

Crawford County Board of Commissioners

Regular Board Meeting of January 26, 2012

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 3:35 p.m. in the Crawford County Building, Grayling, Michigan the 26th day of January, 2012.

Invocation by Commissioner Beardslee.

Pledge of Allegiance led by Commissioner Hanson.

Roll Call: Stephenson, Rogers, Hanson, Pinkelman, Munsey, Anderson, and Beardslee.

Absent – None.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Kirk Wakefield, Alice Snyder, Jack Mahank, Brad Robinson, Ed Goscicki, Carol Lovely, Lynne Ruden and Dean McCray.

Approval of the Regular Board Minutes

Motion by Pinkelman, second by Munsey, to approve the Minutes for the December 21, 2011 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Special Board Minutes

Motion by Anderson, second by Beardslee, to approve the Minutes for the January 03, 2012 Special Board Meeting with a correction from applauded to “appalled”, and the elimination of “to the county board soon” in the last sentence regarding Mercy Hospital. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Organizational Board Minutes

Motion by Hanson, second by Beardslee, to approve the Minutes for the January 05, 2012 Organization Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Ways & Means Committee Minutes

Motion by Pinkelman, second by Anderson, to approve the Minutes for the December 1, 2011 Ways & Means Committee Meeting with a correction on page two to reflect the vote under the Retirees Health Care Benefits as: ayes (5) five, nays (1) one, absent (1) one, as heard on the recorded tape. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Hanson, second by Rogers, to accept the agenda as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by Rogers, second by Hanson, to authorize payment of the following claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	19,550.69	Balance from "Open Invoice Report"	97.20
Prepaid Invoices	374,467.18	Prepaid Invoices	199.23
Gross Payroll	329,522.98	Gross Payroll	4,794.27
Total General Fund	723,540.85	Total Building & Zoning Fund	5,090.70
Millage/Road Patrol Fund		Sheriff Youth Services Fund	
Balance from "Open Invoice Report"	6,113.12	Balance from "Open Invoice Report"	1,182.08
Prepaid Invoices	1,667.16	Prepaid Invoices	0.00
Gross Payroll	28,930.51	Gross Payroll	0.00
Total Millage Fund	36,710.79	Total Sheriff Youth Services Fund	1,182.08
Title V Planning Grant		Corrections Officers Training Fund	

Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	130.00
Prepaid Invoices	296.23	Prepaid Invoices	240.00
Gross Payroll	771.15	Gross Payroll	0.00
Total Title V Fund	<u>1,067.38</u>	Technology Fund Total	<u>370.00</u>
Tri-County 46th Trial Court		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	154.49
Prepaid Invoices	6,909.57	Prepaid Invoices	0.00
Gross Payroll	0.00	Gross Payroll	894.20
Total Tri-County Court	<u>6,909.57</u>	Total MSU fund	<u>1,048.69</u>
Friend of the Court		Central Dispatch Fund	
Balance from "Open Invoice Report"	372.49	Balance from "Open Invoice Report"	633.27
Prepaid Invoices	4,204.40	Prepaid Invoices	1,453.76
Gross Payroll	15,194.32	Gross Payroll	26,218.17
Total Friend of the Court	<u>19,771.21</u>	Total Central Dispatch Fund	<u>28,305.20</u>
Bankhead - Jones Fund		2009 Homeland Security Grant Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	2,355.12	Prepaid Invoices	87,735.42
Gross Payroll	0.00	Gross Payroll	0.00
Total Family Counseling Fund	<u>2,355.12</u>	Total 2009 HSGP Fund	<u>87,735.42</u>
Remonumentation Fund		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	0.00	Prepaid Invoices	6,000.00
Gross Payroll	0.00	Gross Payroll	0.00
Total Remonumentation Fund	<u>0.00</u>	Total Courthouse Preservation Fund	<u>6,000.00</u>
Airport Fund		Law Library Fund	
Balance from "Open Invoice Report"	350.00	Balance from "Open Invoice Report"	423.65
Prepaid Invoices	513.35	Prepaid Invoices	407.54
Gross Payroll	61.58	Gross Payroll	0.00
Total Airport Fund	<u>924.93</u>	Total Library Fund	<u>407.54</u>
Enforcement/Recycle Fund		Family/Probate Court	
Balance from "Open Invoice Report"	825.00	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	755.71	Prepaid Invoices	19,725.51
Gross Payroll	3,574.10	Gross Payroll	11,104.42
Total Enforcement Fund	<u>5,154.81</u>	Total Family/Probate Court	<u>30,829.93</u>
COPS in Schools Fund		Fish Hatchery Fund	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	0.00	Prepaid Invoices	158.43
Gross Payroll	5,336.87	Gross Payroll	0.00
Total COPS Fund	<u>5,336.87</u>	Total Fish Fund	<u>158.43</u>

Roll Call: Anderson – aye, Beardslee – aye, Hanson – aye, Munsey – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Motion Carried.

