

# Crawford County Board of Commissioners

## Regular Board Meeting of March 17, 2010

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson, at 9:30 a.m. in the Crawford County Building, Grayling, Michigan the 17th day of March, 2010.

Invocation by Commissioner Lange.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Rogers, Pinkelman, Lange and, Anderson ~~and Beardslee~~.

Absent – Beardslee and Hanson.

Karen Ayers, Chief Deputy Clerk - Present.

Paul Compo, County Controller - Present.

Others present at various times: Joe Wakeley, Gaye Pizzi, Ken Talsma, Dan Sanderson, Todd Gabriel, John Chad, Ilene Geiss-Wilson, Don Sommerfeld, Carol Conklin, Janette Hough, Barb Valentin, Camerin Talarico and other unidentified persons.

### **Approval of the Regular Board Minutes**

Motion by Lange, second by Rogers, to approve the minutes for the February 17, 2010 Regular Board Meeting as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

### **Approval of the Agenda**

Motion by Anderson, second by Lange, to accept the agenda as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

**Brief Public Comment** – None.

### **Open Invoice Report and Prepaid Vouchers**

Motion by Lange, second by Pinkelman, to authorize payment of the following claims:

**General Fund:**

Balance from "Open Invoice Rep"	39,427.04
Prepaid Invoices	170,969.72
Gross Payroll	175,342.96
<b>Total General Fund</b>	<b><u><u>385,739.72</u></u></b>

**Millage/Road Patrol Fund**

Balance from "Open Invoice Report"	5,197.31
Prepaid Invoices	1,314.06
Gross Payroll	22,556.78
<b>Total Millage Fund</b>	<b><u><u>29,068.15</u></u></b>

**Title V Planning Grant**

Balance from "Open Invoice Report"	
Prepaid Invoices	512.24
Gross Payroll	777.91
<b>Total Title V Fund</b>	<b><u><u>1,290.15</u></u></b>

**Tri-County 46th Trial Court**

Balance from "Open Invoice Report"	
Prepaid Invoices	9,591.56
Gross Payroll	
<b>Total Tri-County Court</b>	<b><u><u>9,591.56</u></u></b>

**Friend of the Court**

Balance from "Open Invoice Report"	3,486.09
Prepaid Invoices	2,393.31
Gross Payroll	11,762.72
<b>Total Friend of the Court</b>	<b><u><u>17,642.12</u></u></b>

**Family Counseling Fund**

Balance from "Open Invoice Report"	
Prepaid Invoices	196.00
Gross Payroll	
<b>Total Family Counseling Fund</b>	<b><u>196.00</u></b>

**Airport Fund**

Balance from "Open Invoice Report"	7,404.73
Prepaid Invoices	3,862.00
Gross Payroll	
<b>Total Airport Fund</b>	<b><u>11,266.73</u></b>

**Enforcement/Recycle Fund**

Balance from "Open Invoice Report"	
Prepaid Invoices	332.31
Gross Payroll	
<b>Total Enforcement Fund</b>	<b><u>332.31</u></b>

**COPS in Schools Fund**

Balance from "Open Invoice Report"	2.63
Prepaid Invoices	4.20
Gross Payroll	4,175.28
<b>Total COPS Fund</b>	<b><u>4,182.11</u></b>

**Building & Zoning Fund**

Balance from "Open Invoice Report"	103.03
Prepaid Invoices	133.64
Gross Payroll	3,518.76
<b>Total Building &amp; Zoning Fund</b>	<b><u>3,755.43</u></b>

**D.A.R.E. Fund**

Balance from "Open Invoice Report"	178.82
Prepaid Invoices	704.00
Gross Payroll	
<b>Total DARE Fund</b>	<b><u>882.82</u></b>

**MSU Cooperative Extension Fund**

Balance from "Open Invoice Report"	1,201.29
Prepaid Invoices	334.12
Gross Payroll	996.26
<b>Total MSU fund</b>	<b><u>2,531.67</u></b>

**Central Dispatch Fund**

Balance from "Open Invoice Report"	
Prepaid Invoices	101.70
Gross Payroll	18,761.32
<b>Total Central Dispatch Fund</b>	<b><u>18,863.02</u></b>

**Courthouse Preservation Fund**

Balance from "Open Invoice Report"	615.20
Prepaid Invoices	2,009.20
Gross Payroll	
<b>Total Courthouse Preservation Fund</b>	<b><u>2,624.40</u></b>

**Law Library Fund**

Balance from "Open Invoice Report"	
Prepaid Invoices	581.77
Gross Payroll	
<b>Total Library Fund</b>	<b><u>581.77</u></b>

**Family/Probate Court**

Balance from "Open Invoice Report"	
Prepaid Invoices	32,058.59
Gross Payroll	8,996.43

<b>Total Family/Probate Court</b>	<u><u>41,055.02</u></u>
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**County Bldg. Renovation Fund**

Balance from "Open Invoice Report"	8,421.98
Prepaid Invoices	94,424.17
Gross Payroll	
<b>Total Renovation Fund</b>	<u><u>102,846.15</u></u>

**Fish Hatchery Fund**

Balance from "Open Invoice Report"	
Prepaid Invoices	137.65
Gross Payroll	
<b>Total Fish Fund</b>	<u><u>P137.65</u></u>

Roll Call: Anderson – aye, Beardslee – absent, Hanson – absent, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson - aye, Motion Carried.

**Approval Correspondence**

Motion by Pinkelman, second by Lange, to accept the correspondence as submitted. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

**Correspondence**

1. Bay County Board – Resolution supporting Legislative Commission statutory mandates final report.
2. Berrien County Board – Resolution supporting all efforts at the state and federal level to stop migration of the Asian carp into the Great Lakes.
3. Huron County Board – Resolution in Support of the Final Report of the Legislative Commission on Statutory Mandates.
4. VanBuren County Board - Resolution in Support of the Final Report of the Legislative Commission on Statutory Mandates & Resolution of Objection to MERS Increase in funded level requirements.
5. Grayling Visitors Bureau – Annual Marketing Report for FY 2009.
6. American Red Cross – Proclamation declaring “March is Red Cross Month”.
7. NEMCOG – Notice of Intent by Alpena Community College to apply for federal assistance.
8. DNR – Landfill inspection in compliance.
9. Department of Human Services – In Home Care and Basic Grant Programs review report for 2009.
10. DNR – Public Notice of Proposed May 4, 2010 Oil & Gas Lease Auction.
11. DNR – Remedial Action Plan (RAP) Monitoring Plan.
12. General Preservation Corp – Offering services for exterior preservation.
13. Department of Energy – Construction Code Hearing April 1, 2010 in Lansing.
14. MAC – Legislative updates for February 19, 26, and March 5, & 12, 2010.
15. US Department of Commerce – Encourage constituents to complete and mail back census forms.
16. Northern Lakes Co Mental Health – 2010 Board Meeting Schedule.
17. Maple Forest Township – Remarks on County Noise Ordinance.

Motion by Pinkelman, second by Lange, to authorize the County Controller to send a letter to the City/Township’s advising them of the Attorney General’s opinion. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

**ORV Ordinance - Informational and Public Hearing**

Motion by Lange, second by Pinkelman, to recess the regular meeting to enter into a Information and Public Hearing to review the Crawford County ORV Ordinance. (10:00 a.m.) Roll Call: Beardslee – absent, Hanson – absent, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Motion Carried.

Chairman Stephenson advised the purpose of the Public Hearing is to review the present ORV Ordinance and possibly amend it. GIS Technician, Gaye Pizzi displayed a master county map with roads identified in color for closed and opened. Ms. Pizzi advised that Grayling Township is voting on their ordinance this morning and is waiting to hear from them. Commissioners reviewed a detailed list of proposed road changes. A resolution from the Crawford County Road Commission opening all roads was reviewed. Chairman Stephenson offered public comment. No response was given.

Motion by Lange, second by Anderson, to close the public hearing and resume the regular board meeting. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

~~Motion by Anderson, second by Pinkelman, to open all roads in Crawford County that are maintained by the road commission 365 days 24/7. Roll Call: Hanson – absent, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – absent, Motion Carried. Reconsidered 4-21-10~~

Controller Compo was instructed to send a letter to the City/Townships advising them of the board's action. Enforcement issues and Military issues were discussed. Sheriff Wakefield reports that he can enforce a township ordinance with a request from the given township. Assistant Prosecutor, Don Sommerfeld appeared to read the Michigan State Statute for clarification pertaining to ORV laws, enforcement of township ordinances and state land. Discussion followed on giving the city/townships 60 - 90 days in order for them to place their own ordinances.

Discussion occurred to give each township a 90 day moratorium before the installation of the countywide ORV ordinance is effective. Continued discussions to give the townships until May 17, 2010 (60 days) to form their own ordinances closing roads that they wished to close.

Recess at 11:05 a.m. and resumed at 11:15 a.m.

~~Motion by Pinkelman, second by Anderson, to remove the rescinded action by Commissioner Pinkelman to rescind Commissioner Anderson's motion opening all roads maintained by the Road Commission in Crawford County. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.~~

~~Motion by Pinkelman, second by Rogers, to amend Commissioner Anderson's motion to allow all roads to be opened with the exception of roads defined by Lovells, Maple Forest, and South Branch as presented by the GIS Technician, and incorporate them into our current ORV Ordinance to include opening all county maintained roads in Grayling Township. The action is based on review of Roberts Rules of Order. Roll Call: Lange – nay, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – nay, Beardslee – absent, Hanson – absent, Motion Failed. :-~~

~~Motion by Pinkelman, second by Rogers, to adopt the recommendations from the Townships, as presented by the GIS Technician, and incorporate them into our current ORV Ordinance to include opening all county maintained roads in Grayling Township. Roll Call: Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – nay, Beardslee – absent, Hanson – absent, Lange – nay, Motion Failed. :-~~

## **FY-2009 Audit Report**

County Auditor, Ken Talsma thanked Commissioners for their support to Anderson, Tackman & Company, as well as department heads for assistance to the FY2009 Audit. Mr. Talsma presented the basic financial statement audit for the period ended 9-30-09, as well as a graphical presentation of assets, liabilities and net assets, revenues and expenses, a five (5) year analysis, transfers in and out, fund balance 5 year comparison and federal expenditures. Mr. Talsma reviewed the report to management with board members and highlighted a couple issues, however, Mr. Talsma advised there are no issues of non-compliance. The counties are seeing property taxes on a severe decline and it will have quite a impact on us in 2010. Some areas to watch as they have a reduction in fund balance is the building & zoning department with construction down, and the reduction of services in Central Dispatch. Mr. Talsma thanked the Board, Treasurer Wakeley and Controller Compo for their assistance.

Motion by Pinkelman, second by Lange, to accept the FY2009 Audit Report as presented by County Auditor, Ken Talsma of Anderson, Tackman & Company. Roll Call: Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – absent, Hanson – absent, Lange – aye, Pinkelman – aye, Motion Carried.

Recess at 11:05 a.m. and resumed at 11:15 a.m.

### **Department Report**

#### **Controller Report**

Controller Paul Compo reported on several issues. The draft consolidation report concerning the merger of Central Dispatch offices was reviewed. The cost is significantly higher for Crawford County compared to Roscommon County. More information forthcoming.

#### **Building Project Change Order #9**

Motion by Lange, second by Rogers, to approve Building Construction Change Order #9 in the amount of \$2,511.50. Roll Call: Stephenson – aye, Anderson – aye, Beardslee – absent, Hanson – absent, Lange – aye, Pinkelman – aye, Rogers – aye, Motion Carried.

#### **Retirees Prescription Reimbursement**

The Board reviewed the changes in the Prescription Reimbursement Program. No action taken at this time as the issue will be discussed under unfinished business.

Recess at 12:25 p.m. and resumed at 12:35 p.m.

### **Sports Complex Development**

Minutes were submitted on the March 11, 2010 Public Hearing regarding the development of the Crawford County Sports Complex as required by the MNRTF grant and the LWCF grant. Commissioners reviewed minutes presented.

Motion by Lange, second by Rogers, to commit an amount not to exceed \$150,000 of matched money to the Michigan Natural Resource Trust Fund (MNRTF) grant application. Roll Call: Anderson – aye, Beardslee – absent, Hanson – absent, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Motion Carried.

Motion by Lange, second by Pinkelman, to commit an amount not to exceed \$100,000 of matched money to the Land Water Conservation Fund (LWCF) grant application for further development of the sportsplex. Roll Call: Beardslee – absent, Hanson – absent, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Motion Carried.

Motion by Lange, second by Anderson, to commit \$52,000 from the Sports Complex Fund, \$25,000 from the Friend of the Court 215 Fund, \$25,000 from the Environmental Control Fund, \$25,000 from the Economic Development Fund, and \$13,000 from the Revenue Sharing Distribution Fund to the construction of two (2) little league fields at the sportsplex site. Roll Call: Hanson – absent, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – absent, Motion Carried.

### **Engineer's Opinion of Probable Construction Cost**

Motion by Lange, second by Anderson, to authorize the Board to approve the Engineer's Opinion of Probably Construction Costs through NorthWest Design Group to allow grant funding capability to offset the estimate totals in the amount of \$2,617,190.90 for 2011. Roll Call: Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – aye, Hanson – absent, Motion Carried.

### **Disclosure of Conflict of Interest**

The Board agreed to move this issue to the Personnel and Labor Committee Meeting on April 1, 2010.

Recess at 1:55 p.m. and resumed at 2:10 p.m.

~~Motion by Rogers, second by Pinkelman, to amend the ORV ordinance to allow ORV access to county roads year round. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried. Reconsidered 4-21-10~~

### **Unfinished Business**

#### **Priority Health Care Insurance Plan**

The Board reviewed letters from the unions opposing the change and allowed the union representatives to express their reasons.

Motion by Anderson, second by Lange, to adopt the Priority Health Care Insurance Plan effective May 1, 2010. Roll Call: Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – absent, Hanson – absent, Lange – aye, Motion Carried.

Motion by Lange, second by Pinkelman, to allow the board chairman to sign the letter of understanding with MAPES. Roll Call: Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – absent, Hanson – absent, Lange – aye, Pinkelman – aye, Motion Carried.

### **Executive Session**

Motion by Lange, second by Rogers, to recess the Regular Meeting and enter into an Executive Session to discuss Union negotiation strategy and to include Sheriff Wakefield to remain in the session (3:05 p.m.) Roll Call: Stephenson – aye, Anderson – aye, Beardslee – absent, Hanson – aye, Lange – aye, Pinkelman – aye, Rogers – aye, Motion Carried.

Executive Session began at 3:05 p.m. and concluded at 3:15 p.m.

### **Executive Session Minutes**

Motion by Anderson, second by Pinkelman, to approve the Executive Session Minutes of 3-17-10 as read. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

### **Request for Extended Vacation Hours for Jail Administrator**

Motion by Anderson, second by Lange, to honor the Sheriff's request to allow Jail Administrator Randell Baerlocher to carry over ninety-nine (99) hours until July 31, 2010. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

### **Commissioner's Report**

**Commissioner Rogers** – The Commissioner advised she had nothing to report.

**Commissioner Hanson** - The Commissioner was absent.

**Commissioner Pinkelman** – The Commissioner advised she had nothing to report.

**Commissioner Lange** – The Commissioner reported his Ways & Means Committee recommendations.

### **Commissioner Liaison Appointment Policy**

Motion by Lange, second by Anderson, to approve the Policy Statement for Commissioner Liaison Appointments. Roll Call: Anderson – aye, Beardslee – absent, Hanson – absent, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Motion Carried.

**Commissioner Anderson** – The Commissioner invited members to the Planning Commission meeting tonight to review the master plan.

**Commissioner Beardslee** – The Commissioner was absent.

**Commissioner Stephenson** – The Commissioner advised he had nothing to report.

**New Business** – None.

**Extended Public Comment** – None.

**Announcements** – None.

**Adjournment**

Motion by Lange, second by Anderson, to adjourn the meeting at 3:20 p.m. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore, County Clerk/Register

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Karen Ayers, Chief Deputy Clerk