

# Crawford County Board of Commissioners

## Regular Board Meeting of September 16, 2009

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman Dave Stephenson, at 9:33 a.m. in the Crawford County Building, Grayling, Michigan the 16<sup>th</sup> day of September, 2009.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Hanson.

Roll Call: Stephenson, Rogers, Hanson, Pinkelman, Lange, and Anderson.

Absent – Beardslee.

Karen Ayers, Chief Deputy County Clerk - Present.

Paul Compo, County Controller – Present.

Others present at various times: Ilene Geiss-Wilson, John Chad, Tammy Haight, Mary Jergenson and Dan Sanderson.

### Approval of the Regular Board Minutes

Motion by Lange, second by Pinkelman, to approve the Minutes for the August 19, 2009 Regular Board Meeting with corrections on page 4, 5 & 6 to identify Commissioner Beardslee as “*absent*”, to eliminate the second sentence in the Controller’s report regarding the courthouse renovations (page 4) and to change the motion (page 5) for the Board of Canvass Appointments from Anderson to “*Hanson*”. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Approval of the Agenda

Motion by Hanson, second by Anderson, to accept the agenda as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Brief Public Comment

John Chad appeared to inform that Happi-Trails ATV Club was organized by himself and Todd Gabriel in August, 2009. The group’s goal is to help local community based projects and raise funds for charitable causes. Each commissioner received an application for membership and the first meeting will be October 17<sup>th</sup> at Happi-Days Campground at 10:00 and indicated the public is welcome.

Tammy Haight, owner of Shady Acres Store off County Road 612 stated many residents are in favor of opening roads in Maple Forest Township. Ms. Haight submitted petitions with 172 signatures from township residents and 202 signatures from non-residents for use of some roads in Maple Forest Township to ORV traffic.

### Open Invoice Report and Prepaid Vouchers

Motion by Lange, second by Hanson, to authorize payment of the following prepaid bills and claims:

#### General Fund:

Balance from "Open Invoice Rep"	39,350.64
Prepaid Invoices	176,989.29
Gross Payroll	193,913.50
<b>Total General Fund</b>	<b><u>410,253.43</u></b>

#### Millage/Road Patrol Fund

Balance from "Open Invoice Report"	721.20
Prepaid Invoices	1,620.20
Gross Payroll	19,588.74
<b>Total Millage Fund</b>	<b><u>21,930.14</u></b>

#### Title V Planning Grant

Balance from "Open Invoice Report"	46.37
Prepaid Invoices	19.06
Gross Payroll	326.04
<b>Total Title V Fund</b>	<b><u>391.47</u></b>

#### Tri-County 46th Trial Court

Balance from "Open Invoice Report"	
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Prepaid Invoices	16,629.65
Gross Payroll	
<b>Total Tri-County Court</b>	<b><u>16,629.65</u></b>

**Friend of the Court**

Balance from "Open Invoice Report"	2,735.22
Prepaid Invoices	2,772.59
Gross Payroll	11,019.34
<b>Total Friend of the Court</b>	<b><u>16,527.15</u></b>

**Sports Complex Fund**

Balance from "Open Invoice Report"	112.00
Prepaid Invoices	899.75
Gross Payroll	
<b>Total Sports Complex Fund</b>	<b><u>1,011.75</u></b>

**Family Counseling Fund**

Balance from "Open Invoice Report"	
Prepaid Invoices	796.00
Gross Payroll	
<b>Total Family Counseling Fund</b>	<b><u>796.00</u></b>

**Enforcement/Recycle Fund**

Balance from "Open Invoice Report"	12,386.03
Prepaid Invoices	594.66
Gross Payroll	2,673.58
<b>Total Enforcement Fund</b>	<b><u>15,654.27</u></b>

**COPS in Schools Fund**

Balance from "Open Invoice Report"	
Prepaid Invoices	32.80
Gross Payroll	3,418.80
<b>Total COPS Fund</b>	<b><u>3,451.60</u></b>

**Building & Zoning Fund**

Balance from "Open Invoice Report"	1,521.55
Prepaid Invoices	438.71
Gross Payroll	3,449.76
<b>Total Building &amp; Zoning Fund</b>	<b><u>5,410.02</u></b>

**D.A.R.E. Fund**

Balance from "Open Invoice Report"	
Prepaid Invoices	350.00
Gross Payroll	
<b>Total DARE Fund</b>	<b><u>350.00</u></b>

**MSU Cooperative Extension Fund**

Balance from "Open Invoice Report"	1,619.45
Prepaid Invoices	1,319.30
Gross Payroll	797.04
<b>Total MSU fund</b>	<b><u>3,735.79</u></b>

**Central Dispatch Fund**

Balance from "Open Invoice Report"	150.00
Prepaid Invoices	1,229.30
Gross Payroll	19,288.83
<b>Total Central Dispatch Fund</b>	<b><u>20,668.13</u></b>

**Drug Enforcement Fund**

Balance from "Open Invoice Report"	132.25
Prepaid Invoices	
Gross Payroll	
<b>Total Drug Enforcement Fund</b>	<b><u>132.25</u></b>

**Courthouse Preservation Fund**

Balance from "Open Invoice Report"	
Prepaid Invoices	2,923.94
Gross Payroll	
<b>Total Courthouse Preservation Fund</b>	<b><u>2,923.94</u></b>

<b><u>Law Library Fund</u></b>	
Balance from "Open Invoice Report"	
Prepaid Invoices	384.27
Gross Payroll	
<b>Total Library Fund</b>	<b><u>384.27</u></b>

<b><u>Family/Probate Court</u></b>	
Balance from "Open Invoice Report"	
Prepaid Invoices	26,506.59
Gross Payroll	8,191.66
<b>Total Family/Probate Court</b>	<b><u>34,698.25</u></b>

<b><u>County Bldg. Renovation Fund</u></b>	
Balance from "Open Invoice Report"	20,946.63
Prepaid Invoices	115,871.63
Gross Payroll	
<b>Total Renovation Fund</b>	<b><u>136,818.26</u></b>

<b><u>Fish Hatchery Fund</u></b>	
Balance from "Open Invoice Report"	1,609.68
Prepaid Invoices	534.78
Gross Payroll	
<b>Total Fish Fund</b>	<b><u>2,144.46</u></b>

Roll Call: Anderson – aye, Beardslee – absent, Hanson – aye, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson - aye, Motion Carried.

**Approval Correspondence**

Motion by Hanson, second by Lange, to accept the correspondence as submitted. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**Correspondence**

1. Alger County Board – Resolution in support of House Bill #4893 in regards to Medical Examiner retention of body and organ tissue.
2. Lake County Board – Resolution in support of House Bill #5019 in an effort to limit the benefit package for state legislators; and Resolution encouraging Brownfield site redevelopment.
3. Lake County Board – Resolution in support of House Bill #4785 – 4786 for the expansion of unemployment benefits and acceptance of \$138 million in federal stimulus funds.
4. Lapeer County – Resolution insisting the state government adhere to ALL the laws passed by the state legislature and pay ALL payments in full to counties.
5. Lenawee County Board – Resolution requesting the Senate and House remove the language in Section 470 of budget bill House Bill #4436.
6. MAC – Legislative Updates for August 21, 28 and September 4, 2009.
7. Clear Rate Communication, Inc. – Notice of opportunity to comment.
8. Michigan DNR – Public notice of proposed October 27, 2009 Oil and Gas Lease Auction.
9. Public Notice of State Owned – Oil & Gas Minerals to be offered for lease auction.
10. MI Public Service Commission – Notice of Hearing for Velocity on September 10, 2009.
11. TC3 Telecom Inc – Notice of opportunity to comment.
12. Maple Forest Township – Change in ORV ordinance to open all of Old 27 and Hartwick Pines Road from 612 south for ORV traffic. Commissioners agreed to contact the Road Commission and possibly hold another public meeting for ORV amendments.

Commissioner Beardslee now present at 9:55 a.m.

**Consensus** to place the ORV Amendment on the October 1, 2009 Ways & Means meeting agenda.

13. MayDay Window Mfg, Inc. – Options proposed for the Senior Center and Health Department Facility to locate on MayDay Window property. It was noted Commissioners wish to have the Senior Center and Health Department within the City limits and this location does not comply as it's in the Charter Township of Grayling.

14. Cheryll Ruley – Request reappointment to the Library Board.

**Department Reports**

**Controller Report**

**FY-2009 General Fund Budget Amendments**

Motion by Lange, second by Hanson, to accept the FY-2009 General Fund Budget Amendments to the new revenue amount of \$5,476,610.00 and expenses of \$5,383,610.00. Roll Call: Beardslee – aye, Hanson – aye, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Motion Carried.

**FY-2009 Restricted Fund Budget Amendments**

Motion by Lange, second by Pinkelman, to accept the FY-2009 Restricted Fund Budget Amendments as follows:

GL #	REVENUE SHARING DISTRIBUTION FUND	REVENUE	EXPENSES
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	BALANCE	255,000.00	255,000.00
205-125-699.100	TRANSFERS IN FROM OTHER FUNDS	127,511.00	
205-125-999.010	TRANSFERS TO SPORTS COMPLEX FUND		55,000.00
205-125-999.090	TRANFER TO BUILDING AND ZONING		72,511.00
	NEW BUDGET LEVELS	382,511.00	382,511.00

GL #	ROAD PATROL MILLAGE FUND	REVENUE	EXPENSES
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	BALANCE	510,000.00	510,000.00
207-999-402.000	FUND BALANCE TRANSFER	20,000.00	
207-302-979.301	CAPITOL OUTLAY -- SHERIFF		20,000.00
	NEW BUDGET LEVELS	530,000.00	530,000.00

GL #	ECONOMIC DEVELOPMENT FUND	REVENUE	EXPENSES
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	BALANCE	23,500.00	23,500.00
211-211-695.100	TRANSFERS IN OTHER FUNDS	35,000.00	
211-965-999.070	TRANSFERS TO OTHER FUNDS		35,000.00
	NEW BUDGET LEVELS	58,500.00	58,500.00

GL #	TITLE V PLANNING GRANT	REVENUE	EXPENSES
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	BALANCE	0.00	0.00
212-212-542.000	STATE REIMBURSEMENTS	4,000.00	
212-212-703.000	SALARY--PROJECT COORDINATOR		4,000.00
	NEW BUDGET LEVELS	4,000.00	4,000.00

GL #	COURT SHARED COST	REVENUE	EXPENSES
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	BALANCE	122,571.00	122,571.00
214-160-699.100	TRANSFERS IN FROM OTHER FUNDS	15,000.00	
214-160-823.150	COURT WEBSITE MAINTENANCE		15,000.00
	NEW BUDGET LEVELS	137,571.00	137,571.00

GL #	FAMILY COUNSELING FUND	REVENUE	EXPENSES
	BALANCE	1,500.00	1,500.00
217-166-608.000	FEES AND SERVICES	500.00	
217-166-800.000	OTHER SERVICES & CHARGES		500.00
	NEW BUDGET LEVELS	2,000.00	2,000.00
GL #	SPORTS COMPLEX REDEVELOPMENT	REVENUE	EXPENSES
	BALANCE	25,000.00	25,000.00
218-000-695.100	TRANSFERS IN OTHER FUNDS	95,000.00	
218-000-999.070	TRANSFERS TO OTHER FUNDS		50,000.00
218-000-800.000	OTHER SERVICES & CHARGES		45,000.00
	NEW BUDGET LEVELS	120,000.00	120,000.00
GL #	ECONOMIC DEVELOPMENT CORP	REVENUE	EXPENSES
	BALANCE	0.00	0.00
222-999-402.000	FUND BALANCE TRANSFER	5,500.00	
222-000-800.000	OTHER SERVICES & CHARGES		5,500.00
	NEW BUDGET LEVELS	5,500.00	5,500.00
GL #	ENFORCEMENT/RECYCLE FUND	REVENUE	EXPENSES
	BALANCE	133,500.00	133,450.13
228-529-608.000	FEES AND SERVICES	10,000.00	
228-529-678.000	REIMBURSEMENTS, OTHER	6,000.00	
228-999-402.000	FUND BALANCE TRANSFER	10,000.00	
228-529-806.000	DUES AND SUBSCRIPTIONS		10,000.00
228-529-818.000	CONTRACT SERVICES		6,000.00
228-529-818.300	CONTRACT SERVICES		10,000.00
	NEW BUDGET LEVELS	159,500.00	159,450.13
GL #	BANKHEAD JONES FUND	REVENUE	EXPENSES
	BALANCE	38,000.00	38,000.00
233-234-542.000	STATE REIMBURSEMENTS	125,000.00	
233-234-800.000	OTHER SERVICES & CHARGES		125,000.00
	NEW BUDGET LEVELS	163,000.00	163,000.00
GL #	BUILDING AND ZONING	REVENUE	EXPENSES
	BALANCE	181,150.00	181,149.58
249-248-699.100	TRANSFERS IN	72,511.00	
249-248-477.000	LICENSES AND PERMITS	(42,511.00)	
249-248-477.010	ELECTRICAL PERMIT FEES	(10,000.00)	
249-999-402.000	FUND BALANCE TRANSFER	(20,000.00)	
	NEW BUDGET LEVELS	181,150.00	181,149.58
GL #	SHERIFF'S YOUTH SERVICES	REVENUE	EXPENSES
	BALANCE	15,000.00	13,500.00
251-999-402.000	FUND BALANCE TRANSFER	1,000.00	
251-354-800.010	NON GRANT EXPENSES		1,000.00
	NEW BUDGET LEVELS	16,000.00	14,500.00
GL #	DRUG ENFORCEMENT FUND	REVENUE	EXPENSES
	BALANCE	0.00	0.00

265-263-676.301	REVENUES, FORFEITURES/SEIZURE	2,000.00	
265-233-867.000	VEHICLE MAINTENANCE		2,000.00
	NEW BUDGET LEVELS	2,000.00	2,000.00

GL #	COURTHOUSE PRESERVATION FUND	REVENUE	EXPENSES
-----	BALANCE	41,000.00	41,000.00
268-268-402.000	REVENUE, MISCELLANEOUS	15,000.00	
268-268-800.000	OTHER SERVICES & CHARGES		35,000.00
268-999-999.000	EQUITY DISTRIBUTION		(20,000.00)
	NEW BUDGET LEVELS	56,000.00	56,000.00

GL #	REVENUE SHARING RESERVE FUND	REVENUE	EXPENSES
-----	BALANCE	256,000.00	256,000.00
285-999-402.000	FUND BALANCE DEBIT	130,000.00	
285-000-999.070	TRANSFERS TO OTHER FUNDS		130,000.00
	NEW BUDGET LEVELS	386,000.00	386,000.00

GL #	YOUTH SERVICES FUND	REVENUE	EXPENSES
-----	BALANCE	78,000.00	78,000.00
298-999-400.000	FUND BALANCE TRANSFER	15,000.00	15,000.00
298-673-402.000	REVENUE, MISCELLANEOUS	(7,000.00)	
298-673-715.000	FICA		(4,000.00)
298-673-703.000	SALARY-- DIRECTOR		(4,000.00)
	NEW BUDGET LEVELS	86,000.00	85,000.00

Roll Call: Hanson – aye, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – aye, Motion Carried.

**Soccer Field**

Controller Compo submitted the application and certificate for payment for the Crawford County Soccer Field to reflect the recent change order.

Motion by Lange, second by Hanson, to authorize the certificate for payment for the Crawford County Soccer Field in the amount of \$89,256.43 as presented.

Roll Call: Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – aye, Hanson – aye, Motion Carried.

**Policy Statement Amendment**

Controller Paul Compo circulated the amended policy statement on health insurance for new hires and elected officials.

Motion by Lange, second by Hanson, to adopt the amended policy statement for new hires and elected officials for their BC/BS health insurance benefit. Roll Call:

Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – aye, Hanson – aye, Lange – aye, Motion Carried.

The Controller advised the Airport Board met and adopted a business plan. Airport Board Chairman, Stan Prevost requested he be placed on the Ways & Means Committee Agenda. The Controller reported the AFSCME District Court negotiations are to begin soon.

**1972 Time Capsule**

Contents from a 1972 time capsule (buried during the County Centennial) were found by the contractor during excavation of the front lawn. Discussion followed to donate said items to the Historical Society.

Motion by Pinkelman, second by Lange, to donate the 1972 Time Capsule contents found during excavation of the front lawn to the Crawford County Historical Society. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Controller Compo gave a construction update on the renovation project and circulated proposed building sketches for proper signage for the County Building.

**Consensus** was to place the signage apart from the building and/or on a sitting wall.

### **Unfinished Business**

#### **Road Millage Ballot Question**

The issue was deferred until the October Ways & Means Meeting Agenda.

### **Commissioner's Report**

**Commissioner Rogers** – The Commissioner advised she has nothing to report.

**Commissioner Hanson** - The Commissioner reported his Personnel & Labor Committee Recommendations.

### **Board of Canvassers Appointments**

Motion by Hanson, second by Pinkelman, to appoint Clairene Jorelle (Democrat) and Jeannette Kitchen (Republican) to the Board of Canvassers for terms ending October 31, 2012. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Commissioner Pinkelman** - The Commissioner reported her Law Enforcement Committee recommendations.

### **800 MHz Radio**

Motion by Pinkelman, second by Hanson, to authorize the Emergency Management Director to purchase the public safety package from Grand Traverse Mobile Communications in the amount of \$3,671.75 as presented. Roll Call: Rogers – aye, Stephenson – aye, Anderson – aye, Beardslee – aye, Hanson – aye, Lange – aye, Pinkelman – aye, Motion Carried.

**Commissioner Lange** –The Commissioner reported his Ways & Means Committee recommendations.

### **4<sup>th</sup> Annual Governmental Forum**

Motion by Lange, second by Hanson, to allocate funding for the Commissioners, Controller and Clerk to attend the 4<sup>th</sup> Annual Governmental Forum hosted by the City of Grayling and post said forum and authorize \$19.00 per county attendee. Roll Call: Stephenson – aye, Anderson – aye, Beardslee – aye, Hanson – aye, Lange – aye, Pinkelman – aye, Rogers – aye, Motion Carried.

### **MSHDA – Amendment to Housing Grant**

Motion by Lange, second by Pinkelman, to accept the MSHDA Amendment to Housing Grant to allow grant extension and increase in funds by \$37,500. Roll Call: Anderson – aye, Beardslee – aye, Hanson – aye, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Motion Carried.

### **Housing Resource Fund**

Motion by Lange, second by Pinkelman, to prepare the application for funding through the Michigan State Housing Development Authority's 2009 Housing Resource Fund. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **Revenue Sharing Funds**

Motion by Lange, second by Pinkelman, to direct the County Treasurer to move \$127,511 from fund 285 to fund 205 in order to avoid deficits in the Building and Zoning Department and the Sports Complex funds. Roll Call: Beardslee – aye, Hanson – aye, Lange – aye, Pinkelman – aye, Rogers – aye, Stephenson – aye, Anderson – aye, Motion Carried.

**Commissioner Stephenson** – The Commissioner advised he had nothing to report.

**Commissioner Anderson** – The Commissioner advised he had nothing to report.

**Commissioner Beardslee** – The Commissioner advised he had nothing to report.

**New Business**

**Resolution's Honoring Sheriff Deputies**

Motion by Lange, second by Pinkelman, to adopt a resolution to honor Captain Arthur E. Clough for his years of service to the Sheriff Department. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Motion by Lange, second by Pinkelman, to adopt a resolution to honor Captain Scott E. Feldhauser for his years of service to the Sheriff Department. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Motion by Pinkelman, second by Lange, to adopt a resolution to honor Sergeant James R. Golnick for his years of service to the Sheriff Department. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Citizens to Speak** – None.

**Announcements**

The Clerk reminded members of the September 30, 2009 5:00 p.m. Budget Hearing. Reminder of the 4<sup>th</sup> Annual Crawford County Governmental Forum on Monday, September 21, 2009 from 5:00 to 9:00 p.m. at Camp Grayling Officers Club.

**Adjournment**

Motion by Hanson, second by Lange, to adjourn meeting at 10:55 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore  
County Clerk/Register of Deeds

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Karen Ayers  
Chief Deputy Clerk