

Crawford County Board of Commissioners

Regular Board Meeting of September 21, 2011

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman Dave Stephenson, at 9:31 a.m. in the Crawford County Building, Grayling, Michigan the 21st day of September, 2011.

Invocation by Commissioner Beardslee.

Pledge of Allegiance led by Commissioner Hanson.

Roll Call: Stephenson, Anderson, Beardslee, Hanson, Munsey, Pinkelman and Rogers.

Absent – None.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller – Present.

Others present at various times: Doug Pratt, Bill Johnson, Ed Goscicki, Matt Holtcamp and Joe Powers.

Approval of the Regular Board Minutes

Motion by Hanson, second by Rogers, to approve the Minutes for the August 17, 2011 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by Hanson, second by Beardslee, to accept the agenda and add Tom Haskel under Department Reports, place MAC – Personal Property Tax Talking Points as correspondence #15 and add discussion of MMR Contract under New Business. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by Rogers, second by Hanson, to authorize payment of the following prepaid bills and claims:

<u>General Fund:</u>		<u>Building & Zoning Fund</u>	
Balance from "Open Invoice Rep"	39,535.31	Balance from "Open Invoice Report"	40.20
Prepaid Invoices	131,665.64	Prepaid Invoices	271.95
Gross Payroll	226,185.55	Gross Payroll	4,705.83
Total General Fund	<u>397,386.50</u>	Total Building & Zoning Fund	<u>5,017.98</u>
<u>Millage/Road Patrol Fund</u>		<u>MSU Cooperative Extension Fund</u>	
Balance from "Open Invoice Report"	1,262.57	Balance from "Open Invoice Report"	2,755.08
Prepaid Invoices	1,305.42	Prepaid Invoices	85.04
Gross Payroll	28,279.33	Gross Payroll	938.42
Total Millage Fund	<u>30,847.32</u>	Total MSU fund	<u>3,778.54</u>
<u>Title V Planning Grant</u>		<u>Central Dispatch Fund</u>	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	840.00
Prepaid Invoices	6,202.56	Prepaid Invoices	264.81
Gross Payroll	506.28	Gross Payroll	26,020.28
Total Title V Fund	<u>6,708.84</u>	Total Central Dispatch Fund	<u>27,125.09</u>
<u>Tri-County 46th Trial Court</u>		<u>2009 Homeland Security Grant Fund</u>	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	3,428.13	Prepaid Invoices	38,362.37
Gross Payroll	0.00	Gross Payroll	0.00
Total Tri-County Court	<u>3,428.13</u>	Total 2009 HSGP Fund	<u>38,362.37</u>
<u>Friend of the Court</u>		<u>Courthouse Preservation Fund</u>	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	3,602.34	Prepaid Invoices	2,200.00
Gross Payroll	12,625.72	Gross Payroll	0.00
Total Friend of the Court	<u>16,228.06</u>	Total Courthouse Preservation Fund	<u>2,200.00</u>

<u>Family Counseling Fund</u>		<u>Law Library Fund</u>	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	251.92
Prepaid Invoices	3,271.00	Prepaid Invoices	423.65
Gross Payroll	0.00	Gross Payroll	0.00
Total Family Counseling Fund	<u>3,271.00</u>	Total Library Fund	<u>423.65</u>
<u>Remonumentation Fund</u>		<u>Family/Probate Court</u>	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	65.00
Prepaid Invoices	3,737.00	Prepaid Invoices	16,189.36
Gross Payroll	0.00	Gross Payroll	12,799.15
Total Remonumentation Fund	<u>3,737.00</u>	Total Family/Probate Court	<u>29,053.51</u>
<u>Airport Fund</u>		<u>Fish Hatchery Fund</u>	
Balance from "Open Invoice Report"	0.00	Balance from "Open Invoice Report"	0.00
Prepaid Invoices	91.61	Prepaid Invoices	81.03
Gross Payroll	60.66	Gross Payroll	0.00
Total Airport Fund	<u>152.27</u>	Total Fish Fund	<u>81.03</u>
<u>Enforcement/Recycle Fund</u>			
Balance from "Open Invoice Report"	2,218.15		
Prepaid Invoices	679.75		
Gross Payroll	3,510.98		
Total Enforcement Fund	<u>6,408.88</u>		

Roll Call: Anderson – aye, Beardslee – aye, Hanson – aye, Munsey – aye, Pinkelman – aye, Rogers – aye, Stephenson - aye, Motion Carried.

Approval Correspondence

Motion by Anderson, second by Hanson, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. U.S. Senate, Debbie Stabenow - Communication to Federal Emergency Management Agency. Commissioner Anderson expressed gratification in hearing from the Senator. Chairman Stephenson advised all property owners he has spoke with are not in support of the FEMA Flood Insurance Rate Maps.
2. Lake County Board – Resolution supporting Employee Freedom to Work Act.
3. DEQ – State Revolving Fund/Strategic Water Quality Initiatives Fund.
4. MI Public Service Commission – Notice of Opportunity to Comment for Sept 27, 2011.
5. NEMCOG – Public Notice of Hearing on “Crystal Automation Systems – DBA Casair”.
6. MI Public Service Commission – Notice of Opportunity to Comment for Sept 29, 2011.
7. MI Public Service Commission – Notice of Hearing for September 27, 2011.
8. MAC – Legislative Updates for August 19 & 26, & September 2 & 9, 2011.
9. US House Passes Flood Insurance Reform Legislation. Commissioner Anderson advised that Rep. Tim Walberg offered a house floor amendment to place a moratorium on the issuance of any updated rate maps from the date of enactment until the Technical Mapping Advisory Council submits the proposed new mapping standards to the FEMA administrator and Congress. Chairman Stephenson advised the county questions the map process and the bill is expected to be a key focus of MI Township Officials heading to Washington, D.C.
10. MI Public Service Commission – Meeting scheduled for September 29, 2011 6:00 p.m. at City Hall.
11. DNR – Open House and Compartment Review for Grayling Forest Management Unit.
12. South Branch Township – Request Cris Jones be appointed to the new Planning Commission. The issue to be discussed later in the meeting.
13. Hanson Hills – Recreation schedule for winter activities.

14. MI State Housing Authority – Environmental Release Letter.
15. MAC – Personal Property Tax Talking Points. Commissioner Pinkelman requested on behalf of MAC the County Board review and consider the proposed resolution. The Commissioner inquired on what the economic impact would be on our county. Controller Compo offered to prepare a draft resolution and bring it back to the Board for consideration.

Department Reports

Central Dispatch Activity Report for August, 2011 was placed on file.

Clerk Report

County Clerk/Register Sandra Moore requested 58 vacation hours be extended to employee Sarah Medler until December 31, 2011.

Motion by Anderson, second by Hanson, to allow the Clerk to extend 58 vacation hours for employee Sarah Medler until December 31, 2011. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

The Clerk informed the Board that Elizabeth Wieland’s term on the Board of Canvassers will expire 10-31-11 and the Democratic Party will be submitting a recommendation for appointment.

Controller Report

County Controller, Paul Compo advised the Airport Authority has issued two (2) request for proposals (RFP) for snow removal and fuel at the airport.

The Controller indicated POAM Corrections contract will expire September 30, 2011 and negotiations are scheduled to begin October 10, 2011.

The Controller informed the Board that preliminary scoring for the sports complex depends greatly on how many apply for the grants. The Controller is looking at ways to improve grant scoring as this is the counties second attempt.

Central Dispatch Lay-Off

Controller Compo submitted a letter of lay-off for a central dispatch employee. Commissioner Hanson inquired on how the county will make up for the loss time due to the layoff. The Controller advised there will be a 8 (eight) hour vacant shift but the county will increase it’s overtime line item by \$6,000 to cover expenses.

Motion by Hanson, second by Anderson, to authorize the Controller to inform the Central Dispatch employee of lay off effective October 22, 2011.

Motion Amended by Anderson, second by Hanson, to submit a letter of appreciation to the Dispatch Employee for their past service. Vote on the Motion as amended. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

New Business

General Fund Budget Amendments

Motion by Rogers, second by Hanson, to approve the FY 2011 General Fund Budget Amendments for a new budget of \$5,161,353.83.

101-136-602.000	COURT COSTS	25,000.00	
101-136-608.750	COSTS OF PROBATION	5,000.00	
101-215-612.000	RECORDING FEES	5,000.00	
101-253-665.000	INTEREST ON INVESTMENTS	3,000.00	
101-258-608.253	DATA PROCESSING -- TREASURER	2,000.00	
101-265-465.000	RENT OF PROPERTY	200.00	
101-336-542.000	STATE REIMBURSEMENTS	-5,200.00	
101-430-477.000	LICENSES AND PERMITS	2,000.00	
101-851-687.000	REFUNDS AND REBATES	12,500.00	
101-255-570.000	CIGARETETE TAX REIMBURSEMENT, STATE	2,000.00	
101-255-571.000	CONVENTION FACILITY REIMB, STATE	5,000.00	
101-225-724.000	RETIREMENT		4,000.00
101-229-814.030	SPECIAL PROSECUTOR		5,000.00
101-253-856.000	AUDIT FEES		10,000.00
101-258-935.000	SERVICE CONTRACT		2,500.00
101-301-703.100	WAGES -- DEPUTIES		25,000.00
101-331-703.100	WAGES -- DEPUTIES	4,500.00	-4,500.00
101-331-867.000	VEHICLE MAINTENANCE	2,500.00	-2,500.00

101-332-703.100	WAGES -- DEPUTIES	2,500.00	-2,500.00
101-333-704.000	OVERTIME		1,000.00
101-353-724.000	RETIREMENT		5,000.00
101-353-818.000	CONTRACT SERVICES		5,000.00
101-355-863.000	VEHICLE GAS AND OIL		2,000.00
101-601-835.000	CIGARETTE TAX		2,000.00
101-631-849.000	SUBSTANCE ABUSE		10,000.00
101-351-818.000	CONTRACT SERVICES	5,500.00	-5,500.00

	JOURNAL TOTAL:	76,700.00	76,700.00

Roll Call: Beardslee – aye, Hanson – aye, Munsey – aye, Pinkelman – aye, Rogers – aye, Stephenson - aye, Anderson – aye, Motion Carried.

FY 2012 Special Revenue Fund Budget

Motion by Pinkelman, second by Rogers, to accept the FY 2012 Special Revenue Fund Budget Total and send to the Budget Hearing on September 29, 2011 @ 5:00 p.m. Roll Call: Hanson – aye, Munsey – aye, Pinkelman – aye, Rogers – aye, Stephenson - aye, Anderson – aye, Beardslee – aye, Motion Carried.

Planning Commission

Controller Compo reported the townships have submitted the following individual names for appointment to the Planning Commission:

- City of Grayling – Zack Weaver
- Grayling Charter Township – Terry Wright
- Lovells Township – Tamara Kengel
- Beaver Creek Township – Gerald Balmes
- Frederic Township – Bill Johnson
- Maple Forest Township – Bernard Feldhauser
- South Branch Township – Cris Jones

Commissioners suggested review of the committee structure and Planning Commission Ordinance prior to appointment.

Recess at 10:08 a.m. and reconvened at 10:13 a.m.

Chairman Stephenson advised the County needs to take time to review the Planning Commission issue and appointments to be placed on the September 29, 2011 Budget Hearing Agenda.