Approval Correspondence

Motion by Beardslee, second by Anderson, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. Northern Lakes Community Mental Health – Request reappointment of Dave Stephenson to the Northern Lakes Community Mental Health Board.

Motion by Anderson, second by Hanson, to reappoint Dave Stephenson to the Northern Lakes Community Mental Health Board for a term ending March 31, 2015. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

2. Michigan State University/MSU Extension – Revenue (\$6,000) for Crawford/MSU Extension Memorandum of Agreement.
3. Huron Pines – Recognizing the county for past support of Huron Pines.
4. Congress of US – Follow-up to letter regarding FEMA implementation of new flood maps. Commissioner Anderson expressed disappointment in the follow up and the Controller Compo indicated he returned all calls that were made to him. It was noted that the waterfront property owners need to be aware of this action and it is the responsibility of the townships to keep county citizenry informed.
5. MAC – Dividend check in the amount of \$31,064.00 towards the Counties Workers' Compensation Fund. The Controller advised the check was received.
6. NEMCOG – MDOT meeting 1-25-12 to discuss rural transportation planning.
7. MAC – Legislative updates for January 13 & 20, 2012.
8. Michigan DEQ – Compliance Communication for City Environmental Services of Waters.
9. Michigan State Housing – On Site Monitoring Report for CDBG Grant. Commissioner Rogers advised the Fair Housing Resolution is the result of this communication.
10. State DNR – Community Wildfire Protection Plan Grant Program.
11. NEMCOG – General Membership Meeting 2-16-12 in Gaylord.

COA Annual Report

Commission on Aging Chairman, Jack Mahank appeared to present the Commission on Aging Annual Report for 2011 and introduced board members in attendance: Carol Lovely, Lynne Ruden and Dean McCray. Mr. Mahank reviewed the FY 2011 Agency Evaluation and FY 2010 – 11 Final Year End Measurement of Ends and answered questions for the board. Discussion followed regarding services to outside county individuals. Commission on Aging Director, Alice Snyder advised COA spends more in the meal program than allocated, as there is a serious need. Ms. Snyder explained the baby boomers don't quite fit the present congregate program, as they don't really need the socialization as in the past. The Center is starting to stay open later and looking at offering Saturday mornings. Carl Schreiner has been hired as the resource advocate and working well with senior needs. The position will start an advocacy group to inform legislators on senior issues as several bills are in the making on senior issues and elder abuse. The center is looking at hiring a part time receptionist to help with customer support and misc duties. The Presidential Primary election ballot was printed in the Senior Gazette and COA's may host a meet the candidate event at the center. The challenges forward are space needs and parking, along with whether if there is enough staff for community needs. Board member, Lynn Ruden advised the issue is "when they grow out of room" not "if they grow out of room". Ms. Snyder indicated senior's need to initiate and become more proactive if they want more space or increased services for growth. County Commissioners completed the Commissioner Assessment form and turned into the Director.

Department Reports

Sheriff Report

Sheriff Kirk Wakefield submitted the Sheriff's Office 2011 Report; a yearly comparison for the past 10 years (2002 – 2011) with the following attachments: Road Patrol Activity Report; Annual Officer Activity Report; Hour of the Day Activity Summary; Civil Process Papers Yearly Report, School Resource Officer Report, Marine Activity Report, ORV Activity Report, Snowmobile Activity Report, Emergency Response Team Report, Jail Year End Crime Report, Jail Year End Inmate Population Report with Monthly Housing/Average Daily Inmate Population totals. The Sheriff advised if any one has questions his doors is always open.

Clerk Report

The Clerk updated the board with the 2012 schedule of board meetings; an elected official list; and commissioner 2012 committee assignments. The Clerk also submitted a draft proposal for the Library to place a millage question on the August 7, 2012 Primary Election ballot. The Controller offered to submit the proposal to the County Bond Counsel for review.

Controller Report

New Roof Quotes

Controller Paul Compo submitted four (4) roof quotes for the County Building replacement roof. The Controller recommended the board accept the quote from Great Lakes in the amount of \$139,390.00. The Controller reviewed the process and the needs for the building roof. Maintenance Director, Brad Robinson explained the present problems with the roof and the reason for replacement. Commissioners discussed going to a higher grade of material (60 and 90 mil) for better quality. Commissioners requested the bid sheet from Great Lakes Roofing identify the 60 or 90 mil TPO roof system for review at the next Ways & Means Meeting.

Recess at 7:03 p.m. and reconvened at 7:09 p.m.

Mobile Medical Response

Controller Compo indicated the MMR Advisory Committee is working with Frederic EMS towards a partnership. Frederic Township is now ALS licensed in the entire county. The MMR Advisory Board has seven (7) individuals on the board with our county board appointing three (3) of them. The committee hasn't met in some time and would like the board to appoint an EMS fire person to the board. The committee presently consists of Matt Holtcamp, Commissioner's Hanson and Pinkelman, Larry Akers, Controller Compo, a Hospital Representative and the vacant position. MMR will meet on Tuesday, January 31, 2012 @ 3:30 p.m.

The Controller advised the court is getting a large TV for the wall in the District and Circuit courtrooms. The Michigan Department of Corrections will pay for the TV's with installation and maintenance for the 1st year and the county to take over thereafter. This will accommodate the MDOC needs.

The Controller announced that Merit is now working in the area to lay fiber optic cables. Controller Compo inquired on whether the county wanted to initiate an ORV letter to the townships. Commissioners agreed for responses by March 1, 2012.

The Controller requested the county delay the DNR 2012 grants for the Sports Complex ball field's as they are requiring matched funds and the county doesn't have the funds for this year.

Fair Housing Resolution

The request came from the Housing Commission to implement a program to ensure equal opportunity in housing for all persons. Commissioner Rogers advised MSHDA reviewed the Housing Programs of Crawford and Oscoda counties and requested the Fair Housing Resolution be completed.

Motion by Rogers, second by Hanson, to adopt the Fair Housing Resolution and appoint Housing Director, Cy Wakeley as the Crawford County Fair Housing contact person to implement programs to ensure equal opportunity in housing for all persons and abide by the 2011 Housing Procedural Guidelines Section XIV.

Roll Call: Beardslee - aye, Hanson - aye, Munsey - aye, Pinkelman - aye, Rogers - aye, Stephenson - aye, Anderson - aye, Motion Carried.

Kalkaska County placed a RFP for their Housing Program and Housing Director, Cy Wakeley submitted a proposed contract for their (Kalkaska) Housing program. Housing Director Wakeley is interested in conducting the same program as with Oscoda County. Commissioner Rogers advised discussions continue to have a multi housing program, however, more information is needed to make an informed decision.

Unfinished Business – None.

Commissioner's Report

Commissioner Rogers – Commissioner Rogers advised she has no Ways & Means Committee Recommendations to report.

Commissioner Hanson - The Commissioner advised he has nothing to report.

Commissioner Pinkelman – The Commissioner advised she has no Law Enforcement Committee Recommendations to report. The Commissioner circulated District Health Department #10 summary of Obesity and Infant Mortality rates for Michigan along with a customer service experience within the Health Department.

Commissioner Munsey –The Commissioner reviewed the following reports for: DHS, NEMC, COA, Library Board and the Chamber of Commerce. The Commissioner placed the Commission on Aging Code of Conduct on file with the Clerk.

Commissioner Stephenson – The Commissioner advised the recycling meeting was rescheduled. Commissioner Hanson suggested cardboard be transported to Camp Grayling for military training exercises. The Commissioner indicated mental health is looking at integrating mental with physical health for better delivery methods.

Commissioner Anderson – The Commissioner advised he has no Personnel & Labor Committee Recommendations to report.

Commissioner Beardslee – The Commissioner advised he attended the NEMSCA meeting and indicated they (NEMSCA) are working hard for our citizenry.

New Business – None.

Extended Public Comment – None.

Announcements

Ed Gosciecki thanked Commissioners for their support to Frederic EMS.

Commissioner Anderson congratulated the State as it is in the black for 2012.

Commissioner Hanson advised that WKLT (97.5) will host Attorney General Bill Schuette to review the new marijuana law.

Recess at 7:58 p.m. and reconvened at 8:07 p.m.

Executive Session

Motion by Beardlsee, second by Pinkelman, to recess the regular meeting and enter into an Executive Session to discuss a possible property purchase, possible court litigation and a POAM Grievance (8:08 p.m.). Roll Call: Hanson – aye, Munsey – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – aye, Motion Carried.

Executive Session began at 8:08 p.m. and concluded at 8:58 p.m.

Executive Session Minutes

Motion by Pinkelman, second by Beardslee, to approve the Executive Session minutes as read. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Possible Property Acquisition

Motion by Hanson, second by Pinkelman, to authorize the Controller to pursue a possible property acquisition as discussed in the Executive Session of January 26, 2012. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Adjournment

Motion by Hanson, second by Pinkelman, to adjourn meeting at 9:01 p.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds