

Minutes

Crawford County Airport Board Special Meeting

June 8, 2010

Meeting called to order at 2:05 pm in the commissioners' meeting room.

Members in Attendance: Chris Cook, Rick Anderson, Jim Robson & Paul Compo. Stan Prevost participated via telephone.

Others in Attendance: Jonathon Thomas (HEAT Aviation)

Members Absent: None

MOTION: by Anderson, second by Cook to approve the agenda as presented. Ayes – 5, Nays – 0, absent - 0, motion passed.

Jon Thomas presented an overview of his proposal to offer fuel service at the Crawford County Air Terminal. He voiced concerns regarding any possible pre-existing environmental concerns, CCAB's expectation of the terminal being occupied seven days a week and the reciprocal termination clause of 30 days that is included in the mobile fuel service provider agreement.

The consensus of the Board was that the termination clause could be extended to 60 days, however, termination for cause would proceed quicker if the violations/concerns were not addressed in a reasonable time frame. The general consensus of the Board that five days of personnel at the terminal would be acceptable if fuel was provided on an on-call basis with no up-charge during normal hours when no one was available and that the terminal will be manned Thursday – Monday every week.

Michigan Aeronautics deemed an environmental assessment was not needed for the new fuel tank projects. Compo stated that a phase I and phase II could be done for no more than \$7,000 as quoted by AKT Peerless. This amount could be significantly reduced if the phase I component did not reveal anything substantial.

Compo suggested that the Board go forward with a phase I and Phase II for the Crawford County Air Terminal property if only to avoid arguments in the future if something was to occur.

MOTION by Anderson, second by Cook to authorize a phase I and a phase II assessment of the air terminal property, not to exceed \$7,000 and to discuss with the County Board of Commissioners where the charges for the assessment should be recorded. Ayes – four, Nays – 0, phone response – 1 (aye), motion passed.

It was expressed and understood that if HEAT aviation brings fuel onto the sight prior to the phase II completion report being issued, they will take full responsibility and assume complete risk.

Cook stated that the hanger door concern as mention in #7 of page 7 of the proposal has been addressed but would not be tested until winter time. Cook also discussed the spill prevention program to which Thomas replied that they were following an EPA template.

Robson stated that if the existing tanks are to be moved and utilized then Michigan Aeronautics should be consulted with a request to use the tanks and that the tanks be re-located to an area that will have no impact on the future fuel farm development.

Prevost asked a series of questions regarding the structure of HEAT aviation. Thomas agreed to provide a resolution from his Board of Directors authorizing him to negotiate with CCAB and enter into an agreement with CCAB for providing this service. Thomas also agreed to research the number of shares sold prior to our next meeting.

Robson agreed to contact Michigan Aeronautics regarding the use of the existing tanks. Robson also agreed to look into the feasibility of purchasing a card reader that could be used with the existing fuel tanks now and relocated to the new fuel farm in the future.

Prevost brought up a number of previous concerns with the Proposal from HEAT aviation that included the amount of AVGAS available vs. Jet A fuel, the fact that we do not have any firm specifications regarding the fuel truck that will be used, the fact that each of the minimum standards had not been addressed, fuel quality issues, using personnel that have a legal right to work at

the airfield, etc. Additionally, Prevost mentioned his disappointment with HEAT aviation for not being more prepared to address the issues previously discussed at the time of this meeting.

CCAB agreed to meet next Tuesday, June 15, 2010 for one final time to consider the proposal by HEAT. It is the intention of the Board to enter into an agreement with HEAT aviation or search for a different vendor.

Next meeting date is June 15, 2010

MOTION: by Anderson, second by Cook to adjourn the meeting. Ayes – 4, Nays – 0, Phone response – 1 (aye), motion passed.

Meeting was adjourned at 3:17 pm

Submitted by Paul Compo