Annual Child Care Fund Plan and Budget

Court Administrator, Tom Haskel appeared to review the annual Child Care Fund Plan and Budget with Commissioners. Mr. Haskel advised the document is required to allow the state reimbursement of applicable Child Care Fund expenditures and 100% state reimbursement of applicable Basic Grant expenditures. Mr. Haskel advised that preliminary estimates reflect the general fund transfer to Child Care and the budgeted fund balance will be more than adequate to balance the expenditures with revenues. The administrator attributes the success of the programs to the Judge and staff.

Motion by Pinkelman, second by Beardslee, to authorize the Chairman to sign the FY 2012 State of Michigan Annual Child Care Fund Plan and Budget.. Roll Call: Munsey – aye, Pinkelman – aye, Rogers – aye, Stephenson - aye, Anderson – aye, Beardslee – aye, Hanson – aye, Motion Carried.

Unfinished Business – None.

Commissioner’s Report

Commissioner Rogers – The Commissioner reported her Ways & Means Committee Report, and expressed gratification to Controller Compo for keeping the Board informed on the many topics facing the county.

MSU Extension FY 2012 Budget

Motion by Rogers, second by Pinkelman, to accept the MSU Extension FY 2012 Budget in the amount of \$37,000.00. Roll Call: Pinkelman – aye, Rogers – aye, Stephenson - aye, Anderson – aye, Beardslee – aye, Hanson – aye, Munsey – aye, Motion Carried.

CASD/CASA Inter- Local Government Agreement

Motion by Rogers, second by Pinkelman, to enter into the CASD/CASA Inter-local Government Agreement for usage of the new soccer fields. Roll Call: Rogers – aye, Stephenson - aye, Anderson – aye, Beardslee – aye, Hanson – aye, Munsey – aye, Pinkelman – aye, Motion Carried.

COPS in School Inter-Local Government Agreement

Motion by Rogers, second by Anderson, to enter into the COPS in School Inter-Local Government Agreement between the Crawford AuSable School District and Crawford County. Roll Call:, Stephenson - aye, Anderson – aye, Beardslee – aye, Hanson – aye, Munsey – aye, Pinkelman – aye, Rogers – aye Motion Carried.

FY 2011 Budget Amendments

Motion by Rogers, second by Hanson, to authorize the county to adopt Budget Amendment Journal Entry 7605 in the amount of \$58,000 for a new budget total of \$5,084,653.83. Roll Call: Anderson – aye, Beardslee – aye, Hanson – aye, Munsey – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Motion Carried.

FY 2011 Budget Amendments

Motion by Rogers, second by Hanson, to authorize the county to adopt Budget Amendment Journal Entry 7642 for a new budget total of \$5,084,653.83. Roll Call: Beardslee – aye, Hanson – aye, Munsey – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Motion Carried.

Special Revenue Fund Budget 2011 Amendments

Motion by Rogers, second by Hanson, to authorize the county to adopt the Special Revenue Fund 2011 Budget Amendments in the following amounts:

GL #	REVENUE SHARING DISTRIBUTION FUND	REVENUE	EXPENSES
----- BALANCE		250,000.00	250,000.00
205-125-574.000	STATE REVENUE SHARING	49,000.00	
205-125-999.040	TRANSFERS TO LAW LIBRARY		7,000.00
205-125-999.050	SOCIAL SERVICES FUND		2,000.00
205-125-999.060	SOLDIERS AND SAILORS RELIEF		5,500.00
205-125-999.070	TRANSFERS TO OTHER FUNDS - REMON		1,500.00
205-125-999.080	TRANSFER TO MSU		18,000.00
205-125-999.090	TRANSFER TO BUILDING AND ZONING		15,000.00
	NEW BUDGET LEVELS	299,000.00	299,000.00

GL #	SPECIAL PROJECTS FUND	REVENUE	EXPENSES
----- BALANCE		0.00	0.00
211-211-400.100	REVENUE, PRINCIPAL	5,000.00	
211-211-445.001	INTEREST REC'D ON LOANS	3,000.00	
211-211-800.000	OTHER SERVICES & CHARGES		8,000.00
	NEW BUDGET LEVELS	8,000.00	8,000.00

GL #	ECONOMIC DEVELOPMENT PARTNERSHIP	REVENUE	EXPENSES
----- BALANCE		0.00	0.00
213-213-582.000	LOCAL UNIT CONTRIBUTIONS	2,750.00	
213-213-800.000	OTHER SERVICES & CHARGES		2,750.00
	NEW BUDGET LEVELS	2,750.00	2,750.00

GL #	SPORTS COMPLEX REDEVELOPMENT	REVENUE	EXPENSES
----- BALANCE		2,500.00	2,500.00
218-999-402.000	FUND BALANCE TRANSFER	17,500.00	

218-000-800.000	OTHER SERVICES & CHARGES		17,500.00
	NEW BUDGET LEVELS	20,000.00	20,000.00

GL #	COURTHOUSE PRESERVATION FUND	REVENUE	EXPENSES
	BALANCE	40,000.00	40,000.00
268-268-402.000	REVENUE, MISCELLANEOUS	35,000.00	
268-268-800.000	OTHER SERVICES & CHARGES		35,000.00
	NEW BUDGET LEVELS	75,000.00	75,000.00

GL #	REVENUE SHARING RESERVE FUND	REVENUE	EXPENSES
	BALANCE	250,000.00	250,000.00
285-999-402.000	FUND BALANCE DEBIT	49,000.00	
285-285-999.070	TRANSFERS TO OTHER FUNDS		49,000.00
	NEW BUDGET LEVELS	299,000.00	299,000.00

GL #	SOLDIERS & SAILORS RELIEF FUND	REVENUE	EXPENSES
	BALANCE	3,000.00	3,000.00
293-293-699.100	TRANSFERS IN FROM OTHER FUNDS	2,000.00	
293-293-800.000	OTHER SERVICES & CHARGES		2,000.00
	NEW BUDGET LEVELS	5,000.00	5,000.00

GL #	MI VETERANS TRUST FUND	REVENUE	EXPENSES
	BALANCE	2,500.00	2,500.00
294-294-402.000	REVENUE, MISCELLANEOUS	4,500.00	
294-294-800.000	OTHER SERVICES & CHARGES		4,500.00
	NEW BUDGET LEVELS	7,000.00	7,000.00

GL #	FISH HATCHERY FUND	REVENUE	EXPENSES
	BALANCE	1,400.00	1,400.00
403-757-999.000	TRANSFER FROM FUND BALANCE	2,700.00	
403-757-800.000	OTHER SERVICES & CHARGES		2,700.00
	NEW BUDGET LEVELS	4,100.00	4,100.00

Roll Call: Hanson – aye, Munsey – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – aye, Motion Carried.

FY 2011/2012 General Fund Budget Synopsis

Motion by Rogers, second by Anderson, to send the FY 2011/12 General Fund Budget to Public Hearing on Thursday, September 29, 2011 @ 5:00p.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

TIGER Discretionary Grant

Motion by Rogers, second by Pinkelman, to authorize the TIGER Discretionary Grant not to exceed \$40,000.00. Roll Call: Munsey – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – aye, Hanson – aye, Motion Carried.

Ways & Means Executive Session Minutes

Motion by Rogers, second by Pinkelman, to accept the Ways & Means Committee Executive Session Minutes as read. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Commissioner Hanson - The Commissioner advised a survey with utilities will be completed soon for the Sports Complex property.

Commissioner Pinkelman - The Commissioner reported her Law Enforcement Committee Report.

FY 2011 Emergency Management Performance Grant

Motion by Pinkelman, second by Anderson, to approve the 2011 Emergency Management Performance Grant to September 30, 2011 CFDA #97.042 Grant EMW-2011-EP-00044-So1. Roll Call: Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – aye, Hanson – aye, Munsey – aye, Motion Carried.

The Commissioner announced she received the 2nd Vice Chairperson position at MAC Board of Directors meeting.

Commissioner Munsey –The Commissioner placed her committee report on file for the Department of Human Services and noted there is a toll free number to report meth manufacturing. That number is: 1-866-meth-tip (1-866-638-4847).

Commissioner Stephenson – The Commissioner reported that the Northeast Michigan Council of Governments (NEMCOG) is submitting the proposal to work with Crawford County to develop a Community Wildfire Protection Plan (CWPP). The Commissioner advised that the County will seek reimbursement from the Forest Service on the cost of the plan.

Motion by Anderson, second by Hanson, to authorize NEMCOG to submit the proposal to develop a Community Wildfire Protection Plan (CWPP) as presented. Roll Call: Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – aye, Hanson – aye, Munsey – aye, Pinkelman – aye, Motion Carried.

Commissioner Anderson – The Commissioner reported his Personnel & Labor Committee recommendations. The Commissioner submitted the NACo Prescription Discount Card information to the Clerk for filing.

Sheriff Employee Extended Vacation Hours

Motion by Anderson, second by Pinkelman, to authorize the Sheriff to extend 18.75 vacation hours to Jason Alexander until September 30, 2011. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Board of Canvass Appointment

Motion by Anderson, second by Beardslee, to appoint Kathy Riehle to the Crawford County Board of Canvassers for a term ending 10-31-2015. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

The Commissioner reported that MAC had very interesting and useful topics this year.

Commissioner Beardslee – The Commissioner thanked the Controller for his expertise in the Flood Plain Mapping Project.

New Business

FY 2011 Special Revenue Fund Budget Performance Report

The Performance Report was reviewed with no action taken.

Memorandum Of Understanding – Intent to Renew

Commissioner Pinkelman inquired whether Frederic Township could be at negotiations when the Memorandum of Understanding is discussed with Mercy Hospital regarding patient transfers. Chairman Stephenson advised that he and Controller Compo will meet with Mercy Hospital to review the MOU for backups to the Ambulance Service Contract. Chairman Stephenson requested the Hospital meeting proceed first prior to bringing anyone else on board. Frederic Township Fire Chief, Doug Pratt advised Frederic Township is now fully ALS certified with four (4) ambulances available to residents. Discussion followed regarding the Ambulance Contract and the MOU and it was decided best to place the issue on the Ways & Means Meeting Agenda under unfinished business. It was noted that the ambulance contract will expire in June of 2012 and that issue to be placed on the May, 2012 meeting agenda.

Recess at 11:04 a.m. and reconvened at 11:13 a.m.

Commissioner Pinkelman requested Frederic Township Fire Chief, Doug Pratt be allowed to address the board.

Fire Chief, Doug Pratt explained the recent situation that denied a resident the right to transfer with the township service. Mr. Pratt advised he received an e-mail advising that Frederic and Maple Forest residents no longer have transfer rights. Much discussion followed.

MMR District Manager, Matt Holtcamp inquired if the Township was only concerned about their (Frederic & Maple Forest) residents or the entire county. MMR offers a subscription insurance plan for \$59.00 and operates under the same umbrella as Frederic does.

Citizens to Speak – None.

Announcements

United Way Kick-Off September 29, 2011 @ Fox Run.

The Clerk reminded members of the Budget Hearing on the 29th @ 5:00 p.m.

Executive Session

Motion by Hanson, second by Pinkelman, to enter into an Executive Session to discuss a possible property purchase (11:47 a.m.) Roll Call: Stephenson – aye, Anderson – aye, Beardslee – aye, Hanson – aye, Lange – aye, Pinkelman – aye, Rogers – aye, Motion Carried.

Executive Session began at 11:47 a.m. and concluded at 12:23 p.m.

Motion by Pinkelman, second by Beardslee, to accept the Executive Session Minutes as read. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Adjournment

Motion by Hanson, second by Beardslee, to adjourn meeting at 12:22 p.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds