE TRANSFER	\$2,000.00	
	NEW BUDGET LEVELS	\$2,000.00	\$2,000.00

GL #	SOLDIERS & SAILORS RELIEF FUND	REVENUE	EXPENSES

	BALANCE	\$5,000.00	\$5,000.00
293-293-699.100	TRANSFERS IN FROM OTHER FUNDS	(\$5,000.00)	
293-999-402.000	FUND BALANCE TRANSFER	\$5,000.00	
	NEW BUDGET LEVELS	\$5,000.00	\$5,000.00

GL #	FISH HATCHERY FUND	REVENUE	EXPENSES

	BALANCE	\$3,000.00	\$3,000.00
403-999-402.000	FUND BALANCE TRANSFER	\$4,000.00	
403-757-931.000	BUILDING MAINTENANCE		\$4,000.00
	NEW BUDGET LEVELS	\$7,000.00	\$7,000.00

Roll Call: Beardslee – absent, Hanson – absent, Munsey – aye, Pinkelman – aye, Rogers – aye, Ruley – aye, Anderson – aye, Motion Carried.

The Commissioner indicated she attended MAC and would like to hear more from smaller counties. She advised the community Public Health program and court funding program were interesting as well as the Economist.

Commissioner Hanson - The Commissioner was absent and had no Personnel and Labor Committee recommendations to report.

Commissioner Pinkelman - The Commissioner advised she is requesting the county partner with the Health Department for grants that can be used for our county. The Commissioner advised there are no Law Enforcement Committee recommendations to report.

Commissioner Munsey –The Commissioner reported on the following committees: Library Board, Commission on Aging, and the Northeast Michigan Consortium.

Commissioner Anderson – The Commissioner reported he attended the MAC conference and reviewed the sessions he attended. The Commissioner advised he has been attending the Road Commission meetings and placed the current meeting agenda on file with the Clerk.

Commissioner Ruley – The Commissioner reported she also attended the MAC conference and remarked that the County needs to update it’s website.

Commissioner Beardslee – The Commissioner was absent.

New Business

Resolution Supporting the Off Road Vehicle (ORV) Use in U.S. Forests

Motion by Pinkelman, second by Ruley, to urge the USFS to be good community partners and allow ORV traffic that is consistent with the conditions set forth by the local Ordinance and State Law. Roll Call: Hanson – absent, Munsey – aye, Pinkelman – aye, Ruley – aye, Rogers - aye, Anderson – aye, Beardslee – absent, Motion Carried.

Recess at 9:42 a.m. and reconvened at 10:00 a.m.

Public Hearing – FY 2012 / 13 Budget Hearing

Motion by Rogers, second by Pinkelman, to recess the Regular Meeting and enter into the scheduled Public FY 2012 / 13 Budget Hearing (10:00 a.m.). Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Chairman Anderson opened the Hearing for Public Comment. The Controller reviewed the major changes within the general fund and special revenue fund budgets.

Closure of Public Hearing

Motion by Rogers, second by Ruley, to close the Public Hearing and resume the Regular Board Meeting (10:15 a.m.). Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

FY2012 / 13 General Fund Budget Adoption

Motion by Rogers, second by Ruley, to adopt the FY 2012 / 13 General Fund Budget in the amount of \$5,045,224.00. Roll Call: Munsey - aye, Pinkelman – aye, Rogers – aye, Ruley - aye, Anderson – aye, Beardslee – absent, Hanson – absent, Motion Carried.

FY 2012 / 13 Special Revenue Fund Budget Adoption

Motion by Rogers, second by Pinkelman, to adopt the FY 2012 / 13 Special Revenue Fund Budget as presented. Roll Call: Pinkelman – aye, Rogers – aye, Ruley – aye, Anderson – aye, Beardslee – absent, Hanson – absent, Munsey – aye, Motion Carried.

FY 2012 / 13 General Appropriation Act and Budget

Motion by Rogers, second by Ruley, to adopt the FY2012 / 13 General Appropriation Act and Budget Resolution, pursuant to Act 2 PA 1968, as amended. This document covers the General Fund, Special Revenue Funds and all Debt Service Funds, it also complies with the Department of Treasury “Truth in Taxation” requirements. Roll Call: Rogers – aye, Ruley – aye, Anderson – aye,

Beardslee – absent, Hanson – absent, Munsey – aye, Pinkelman – aye, Motion Carried.

FY2012 / 13 Salary Schedule

Motion by Ruley, second by Munsey, to adopt the FY 2012 / 13 Salary Schedule for Elected/Appointed Department Heads and non-union employees. Roll Call: Ruley - aye, Anderson – aye, Beardslee – absent, Hanson – absent, Munsey – aye, Pinkelman – aye, Rogers – aye, Motion Carried.

Citizens to Speak – None.

Announcements

City resident, Amy Dawson indicated she is working on her BSW and specializing in grant writing through Madonna University and found this board meeting interesting.

Executive Session

Motion by Pinkelman, second by Rogers, to enter into an Executive Session to discuss union negotiations and allow Bernard Lasich to attend (10:32 a.m.). Roll Call: Anderson – aye, Beardslee – absent, Hanson – absent, Munsey – aye, Pinkelman – aye, Rogers – aye, Ruley – aye, Motion Carried.

Executive Session began at 10:32 a.m. and concluded at 11:06 a.m.

Motion by Rogers, second by Munsey, to accept the Executive Session Minutes as read. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

AFSCME Union Tentative Agreement

Motion by Rogers, second by Ruley, to accept the tentative agreement with AFSCME with a clarification on Section 22 to read “New Years Eve *as* an additional holiday”. Roll Call: Beardslee – absent, Hanson – absent, Munsey – aye, Pinkelman – aye, Rogers – aye, Ruley – aye, Anderson – aye, Motion Carried.

Adjournment

Motion by Pinkelman, second by Munsey, to adjourn meeting at 11:08 a.m. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Rick Anderson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds