

Minutes

Crawford County Airport Board Special Meeting

April 16, 2010

Meeting called to order at 2:34 pm in the commissioners' meeting room.

Members in Attendance: Chris Cook, Stan Prevost, Rick Anderson, Jim Robson & Paul Compo

Others in Attendance: Jonathon Thomas (HEAT Aviation), Larry Sims

Members Absent: None

MOTION: by Anderson, second by Cook to approve the agenda as presented. Ayes – 5, Nays – 0, absent - 0, motion passed.

Prevost discussed the possibility of providing mobile fuel service at the terminal by the first week of May. Prevost presented his position on the need for the mobile refueling service and the accompanying Commercial Aeronautical Services Agreement.

MOTION: by Anderson, second by Cook to accept the commercial services agreement as presented for discussion:

Discussion occurred on the merits of providing service and the likely longevity of the service provider. Jon Thomas of HEAT Aviation provided comment on his intention and future plans. Thomas also provided a position report on his ability to provide the necessary services as required in the Commercial Aeronautical Services Agreement.

MOTION: by Anderson, second by Cook to add a third paragraph to section V stating that “the CCAB agrees to waive this fee for a period of one year from the date of this agreement.” Ayes – 5, Nays – 0, absent - 0, motion passed.

Vote on original motion as amended to accept the commercial services agreement – Ayes – 5, Nays – 0, absent - 0, motion passed.

MOTION by Cook, second by Robson to allow the Chair to execute a commercial aeronautical services agreement with H.E.A.T. Aviation, roll call; Prevost – aye, Anderson – aye, Cook – aye, Robson – aye, Compo – aye, motion passed.

Prevost presented his position statements for discussion regarding the FBO and fuel farm issues. Discussion took place with Robson cautioning the Board from removing the fuel farm from the Michigan Aeronautics list, stating that we could lose credibility and/or the grant itself. However, he did believe that there were a number of opportunities to be creative and accomplish everyone's goals. Prevost indicated that he did not want to see any funds expended until we could establish a plan of action.

Consensus: that a meeting be scheduled, preferably during the week of April 26th, that included representatives of the CCAB, Michigan Aeronautics, HEAT Aviation, Fuel supplier for HEAT and RW Armstrong to discuss what options would be available for the terminal in the form of a fuel farm.

Prevost reported:

- Blinds have been installed
- No keys are available for the interior doors
- Need a separate key for the flight instruction room
- Need keys for the fire extinguisher boxes in the hangars
- Front door of terminal does not latch all the time
- Need new padlock on the north personnel gate
- Working towards the ability to take credit card payments
- Need a flat screen monitor for the weekend

Next meeting date is July 6, 2010

MOTION: by Anderson, second by Cook to adjourn the meeting. Ayes – 5, Nays – 0, absent – 1, motion passed.

Meeting was adjourned at 5:17 pm

Submitted by Paul Compo